



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Christine Taylor  
**DATE:** September 15, 2025

### **SUBJECT**

Consider recommending adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the approval of a first amendment to a Professional Services Agreement between the City of Denton and Burns & McDonnell Engineering Company, Inc., amending the contract approved by City Council on November 19, 2024, in the not-to-exceed amount \$434,596.00, said first amendment to provide project support services and Maximo support specialists for Denton Municipal Electric; providing for the expenditure of funds therefor; and providing an effective date (RFQ 7804-015 – providing for an additional first amendment expenditure amount not-to-exceed \$145,048.00, for a total contract amount not-to-exceed \$579,644.00).

### **STRATEGIC ALIGNMENT**

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

### **INFORMATION/BACKGROUND**

Denton Municipal Electric (DME) has engaged Burns & McDonnell Engineering Company to provide enhancement and technical support services for Maximo (MAS Manage) implementation. The supplier resources will operate on behalf of DME to deliver technical assistance, including defect resolution, configuration management, testing, and migration support, to ensure the successful achievement of project objectives in collaboration with DME's system implementation partner.

The Maximo Solution Architects and Consultants from the Supplier will deliver the following services:

- Develop solutions for assigned defects and enhancements, including capturing requirements, creating process flows, and preparing design documentation
- Develop and maintain project schedules for assigned defects and enhancements as required
- Perform comprehensive testing of fixes and enhancements in lower environments before production deployment
- Support business users in facilitating User Acceptance Testing (UAT) and ensure smooth validation of solutions
- Track, document, and resolve issues or change requests raised by business users during UAT and after go-live
- Assist in the preparation of training materials and provide user training as needed
- Draft detailed release documentation, including deployment procedures, for production rollout
- Support the deployment of the application and related infrastructure to the production environment

- Develop and maintain technical design and deployment documentation to reflect changes made
- Communicate any issues related to architecture, design, or technical implementation to DME
- Review detailed technical and deployment specifications provided by DME and/or its System Implementation partner
- Coordinate with other project and technical leads to identify and manage cross-project dependencies and impacts
- Perform and support additional project-related tasks as required
- Manage cases with IBM regarding product issues and clarifications
- Provide regular status updates (weekly/monthly) to DME project stakeholders

The Supplier shall provide the specified services in accordance with the project schedule and aligned with the overall project timeline.

The revised Contract Price is:

Original Contract Price (1,500 hours) .....	\$ 434,596.00
Total net amount of this Change Order (T/M) (500 hours) .....	\$ 145,048.00
Current Contract Price, including this Change Order (2,000 hours). \$	579,644.00

#### **PRIOR ACTION/REVIEW (Council, Boards, Commissions)**

On November 19, 2024, City Council approved a contract with Burns & McDonnell Engineering Company, in the not-to-exceed amount of \$434,596.00 (Ordinance 24-2217).

#### **RECOMMENDATION**

Award Amendment No. 1 with Burns & McDonnell Engineering Company, Inc., project support services and Maximo support specialists for Denton Municipal Electric, in a not-to-exceed amount of \$145,048, for a total amended contract amount of \$579,644.

#### **PRINCIPAL PLACE OF BUSINESS**

Burns & McDonnell Engineering Company, Inc.  
Fort Worth, TX

#### **ESTIMATED SCHEDULE OF PROJECT**

This project will be started upon approval, with a completion date by August 1, 2026.

#### **FISCAL INFORMATION**

These services will be funded from DME Work Management System account 605267500. Purchase Order #209207 will be amended in the Purchasing software system in the amount of \$145,048. The budgeted amount for this item is \$579,644.

#### **EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Original Ordinance and Contract  
Exhibit 3: Ordinance and Amendment 1

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Jerry Looper, 940-349-7676.

Legal point of contact: Marcella Lunn at 940-349-8333.