



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Parks and Recreation

ACM: Christine Taylor

DATE: December 12, 2025

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding the streamlined approval process for neighborhood block parties requiring residential street closures.

BACKGROUND

In 2019, the City adopted Code of Ordinances Sec. 25-245 to support neighborhood block parties as beneficial to community engagement and public interest. The ordinance allows for a simplified permitting process, waives special event application fees, and exempts block parties from insurance requirements under certain conditions.

To further improve accessibility and clarity for residents, Parks and Recreation staff have developed a streamlined, step-by-step process to guide applicants through the requirements for hosting a neighborhood block party, including street closures.

DISCUSSION

The streamlined process is designed to balance ease of access for residents with public safety and ordinance compliance. Key features include:

- **Eligibility Criteria:** Events must be hosted by residents, limited to a maximum duration of 8 hours, with no more than 200 attendees, and no amplified sound or commercial activity.
- **Required Documentation:** Includes a street closure map (TXMUTCD-compliant), a roster of affected homeowners with required signatures, and a simplified application form.
- **Online Submission:** Residents submit applications via the Special Event Smartsheet a minimum of 14 days in advance.
- **Review Process:** Applications are reviewed by Parks and Recreation, Transportation Services, and public safety departments.
- **Barricade Responsibility:** Organizers are responsible for providing TXMUTCD-compliant barricades and signage.

This process supports community-building while ensuring emergency access, traffic safety, and neighborhood notification.

RECOMMENDATION

Staff recommends that City Council receive the report and provide direction on the following options:

- Endorse the streamlined process as the standard for neighborhood block party approvals.

- Consider reinstating a permitting fee for neighborhood block parties to recover administrative costs.
- Amend the ordinance to increase the required application submission window from 14 days to a longer period (e.g., 30 days) to allow for adequate review and coordination.

EXHIBITS

Exhibit 1 - Agenda Information Sheet

Exhibit 2 - Presentation

Exhibit 3 - Streamlined Block Party Process Overview

Exhibit 4 - Sample Street Closure Map Template

Respectfully submitted:

Rameir Martin

Assistant Director of Parks & Recreation