



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Community Services

CM/ DCM/ ACM: Christine Taylor, Assistant City Manager

DATE: September 30, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton authorizing the City Manager to execute a funding agreement between the City and Our Daily Bread, Inc. to provide General Fund Dollars for Case Management in Denton, Texas; authorizing the expenditure of funds in an amount not to exceed \$39,378.00; and providing an effective date. The Community Services Advisory Committee recommends approval (5-0).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Foster Economic Opportunity and Affordability.

DISCUSSION

On May 2, 2025, the Community Services Advisory Committee (CSAC) finalized their recommendations to City Council for the 2025 Action Plan. All projects and programs to be approved by The Department of Housing and Urban Development (HUD) under the 2025 Action Plan are funded through Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and program income from the use of these funds. In addition to federal funds, the City Council allocates General Fund dollars to provide grants for social service agencies. The following narrative describes the recommendations from the CSAC for estimated federal and general fund dollars available for the 2025-26 program year.

CSAC Recommendations

A total of twenty-nine (29) eligible funding requests were submitted to the CSAC totaling \$2,741,236.00. A breakdown of applications received by application type is included below.

- Human Services – 24 applications totaling \$1,548,643
- Housing Projects – 3 applications totaling \$924,590
- Public Facility Projects – 2 applications totaling \$268,003

Request details are included in **Exhibit 2**. City Council approved the CSAC's recommendation for the use of CDBG, HOME and General Fund dollars in the amount of \$1,796,592.26 for the 2025-26 Program Year.

CDBG Project Funding

Funding for CDBG projects is included in the 2025 Action Plan for Housing and Community Development for program year October 1, 2025, through September 30, 2026. City Council approved the 2025 Action Plan for Housing and Community Development with Ordinance No. 25-193, on July 22, 2025. The U.S. Department of Housing and Urban Development (HUD) approved the Action Plan in September 2025, and funds will become available in October 2025. The CDBG funding for public (human) services is capped

by federal guidelines at 15% of the total CDBG allocation, and the amount of CDBG funding for public services for the 2025-26 program year is \$157,400.40.

General Fund Project Funding

Funding for public (human) services is also included in the FY2025-26 Annual Program of Services (Budget) and the Capital Improvement Program of the City of Denton, Texas approved by City Council on September 16, 2025. The CSAC's 2025-26 recommendation included \$377,955 of General Fund dollars.

Service Agreement

This Service Agreement establishes the agreement between the City and the agency regarding the total allocation of funding along with responsibilities, eligible activities, performance measures, and duration of the agreement. (**Exhibit 3**).

OPTIONS

- Approve the funding agreement
- Do not approve the funding agreement

RECOMMENDATION

- Approve the funding agreement.

ESTIMATED SCHEDULE OF PROJECT

- City Council Approves Funding Agreements – September 30, 2025
- Agency initiates and completes the scope of work, request reimbursement for eligible activities – October 1, 2025, through September 30, 2026
- Community Services staff monitors agencies for compliance through monthly reporting requirements and onsite inspection until September 2026.

EXHIBITS

Exhibit 1 – Agenda Information Sheet

Exhibit 2 – 2025-26 CSAC Funding Recommendations and Descriptions

Exhibit 3 – Agency Ordinance-Agreement

Respectfully submitted:

Jesse Kent

Director of Community Services

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