

RESOLUTION NO. 24-328

A RESOLUTION OF THE CITY OF DENTON EXCUSING THE FEBRUARY 12, 2024 MEETING ABSENCE OF A PUBLIC UTILITIES BOARD MEMBER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Ordinance No. 19-2866, adopted January 28, 2020, outlines the attendance policy/requirements for members of certain board, commission, and committees; and

WHEREAS, at adoption, Ordinance No. 19-2866 amended Section 2-83(c)(1)(a) to provide that an absence shall be considered excused for the following reasons: personal or family illness, death of a family member, jury duty, service in the armed forces, testifying before the legislature, attending a seminar involving municipal matters of importance to the member's duties, or an absence necessary for the member's business or employment; and

WHEREAS, Section 2-83(c)(1)(b), provides “in the event an absence does not meet any of the above noted criteria for an excused absence, the member may submit a request to have the absence excused to the City Secretary's Office in writing no later than ten business days after the date the absence occurred, after which the City Secretary will then place an item on the next available city council agenda for their consideration, in accordance with the Texas Open Meetings Act.”; and

WHEREAS, Public Utilities Board Member Lee Riback (Member) was absent from the February 12, 2024 meeting, with the purpose of the absence not meeting the criteria for an excused absence; and

WHEREAS, the Member has requested City Council excuse the absence from the February 12, 2024 meeting, for the purpose as stated in Exhibit A; and,

WHEREAS, the City Secretary formally presents the Member's request for an excused absence to the City Council; NOW THEREFORE;

THE COUNCIL OF THE CITY OF DENTON HEREBY RESOLVES:

SECTION 1. The reason for Member Lee Riback's absence from the February 12, 2024, Public Utilities Board meeting is sufficient to provide the absence be excused.

SECTION 2. The attendance record should reflect such absence as excused.

SECTION 3. This Resolution shall become effective immediately upon its passage and approval.

The motion to approve this Resolution was made by _____ and seconded by _____, the Resolution was passed and approved by the following vote [___ - ___]:

| | Aye | Nay | Abstain | Absent |
|--|-------|-------|---------|--------|
| Gerard Hudspeth, Mayor: | _____ | _____ | _____ | _____ |
| Vicki Byrd, District 1: | _____ | _____ | _____ | _____ |
| Brian Beck, District 2: | _____ | _____ | _____ | _____ |
| Paul Meltzer, District 3: | _____ | _____ | _____ | _____ |
| Joe Holland, District 4: | _____ | _____ | _____ | _____ |
| Brandon Chase McGee, At Large Place 5: | _____ | _____ | _____ | _____ |
| Chris Watts, At Large Place 6: | _____ | _____ | _____ | _____ |

PASSED AND APPROVED this the _____ day of _____, 2024.

GERARD HUDSPETH, MAYOR

ATTEST:
JESUS SALAZAR, CITY SECRETARY

BY: _____

APPROVED AS TO LEGAL FORM:
MACK REINWAND, CITY ATTORNEY



BY: _____



B&C NOTIFICATION OF ABSENCE

Per Section 2.83(c) of the Denton City Code, *Members who cannot attend the meeting must contact the chairperson or an appropriate staff liaison concerning his or her absence prior to the meeting. Please also include citysecretary@cityofdenton.com in the notification email.*

| MEMBER INFORMATION | | |
|--------------------|-------|-------|
| Name | Email | Phone |
| | | |

Date of absence: _____

What board, commission, or committee does this absence apply to?

- Select only one
- Submit one form per absence

- | | |
|--|--|
| <input type="checkbox"/> Airport Advisory Board | <input type="checkbox"/> Internal Audit Advisory Committee |
| <input type="checkbox"/> Animal Shelter Advisory Committee | <input type="checkbox"/> Library Board |
| <input type="checkbox"/> Animal Shelter Advisory Committee | <input type="checkbox"/> Parks, Recreation and Beautification Board |
| <input type="checkbox"/> Board of Ethics | <input type="checkbox"/> Planning and Zoning Commission |
| <input type="checkbox"/> Committee on Persons with Disabilities | <input type="checkbox"/> Public Art Committee |
| <input type="checkbox"/> Community Services Advisory Committee | <input type="checkbox"/> Public Utilities Board |
| <input type="checkbox"/> Denton Code Review Committee | <input type="checkbox"/> Sustainability Framework Advisory Committee |
| <input type="checkbox"/> Denton Police Department Chief of Police Advisory Board | <input type="checkbox"/> Traffic Safety Commission |
| <input type="checkbox"/> Health and Building Standards Commission | <input type="checkbox"/> Zoning Board of Adjustment |
| <input type="checkbox"/> Historic Landmark Commission | |

Reason for Absence (Select only one criteria, as applicable. If not noted, see section below.)

- ☐ personal or family illness
- ☐ death of a family member
- ☐ jury duty
- ☐ service in the armed forces
- ☐ testifying before the legislature
- ☐ attending a seminar involving municipal matters of importance to the member's duties
- ☐ absence necessary for the member's business or employment
- ☐ OTHER: _____

If your absence is determined to be unexcused (not clearly meeting Criteria 1-7), would you like the City Secretary to submit a request to the City Council to excuse your absence? ☐ Yes ☐ No

Signed by: _____