



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Christine Taylor  
**DATE:** July 14, 2026

### **SUBJECT**

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with SYDH Dallas, Inc. dba Certified Lighting Pros, through the Buy Board Cooperative Purchasing Network Contract No. 735-24, for the purchase and installation of decorative lighting for the Parks and Recreation Department; providing for the expenditure of funds therefor; and providing an effective date (File 9060 – awarded to SYDH Dallas, Inc. dba Certified Lighting Pros, for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$500,000.00).

### **STRATEGIC ALIGNMENT**

This action supports Key Focus Area: Strengthen Community and Quality of Life.

### **INFORMATION/BACKGROUND**

The Parks and Recreation Department is responsible for decorating several key areas of downtown during two (2) of the City's largest annual events: the 31 Days of Halloween and the Holiday Lighting celebration. Over the past several years, both events have grown significantly in size, visibility, and community expectation. As a result, the amount of time, labor, and resources required to plan, install, maintain, and remove these decorations has increased well beyond what existing staff can reasonably support while still fulfilling their primary operational responsibilities.

Parks staff are committed to providing high-quality experiences for residents and visitors, but the expanding workload has reached the point that maintaining both event décor and everyday park operations is no longer sustainable. Tasks such as routine maintenance, facility upkeep, landscaping, and safety inspections risk being delayed or reduced in quality during peak event seasons due to the additional strain on staffing.

To ensure these signature community events continue to grow and evolve without compromising the Department's core mission, the use of third-party vendors has become a practical and necessary solution. Contracted support will allow for more efficient installation and teardown of decorations, improved consistency in presentation, and greater flexibility in adapting to the scale of future events. Most importantly, partnering with outside vendors will allow Parks staff to remain focused on their essential duties while still contributing to the overall success and positive impact of these highly valued community traditions.

### Estimated Contract Expenses

	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	Total
Installations	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$400,000
Contingency	20,000	20,000	20,000	20,000	20,000	100,000
<b>Total</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$500,000</b>

Pricing obtained through the Buy Board Cooperative Purchasing Network has been competitively bid and meets the statutory requirements of Texas Local Government Code 271.102.

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 1, 2005, City Council approved the interlocal agreement with the Buy Board Cooperative Purchasing Network (Ordinance 2005-034).

### **RECOMMENDATION**

Award a contract with SYDH Dallas, Inc. dba Certified Lighting Pros, for the purchase and installation of decorative lighting for the Parks and Recreation Department, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$500,000.

### **PRINCIPAL PLACE OF BUSINESS**

SYDH Dallas, Inc. dba Certified Lighting Pros  
Dallas, TX

### **ESTIMATED SCHEDULE OF PROJECT**

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same. This Buy Board contract expires on May 31, 2027.

### **FISCAL INFORMATION**

These products and services will be funded from Parks and Recreation operating account 402180.6545. Requisitions will be entered on an as-needed basis.

### **EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Cooperative Pricing  
Exhibit 3: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Craig Arrington, 940-349-8676.

Legal point of contact: Leah Bush at 940-349-8333.