



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
DCM: David Gaines
DATE: August 2, 2022

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Techline, Inc., for the Supply of Secondary Pedestals for the Warehouse; providing for the expenditure of funds therefor; and providing an effective date (IFB 8045 – awarded to Techline, Inc., for three (3) years, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$700,000.00).

INFORMATION/BACKGROUND

This IFB is to supply secondary electric connection pedestals that act as a common point to allow for additional underground secondary or service wires to be extended to several different points. Underground conductors (wires) often run first from a pad mount transformer to a secondary pedestal and then exit to serve multiple homes. Materials will be ordered on an as-needed basis to maintain appropriate stocking levels in the City's Warehouse. As these commodities are "common stock items" in the Warehouse working capital inventory under the City of Denton General Government, they are not reviewed by the Public Utilities Board.

Description	Amount
Secondary Pedestals	\$ 550,000.00
Contingency-5%	\$ 150,000.00
Total:	\$ 700,000.00

Invitation for Bids was sent to 300 prospective suppliers of this item. In addition, specifications were placed on the Procurement website for prospective suppliers to download, and advertised in the local newspaper. Two (2) bids meeting specifications were received. The lowest bid was received by Techline, Inc.

NIGP Code Used for Solicitation:	285 - Electrical Equipment and Supplies (Except Cable and Wire)
Notifications sent for Solicitation sent in IonWave:	300
Number of Suppliers that viewed Solicitation in IonWave:	10
HUB-Historically Underutilized Business Invitations sent out:	31
SBE-Small Business Enterprise Invitations sent out:	125
Responses from Solicitation:	2

RECOMMENDATION

Award a contract with Techline Inc., for the Supply of Secondary Pedestals for the Warehouse, in a three (3) year, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$700,000.

PRINCIPAL PLACE OF BUSINESS

Techline, Inc.
Fort Worth, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial three (3) year contract with options to extend the contract for one (1) additional two (2) year period, with all terms and conditions remaining the same.

FISCAL INFORMATION

These items will be funded from the Warehouse Capital account 800100.6801 Requisitions will be entered on an as-needed basis. The budgeted amount for this item is \$700,000. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Bid Tabulation
Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Dustin Rolfe, 940-349-8438.

Legal point of contact: Marcella Lunn at 940-349-8333.