



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Capital Projects/Engineering

**DCM:** David Gaines, Deputy City Manager

**DATE:** July 20, 2022

### **SUBJECT**

Receive a report, hold a discussion, and give staff direction regarding the revised Mobility Committee meeting schedule for 2022.

### **BACKGROUND**

At the November 17, 2021, Mobility Committee meeting the 2022 Mobility Committee schedule was approved by the Mobility Committee (3-0).

Staff is proposing a revised schedule due to scheduling conflicts.

Ordinance 19-2865 (Exhibit 2) was adopted by City Council on January 28, 2020 and amended Section 2-29(h) of the Denton City Code of Ordinances to require Boards, Commissions, and Committees to adopt a regular meeting schedule each year.

The requirement can be found in Section 2-29(h)(4)(c) and reads as follows:

*Unless otherwise provided by law, each board, commission, or committee, shall adopt a regular meeting schedule by no later than the body's first meeting of the calendar year. All regular meeting schedules shall be sent to the City Secretary's Office for official record keeping purposes upon adoption. Regular meeting schedules should include all planned meetings the body intends to have during the calendar year.*

The amendment was effective immediately upon its adoption. Therefore, the Mobility Committee needs to proceed with adopting its meeting schedule for calendar year 2022. Once the meeting schedule is adopted, it is to be followed accordingly, and additional meetings may be added on an as-needed basis as approved by the Mobility Committee.

Because it is understood that the start time and meeting location can vary based on room availability, that information is not included as part of the proposed schedule. The requirement for an annual schedule was intended to clearly define the day/month of each meeting. If at any point in time a meeting cannot/will not be held, a cancellation notice will be duly posted in coordination with the City Secretary's Office. If a meeting is cancelled, it may be rescheduled to another date.

The recommended time for the Mobility Committee meeting to occur is on the fourth Wednesday of the month at 10:00 AM.

### **EXHIBITS**

1. Exhibit 1 - Agenda Information Sheet
2. Exhibit 2 – Revised 2022 Meeting Schedule

Respectfully submitted:  
Rebecca P. Diviney, PE  
City Engineer – Director of Capital Projects

Prepared by: Logan  
Pior Management  
Analyst