



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**CFO:** Cassey Ogden  
**DATE:** November 15, 2022

### **SUBJECT**

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a Professional Services Agreement with Halff Associates, Inc., for the design of the Westgate Drive Reconstruction Project for the Capital Improvements Department as set forth in the contract; providing for the expenditure of funds therefor; and providing an effective date (RFQ 7599-011 – Professional Services Agreement for design services awarded to Halff Associates, Inc., in the not-to-exceed amount of \$1,144,280.00).

### **INFORMATION/BACKGROUND**

In its current configuration of development, Westgate Drive is the only point of ingress/egress for residents that reside in the neighborhood bounded by Fladger Drive, Darby Lane, Barrow Drive, and the most northern portions of Westgate Drive. The amount of development is anticipated to increase due to the completion of the new Denton High School campus located at the street intersection of Bronco Way and Westgate Drive. City Staff was directed to conduct a traffic study of the Westgate area, and a general consensus was provided by the City Council to fully reconstruct the current north/south extents of Westgate with an 8-foot sidewalk and determine the needs of the City emergency services (Fire and Police).

This contract will include the design of the reconstruction and widening of Westgate Drive from Windsor Drive to Bronco Way and the study and design of permanent connectivity of the existing East/West Westgate Drive and Windsor Drive. The compensation fee for the basic services is \$558,900. Special services for the Westgate Drive project have been anticipated for the completion of the project design which will include right-of-way appraisal, acquisition, and title/closing services, traffic signal study and design, and a drainage study. The compensation fee for the special services is \$585,380.

The City's financial obligation with the approval of this contract will be \$1,144,280 for eligible expenses. The total project funding already allocated for the Westgate Drive Reconstruction Project is in the amount of \$2.4 million. City Staff has prepared a preliminary opinion of probable cost and anticipates the construction cost for the project to be between \$10 to \$11 million.

A supplementary qualification request was sent to the City's prequalified list of engineers requesting updated key personnel with past project experience and current workload/availability for each key personnel. Upon ranking the received information, City staff found Halff Associates, Inc. (Halff), to have the most relevant experience and available staff to complete the project within schedule.

Request for Qualifications for professional engineering services was solicited using the City's formal solicitation process. City Council approved a pre-qualified list of engineering firms on May 18, 2021 (Ordinance 21-894).

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On May 18, 2021, City Council approved RFQ 7599 for a prequalified list of professional engineering firms (Ordinance 21-894).

On November 14, 2022, this item will be presented to the Public Utilities Board (PUB) for consideration.

### **RECOMMENDATION**

Award a contract with Halff Associates, Inc., for the design of Westgate Drive Reconstruction Project for the Capital Improvements Department, in a not-to-exceed amount of \$1,144,280.

### **PRINCIPAL PLACE OF BUSINESS**

Halff Associates, Inc.  
Fort Worth, TX

### **ESTIMATED SCHEDULE OF PROJECT**

This project will be started upon approval with an estimated project schedule that includes (3) months for Conceptual Design, (6) months for Preliminary Design, and (9) months for Final Design from the date of written authorization.

### **FISCAL INFORMATION**

These services will be funded from Street/Traffic G.O. funds account 350522467. Requisition #157707 has been entered into the Purchasing software system in the amount of \$1,144,280. The budgeted amount for this item is \$1,144,280.

### **EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Jesus Perez, 940-349-7715.

Legal point of contact: Marcella Lunn at 940-349-8333.