



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: May 20, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with UKG Kronos Systems, LLC, through the Omnia Partners Cooperative Purchasing Network Contract #18220, for software maintenance and continued vendor support of the automated timekeeping and attendance software, purchase of licenses, and timeclock hardware for the Technology Services Department; providing for the expenditure of funds therefor; and providing an effective date (File 8620 – awarded to UKG Kronos Systems, LLC, for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$2,325,000.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Pursue Organizational Excellence and Collaborative and Respectful Leadership.

INFORMATION/BACKGROUND

The City of Denton uses the Kronos Automated Timekeeping and Attendance Software system to keep track of city staff's time. This includes the following benefits: standardized timekeeping, scheduling tied to timekeeping, automation of leave requests, automation of leave accruals, automation of FMLA leave, employee access to individual time and leave at work or remotely, audit trail of time approvals by employee and supervisor, and ensuring overtime approval by supervisors.

It is essential for the City of Denton to keep current maintenance with the software vendor in order to ensure availability of upgrades, software fixes, and access to knowledge and support resources. Kronos equipment and software are licensed and maintained only by Kronos.

Contract Term	Estimated Annual Spend
Year 1	\$309,965.12
Year 2	331,662.68
Year 3	354,879.07
Year 4	379,720.60
Year 5	406,301.04
Contingency	542,471.49
Total Contract NTE Amount	\$2,325,000.00

Pricing obtained through the Omnia Partners Cooperative Purchasing Network has been competitively bid and meets the statutory requirements of Texas Local Government Code 271.102.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 14, 2021, City Council approved the interlocal agreement with Omnia Partners (Ordinance 21-1842).

RECOMMENDATION

Award a contract with UKG Kronos Systems, LLC for software maintenance and continued vendor support of the automated timekeeping and attendance software, purchase of licenses, and timeclock hardware for the Technology Services Department, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$2,325,000.

PRINCIPAL PLACE OF BUSINESS

UKG Kronos Systems, LLC
Lowell, MA

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same. This Omnia contract expires on September 17, 2025.

FISCAL INFORMATION

These services will be funded from Technology Services operating account 830400.7804 in FY24- 25 and in 830400.7803 in FY25- 26. Requisitions will be entered on an as-needed basis. The budgeted amount for this item is \$2,325,000. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Leisha Meine, 940-349-7823.

Legal point of contact: Marcella Lunn at 940-349-8333.