



**CITY OF DENTON
CIVIL SERVICE COMMISSION
MINUTES**

Date/Time: Wednesday, November 19, 2025, at 1:00 p.m.
Location: Public Safety Training Center, Classroom C
719 E. Hickory Street, Denton, TX 76205

After determining that a quorum was present, the Civil Service Commission of the City of Denton, Texas convened in a Special Called Meeting on Wednesday, November 19, 2025, at 1:00 p.m. in the Public Safety Training Center, Classroom C at City Hall East, 719 E. Hickory Street, Denton, Texas.

PRESENT: Commissioners Dianne Baker, Darhyl Ramsey, and John Baines

ABSENT WITH NOTICE: Human Resources Director/Civil Service Director Megan Gilbreath

Also present were Deputy City Attorney Michael Cronig, Police Lieutenant Preston Pohler, Fire Battalion Chief, David Boozer, Human Resources Business Partner/Civil Service Secretary Carri Byrd, Assistant Director of Human Resources Lisa Collins, and Talent Acquisition Specialist Jessika Miller.

1. ITEMS FOR CONSIDERATION

- A. CSC25-055 *Introduction of guests.*

None

- B. CSC25-056 *Receive public comments.*

None

- C. CSC25-057 *Consider approval of the minutes from the October 22, 2025, meeting.*

The Commissioners considered approval of minutes from the October 22, 2025, Civil Service Commission meeting. Commissioner Baines motioned to approve the minutes as presented, Commissioner Baker seconded the motion. The motion carried, 3 – 0 – 0.

AYES (3): Commissioners Baker, Ramsey, and Baines

NAYS (0): None

ABSENT (0): None

- D. CSC25-058 *Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Battalion Chief Promotional Examination (Source Material List was approved at the September 24, 2025, Civil Service Commission meeting, and subsequently posted).*

A brief discussion was held about the salary listed on the POA of the City of Denton Fire Battalion Chief compared to other cities. Commissioner Baines made a motion to approve the POA as presented, Commissioner Baker seconded the motion. The motion carried, 3 – 0 – 0.

AYES (3): Commissioners Baker, Ramsey, and Baines

NAYS (0): None

ABSENT (0): None

- E. *CSC25-059 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Captain Promotional Examination (Source Material List was approved at the September 24, 2025, Civil Service Commission meeting, and subsequently posted).*

A brief discussion was held about the salary listed on the POA of the City of Denton Fire Captain compared to other cities. Commissioner Baker made a motion to approve the POA as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0 – 0.

AYES (3): Commissioners Baker, Ramsey, and Baines

NAYS (0): None

ABSENT (0): None

- F. *CSC25-060 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Lieutenant Promotional Examination (Source Material List was approved at the September 24, 2025, Civil Service Commission meeting, and subsequently posted).*

Commissioner Baines made a motion to approve the POA as presented, Commissioner Baker seconded the motion. The motion carried, 3 – 0 – 0.

AYES (3): Commissioners Baker, Ramsey, and Baines

NAYS (0): None

ABSENT (0): None

- G. *CSC25-061 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Driver Promotional Examination (Source Material List was approved at the September 24, 2025, Civil Service Commission meeting, and subsequently posted).*

Commissioner Baines made a motion to approve the POA as presented, Commissioner Baker seconded the motion. The motion carried, 3 – 0 – 0.

AYES (3): Commissioners Baker, Ramsey, and Baines

NAYS (0): None

ABSENT (0): None

- H. *CSC25-062 Hold discussion and take action on the proposed 2026 Source Material List for the Police Department promotional examinations.*

After a brief discussion over the proposed changes to the Source Material Lists for Police Sergeant and Police Lieutenant, the Commissioners considered approval of the proposed 2026 Source Material Lists for the Police Department promotional examinations. Commissioner Baker made a motion to approve the Source Material Lists as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0 – 0.

AYES (3): Commissioners Baker, Ramsey, and Baines

NAYS (0): None

ABSENT (0): None

- I. *CSC25-063 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Police Sergeant Promotional Examination (Source Material List presented for approval at the November 19, 2025, Civil Service Commission meeting, and if approved, will be subsequently posted).*

The Commissioners considered approval of the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Police Sergeant promotional examination. Commissioner Baker made a motion to approve the POA as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0 – 0.

AYES (3): Commissioners Baker, Ramsey, and Baines

NAYS (0): None

ABSENT (0): None

- J. *CSC25-064 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Police Lieutenant Promotional Examination (Source Material List presented for approval at the November 19, 2025, Civil Service Commission meeting, and if approved, will be subsequently posted).*

The Commissioners considered approval of the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Police Lieutenant promotional examination. Commissioner Baines made a motion to approve the POA as presented, Commissioner Baker seconded the motion. The motion carried, 3 – 0 – 0.

AYES (3): Commissioners Baker, Ramsey, and Baines

NAYS (0): None

ABSENT (0): None

- K. *CSC25-065 Discuss agenda and date of the next Civil Service Commission meeting.*

The Civil Service Commission will meet on December 9, 2025, at 3:30 p.m. Commissioner Baines made a motion to adjourn at 1:32 p.m., Commissioner Baker seconded the motion. The motion carried, 3 – 0 – 0.

AYES (3): Commissioners Baker, Ramsey, and Baines

NAYS (0): None

ABSENT (0): None

DARHYL RAMSEY, CHAIR

DATE

CARRI BYRD, CIVIL SERVICE SECRETARY

DATE