



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
DCM: David Gaines
DATE: August 16, 2022

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with LabWare, Inc., for the maintenance and upgrades to the Laboratory Information Management System for the Water and Wastewater Laboratory, which is the sole provider of this software, in accordance with Texas Local Government Code 252.022, which provides that procurement of commodities and services that are available from one source are exempt from competitive bidding, and if over \$50,000, shall be awarded by the governing body; providing for the expenditure of funds therefor; and providing an effective date (File 8014 – awarded to LabWare, Inc., for three (3) years, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$152,400.00). [The Public Utilities Board recommends approval \(5 - 0\).](#)

INFORMATION/BACKGROUND

The LabWare database is a laboratory information management system (LIMS) specifically built to accommodate all necessary laboratory documentation as it relates to sample analysis, sample compliance testing, and their results reporting. This request would provide for ongoing maintenance and periodic upgrades necessary to keep up with technology. Vendor support will be necessary for expanding the database's current capabilities with features that would make the data management system more robust. The initial contract was approved in 2014 and subsequently renewed in 2017.

Description	Price Per Year
Technical/Service Support	\$ 4,000.00
Upgrade/Maintenance Support	\$ 6,480.00
Development Cost	\$ 20,000.00
Total	\$ 30,480.00
5 Year Total	\$ 152,400.00

Section 252.022 of the Local Government Code provides that procurement of sole source commodities and services are exempt from competitive bidding, if over \$50,000, shall be awarded by the governing body.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 8, 2022, the Public Utilities Board (PUB) recommended this item to the City Council for consideration.

RECOMMENDATION

Award with a contract to LabWare, Inc., as a sole source supplier, for the maintenance and upgrades to the Laboratory Information Management System for the Water and Wastewater Laboratory, in a three (3) year, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$152,400.

PRINCIPAL PLACE OF BUSINESS

LabWare, Inc.
Wilmington, DE

ESTIMATED SCHEDULE OF PROJECT

This is an initial three (3) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These services will be funded from Municipal Laboratory Division operating budget accounts 640500.6506 and 630500.6506. Requisition #156333 has been entered into the Purchasing software system in the amount of \$11,155. The budgeted amount for this item is \$152,400.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Deborah Viera, 940-349-7162.

Legal point of contact: Marcella Lunn at 940-349-8333.