



## DENTON PUBLIC LIBRARY

### BULLETIN BOARDS AND PUBLIC NOTICES OPERATING POLICY

Approved by Denton Public Library Board, December 12, 1996  
~~Reviewed by the Library Management Team, September 27, 2023~~

**POLICY STATEMENT:** To meet the objectives of the library system as a community resource center, the library provides limited space for announcements of educational, cultural, recreational, or informational events sponsored by non-profit organizations and for the distribution of free magazines and other free materials. First Ppriority is given to Library and City of Denton ~~supported~~ events. Secondary priority is given to other government agency events. The display of any item does not imply advocacy or endorsement by the Library or the City of Denton.

The following general guidelines apply:

1. Announcements and/or advertisements of a commercial or personal nature, such as want ads, lost and found notices, garage sales, political campaigns or business opportunities will not be approved.
2. Approval for all materials for display or distribution must be obtained from the Branch Manager. Items posted without approval will be removed and discarded by Library staff.
3. Items will be displayed only if space allows and cannot be guaranteed to be displayed for a particular period of time.
4. Library staff will not notify representatives/organizations regarding material postings.
5. Library staff will not hold posting materials for representatives/organizations retrieval of items.
- 5-6. Materials will not be posted longer than 3 months.