



AGENDA INFORMATION SHEET

DEPARTMENT: Community Services

CM/ DCM/ ACM: Christine Taylor, Assistant City Manager

DATE: December 12, 2025

SUBJECT

Receive a report and hold a discussion regarding the closeout of the 2024-2025 Community Development Grant program year with agency expenditures and performance measures.

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Foster Economic Opportunity and Affordability.

BACKGROUND

The Community Services Advisory Committee (CSAC) provides a critical role in funding recommendations for applicants applying for the Community Development Grant Program. For the year 2024-2025, a total of \$1,438,393 of Community Development Grant Program funds were awarded to twenty-three agencies for Human Services, Housing and Public Facility projects. These agencies provide a broad range of services that align with the City's 2023-2027 Consolidated Plan (ConPlan) and address critical community needs.

2024/25 Grant Expenditure & Performance Reporting

Throughout the City's fiscal year (October 1 through September 30), Human Services grant-funded agencies are required to submit monthly documentation of eligible expenditures for reimbursement along with performance measures that demonstrate the impact and effectiveness of services provided to Denton residents. Data and documentation submitted by agencies are reviewed for compliance, measure outcomes, and ensure eligibility of expenditures and prevent misuse. Staff prepare a monthly report of aggregate project data to monitor performance across agencies. The report includes Staff's evaluation of each agency based on the below ratings used to determine reports that are complete and accurate with any response to request or corrections. This information ensures transparency and accountability, improves data quality, and is provided to the committee to inform future funding recommendations.

- **Excellent Reporter-** Consistently provided reports on time, provided all information on the first submission, proactive in talking with staff about changes or challenges, responsive to staff requests and managed annual and ongoing documents submissions without prompting.
- **Good Reporter-** Consistently provided reports on time, responsive to staff requests, and managed report changes and document submissions with minimal staff direction.
- **Adequate Reporter-** Provided reports on time or within a reasonable time frame upon staff reminder, required some staff management to get report changes and documents submitted and may have had issues with contractual obligations.
- **Difficult Reporter-** Consistently late on reporting, required staff direction to get report changes and documents submitted, consistently required changes in reports, followed staff direction, and required additional support to meet contractual requirements.

The performance of Housing and Public Facility activities is assessed based on the project timeline and the completion dates specified in the agreement. Staff are developing standard criteria to evaluate performance of Housing and Public Facility projects for the 2025/26 program year for inclusion in future monthly reports.

2024/25 Health & Quality of Life Common Outcome Measures

The City of Denton Measures impact to quality of life for Denton residents served by Community Development Grant Program Human Services projects through common outcome measures. Impact areas associated with common outcomes include Economic Stability, Neighborhood and Physical Environment, Education, Community and Social Context, and Healthcare. The 2024/25 program year was the first year Human Services projects reported on the common outcome measures, selected primarily from a predetermined list. Sixteen projects measured and reported on a total of thirty-one common outcomes. A comprehensive overview of the 2024/25 outcomes is attached (Exhibit 3).

Observations and insights from the 2024/25 common outcome measures are summarized here. There are inconsistencies in outcome measurement and reporting across agencies. Some agencies did not complete follow-up surveys, and there is a lack of clarity around how outcomes are being measured. Outcome data may be duplicated, as participants can be counted multiple times across different outcomes. Additionally, performance varied, with some agencies exceeding their outcome targets while others fell short. Staff have used these observations to improve how agencies are trained to measure and report on outcomes for the 2025/26 program year. Additionally, the 2026/27 program year application has been adjusted to streamline the process for how agencies select and predetermine how they will measure outcomes for people served through their projects.

Staff are available to answer any questions related to the September 2025 Monthly Performance and Financial Report and the 2024/25 Common Outcome Measures analysis for Community Development Grant Human Services Programs.

EXHIBITS

Exhibit 1 – Agenda Information Sheet

Exhibit 2 – End of Year 2024/25 Performance Report

Exhibit 3 – 2024/25 Human Services Quality of Life Common Outcomes

Respectfully submitted:

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