



AGENDA INFORMATION SHEET

DEPARTMENT: Community Services

CM/ DCM/ ACM: Christine Taylor, ACM

DATE: September 12, 2025

SUBJECT

Receive a report regarding the status of the substantial amendment for HOME Investment Partnership (HOME) and HOME Investment Partnership Program American Rescue Plan (HOME-ARP) funds for the Tenant Based Rental Assistance Program.

STRATEGIC ALIGNMENT This action supports Key Focus Area: Foster Economic Opportunity and Affordability.

BACKGROUND

During the [July meeting \(linked\)](#), the Community Services Advisory Committee (CSAC) provided direction to allocate unprogrammed HOME Investment Partnership (HOME) funds for Tenant Based Rental Assistance (TBRA) to supplement HOME Investment Partnership Program American Rescue Plan (HOME-ARP) funds and extend the term of the program past April 2026. Staff have initiated the process to complete the following substantial amendments to allocate the unprogrammed HOME funds to the TBRA program:

1. **2021 to 2025 Action Plan for HOME funds:** Allocate an estimated \$693,039.11 in unprogrammed HOME funds for the Tenant Based Rental Assistance Program (TBRA) for rental assistance and supportive services, including security and utilities deposits. The TBRA Program is an existing program currently funded with HOME-ARP funds.
2. **2021 Action Plan for HOME-ARP funds:** Change the use of an estimated \$754,686.72 in HOME-ARP funds for the TBRA Program from rental assistance, supportive services, and program delivery to supportive Services, including case management.
3. **2023-2027 Citizen Participation Plan:** Update the 2023-2027 Citizen Participation Plan to award funds directly to a subrecipient to manage a TBRA program instead of a notice of funding availability and a 30-day application period.

An ad for the Substantial Amendment was posted in the Denton Record Chronicle on Sunday, August 31, 2025, providing a summary of the amendments and notice of a 30-day comment period from September 1 through 30. A summary of the amendment is also posted on the Community Development webpage and was sent via email to interested citizens, previous housing program clients, committee members, local churches, participating lenders and realtors, neighborhood associations, and social services agencies. Staff are also working with Marketing and Communications to post information on social media.

Staff are confirming procurement requirements for the HOME funds to determine if an additional application process will be required to grant the funds for administration locally. Below is a proposed timeline for allocation of the unprogrammed HOME funding for TBRA program.

Estimated Timeline for Allocation and Award of Unprogrammed HOME funds for TBRA:

Activity	Date
Substantial Amendment Notice in DRC	August 31, 2025
30-day Comment Period	September 1 to 30
Substantial Amendment Approval – City Council	October 14, 2025
Submit Substantial Amendments to HUD	October 17, 2025
HUD Review	October/November 2025
HUD approval	October/November 2025
HOME/HOME-ARP Agreements/Amendments to City Council	November 2025

EXHIBITS

Exhibit 1 – Agenda Information Sheet

Respectfully submitted:
Jesse Kent
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