



Follow-Up Review of the Audit of Recreation Facility Operations

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Purpose of the Follow-Up Review

- Provides a progress update on audit recommendations.
- Audit evaluated the controls implemented to ensure recreation programs were adequately managed & recreation center assets and cash were appropriately safeguarded.
- Review found improvements to cash safeguards and invoice reviews.



Physical Cash Safeguards & Refund Reviews Have Improved; All Cashiers Appropriately Trained

- City Cash Handling Policy updated to require safes to be physically secured to building & under direct surveillance
 - All recreation center safes & cash drawers comply with updated policy.
- Refund review procedure and conflict of interest policy created.
 - 100% of refunds adequately documented and reviewed.
 - No transactions on an employee account processed by that employee.
- All recreation facility cashiers had up-to-date cash handling training.



Rec Program Risk Review Process Just Implemented; Invoice Reviews & Incident Reporting Improved

- Process to consistently review Independent Contractor programs for risk requirements established in Feb. 2025.
 - Effectiveness of this process will be evaluated in next follow-up review.
- Standard operating procedure to review independent contractor invoices developed and appears generally effective.
 - Rec. mgmt. system continues to impede monitoring of participant anti-bullying & liability waivers—Department has worked with vendor to evaluate other options.
- Department safety incident reporting and safety training tracking improved; some training documentation still missing.

Indep. Contractor Invoice Review



ID 25-339

Requirement	Percent Complete	
	Original	Follow-Up
Invoice Detail Accurate	69%	100%
Signatures Present	76%	94%
Attendance Accurate	97%	96%

Rec Center Asset Mgmt. Improvements Contingent on New Software; System Access Issues Similar

- Asset mgmt. procedure drafted, but implementation delayed until new asset management software is implemented.
- Rec mgmt. software user access procedure established;
 - About 3% of users still inappropriate and a third of users still without City emails.
 - 75% of inappropriate users had a non-City email.

Rec. Mgmt. Software Access Summary

Requirement	Quantity	
	Original	Follow-Up
Accounts	126	127
Inappropriate Users	4%	3%
Non-City of Denton Emails	33%	32%

Follow-Up Summary:

Improvements Made to Cash Safeguarding & Invoice Reviews

Audit Area	Recommendations	Implemented	In Progress	Not Implemented
Cash Handling & Safeguarding	7	100%	0%	0%
Independent Contractor Oversight	3	33%	67%	0%
Record Mgmt.	2	100%	0%	0%
Safety Training & Incident Reporting	3	33%	67%	0%
Asset & Access Mgmt.	4	50%	50%	0%
All:	19	68%	32%	0%

Questions?

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