



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Finance

ACM: Cassandra Ogden, Assistant City Manager

DATE: May 3, 2024

SUBJECT

Receive nominations and hold an election of a Chair and Vice-Chair.

DISCUSSION

The Bond Oversight Committee (BOC) will receive nominations and elect a Chair and Vice Chair of the committee based on the rules and procedures outlined by City Council and the City Secretary's Office (Handbook for Boards, Commissions, and Council Committees, April 2021). Procedures for the election of officers for appointed boards are established to ensure consistency with the City Council's goals and policies in making board appointments. Election of officers for City of Denton council-appointed boards will be as follows:

- The Chair and Vice-Chair will be elected by voting board members.
- Election of officers shall be annually and occur in January or February.

Due to the cancelation of the February 2023 Bond Committee Meeting the election of officers has been moved to the May 2024 meeting.

For those boards not meeting regularly, the election shall be held during the first board meeting of the calendar year. If, for any reason, the chair or vice-chair vacates their seat, a special election shall be held to fill the unexpired term. A temporary chair may be selected by the board pursuant to Roberts Rules of Order.

The staff liaison, designated by the City Manager, shall serve as the official secretary to the board or commission to ensure records are maintained in accordance with requirements of the City Secretary's office.

EXHIBITS

1. Agenda Information Sheet

Respectfully submitted:
Jessica Williams
Chief Financial Officer

Prepared by:
Matthew Hamilton, Budget Manager
Sarah Cochran, Financial Analyst Supervisor