



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda

Library Board

Monday, January 13, 2025

5:30 PM

South Branch Library

After determining that a quorum is present, the Library Board of the City of Denton, Texas will convene in a Regular Meeting on Monday, January 13, at 5:30 p.m. in the Meeting Room at the South Branch Library at 3228 Teasley Lane, Denton, Texas at which the following items will be considered:

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

This section of the agenda permits a person to make comments regarding public business on items not listed on the agenda. This is limited to two speakers per meeting with each speaker allowed a maximum of four (4) minutes.

2. ITEMS FOR CONSIDERATION

- A. [LB25-004](#) Receive nominations and election of a Chair, and Vice-Chair for the Library Advisory Board.
Attachments: [Agenda Information Sheet-Election of Officers](#)
- B. [LB25-003](#) Receive a report, hold a discussion, and give staff direction regarding updates to the Library Board Bylaws.
Attachments: [Agenda Information Sheet-Bylaws](#)
[Proposed Bylaw Changes](#)
- C. [LB25-002](#) Library Board Chair will appoint Library Advisory Board members to serve as liaison to:
· The Friends of the Denton Public Libraries Executive Board
· The Emily Fowler Library Foundation Board.
Attachments: [Agenda Information Sheet-Appointments](#)
- D. [LB25-008](#) Consider approval of the minutes of December 9, 2024.
Attachments: [Library Board Minutes 12-9-2024](#)
- E. [LB25-007](#) Receive an informational report and hold a discussion regarding the Denton Public Library's collections of kits and non-traditional materials.
Attachments: [Agenda Information Sheet-Library of Things](#)
[Library of Things Presentation](#)
- F. [LB25-005](#) Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.
Attachments: [Agenda Information Sheet-Foundation](#)
- G. [LB25-006](#) Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.

Attachments: [Agenda Information Sheet-Friends](#)

- H. [LB25-009](#) Receive a report, hold a discussion, and give staff direction regarding:
- Winter Reading Program
 - Library Speakers Consortium

Attachments: [Agenda Information Sheet](#)

- I. [LB25-001](#) Receive a report, hold a discussion, and give staff direction regarding the proposed 2025 Library Strategic Plan action items.

Attachments: [Agenda Information Sheet-2025 Strategic Plan Action items](#)
[Proposed 2025 Library Strategic Plan Action Items](#)

3. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Library Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on January 10, 2025, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



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Legislation Text

File #: LB25-004, **Version:** 1

AGENDA CAPTION

Receive nominations and election of a Chair, and Vice-Chair for the Library Advisory Board.



AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Christine Taylor
DATE: January 13, 2025

SUBJECT

Receive nominations and election of a Chair, and Vice-Chair for the Library Advisory Board.

BACKGROUND

Per the City of Denton Handbook for Boards, Commissions, and Council Committees,

- *The chair and vice-chair will be elected by voting board members.*
- *Election of officers shall be annually and occur in January or February. For those boards not meeting regularly, the election shall be held during the first board meeting of the calendar year. If, for any reason, the chair or vice-chair vacates their seat, a special election shall be held to fill the unexpired term. A temporary chair may be selected by the board pursuant to Roberts Rules of Order.*
- *The staff liaison, designated by the City Manager, shall serve as the official secretary to the board or commission to ensure records are maintained in accordance with requirements of the City Secretary's office.*
- *The City Council shall reserve the right, as deemed necessary in individual instances, to appoint the chair and vice-chair for any special issue or temporary advisory committees. If the City Council chooses not to make the appointment for chair and vice-chair, then the procedure outlined in this policy will apply.*

Nominations and elections for Library Board officer positions will take place at the January 13, 2025 meeting.

RECOMMENDATION

Library staff recommends nominations and elections for Library Board officer positions at the January 13, 2025 meeting.

EXHIBITS

1. Agenda Information Sheet-Election of Officers

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:

Jennifer Bekker
Director of Libraries



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Legislation Text

File #: LB25-003, **Version:** 1

AGENDA CAPTION

Receive a report, hold a discussion, and give staff direction regarding updates to the Library Board Bylaws.



AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Christine Taylor
DATE: January 13, 2025

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding updates to the Library Board Bylaws.

BACKGROUND

The Library Board Bylaws were last updated in 2022 to have City Board and Commission bylaws consistent across the City. The 2022 changes updated Board officer election dates and titles. While the officer titles were also updated in the “*Committees/Board Liaison Appointments*” section of the bylaws, the appointment time was not updated to match officer elections. Officer elections occur each year in January. Current bylaws indicate that Board Liaison appointments be made in October each year.

The Reevaluation of Library Materials Operating Policy was updated and approved by the Library Board on April 8, 2024. One of the updates was the establishment of an appeal process with the Library Board. The Library Program Operating Policy was updated and approved by the Library Board on October 8, 2024 with a similar appeal process. The Appeal Committee information was not added to the bylaws at that time.

RECOMMENDATION

Library staff recommends updating the Library Board Bylaws to match appointments to the officer elections and include Library Board Appeal Committee information.

EXHIBITS

1. Agenda Information Sheet-Bylaws
2. Proposed Bylaw Changes

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries

Denton Public Library Board Bylaws

Board Adopted, January 10, 2002
Last Amended, February 14, 2022

Following are the bylaws of the Denton Public Library Board:

Library Board

1. In accordance with § 2-176 of the Code of Ordinances of the City of Denton, the Denton Public Library Board will have seven (7) members. Each member shall be a resident of the City of Denton. The members are appointed by the City Council, and the term of office for each board member shall be for a term of two (2) years. Each member can be reappointed for three (3) two (2) year terms, for a total of six (6) years of continuous service. After an absence of one (1) year, a member can be reappointed. The Board shall receive no compensation, but will receive an annual membership to the Texas Library Association and be reimbursed for necessary expenses related to their service as board members.
2. The general powers and duties of the Denton Public Library Board are specified in § 2-177 of the Code of Ordinances of the City of Denton.
3. The Board will exercise its powers and duties as follows:
 - a. Serve in an advisory capacity to the Director of Libraries, City Manager, and the City Council.
 - b. Recommend policies to govern all operations and programs of the library, in consultation with the Director of Libraries.
 - c. Report to and cooperate with other public officials, boards and the Denton community in support of a good public relations program within the community.
 - d. Seek adequate support for the annual Library budget.
 - e. Assist in developing long-range goals for the Library and work toward the achievement of these goals.
4. No member of the Board shall be financially interested, directly or indirectly, in any transaction that comes before the Board for approval or other official action that pertains to the Library.
5. All members of the Denton Public Library Board are encouraged to suggest items for future agendas and request information from the Director of Libraries.

Officers

1. The officers of the Board will be Chair and Vice-Chair, and shall serve terms of one year, and will be designated the "Executive Committee."
2. Library Board officer elections will conform to all aspects of the City of Denton Boards and Commissions Handbook.
3. The duties of the officers are as follows:
 - a. The Chair will:
 - i. preside at all meetings of the Board
 - ii. appoint all standing and ad hoc committees
 - iii. serve as Chair of the Executive Committee
 - iv. represent the Library Board at public functions
 - b. The Vice-Chair will:
 - i. perform such functions as may be assigned by the Chair or the Board
 - ii. serve as a member of the Executive Committee
 - iii. perform all the functions of the Chair in his/her absence or disability

Meetings

1. Regular meetings will be held monthly, with the date, hour and location determined by the Board.
2. Special meetings may be held at any time, at the call of either the Chair or any three (3) members of the Board; however, at least twenty-four (24) hours advance notice of the special meeting must be given to all Board members.
3. A quorum at any meeting will consist of four (4) or more Board members.
4. A vote will be decided by a simple majority of the Board voting except in the case where other criteria are required by ordinance or statute.
5. An agenda for each regular Board meeting will be made available to the Board prior to the meeting, together with necessary discussion materials.
6. The agenda will be made available to the public at least seventy-two (72) hours prior to the meeting, by posting or advertising it in places generally available to the public.
7. The order of business for regular meetings shall include but not be limited to the following items:

- a. Call to Order
 - b. Public Forum – Invitation for the public to address the Board
 - c. Approval of the Last Meeting’s Minutes
 - d. Staff Reports
 - e. Friends of the Denton Public Libraries Report
 - f. Emily Fowler Library Foundation Report
 - g. New Business and Announcements
 - h. Adjournment
8. All meetings of the Board are open to anyone who may wish to observe the proceedings in accordance with the Texas Open Meetings Law. Non-Board members who wish to address the Board will be given the opportunity in the Public Forum, for which time will always be designated within the agenda.
9. The latest edition of Robert’s Rules of Order by Henry M. Robert will govern the parliamentary procedures of the Board.

Committees/Board Liaison Appointments

~~1. All members of the Board serve on the Library’s Ejection/Trespass Review Committee. This committee reviews all appeals submitted in writing to the Library’s Ejection/Trespass Review Committee at regularly scheduled meetings, and makes a recommendation to the Director of Libraries.~~

2.1. The Chair may appoint ad hoc committees as needed. Standing committees must be established by a vote of the Board. If a committee member is unable to serve, a replacement will be appointed by the Chair. In ~~October~~ January of each year, the Chair will appoint:

- a. One (1) Board member to serve as liaison to the Friends of the Denton Public Libraries Executive Board.
- b. One (1) Board member to serve as a representative to the Emily Fowler Library Foundation Board of Trustees.
- c. All Members of the Board serve as the Arts Advisory Committee, to serve in an advisory capacity to the Director of Libraries and Library personnel in the acquisition and acceptance of the art objects for the Library.

~~d. All members of the Board serve on the Library’s Ejection/Trespass Review Committee and the Library Reevaluation Appeal Committee. These committees review all appeals submitted in writing at regularly scheduled meetings, and make recommendations to the Director of Libraries.~~

c.e.

3.2. No committee shall have other than advisory power.

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The Director of Libraries

- Prepares the Board Meeting Schedule and reserves the meeting rooms.
- Prepares and distributes the Library Board Agenda to the Board Members
- Provides the Library Board Agenda for posting on the City's website,
- Proofs and publishes the approved meeting minutes.

The Director of Libraries is a non-voting, ex-officio member of the Library Board.

Amendments to Bylaws

Amendments to these Bylaws may be adopted by a majority at any regular meeting of the Board, provided that notice of the proposed amendments has been given to the Board members at least seven (7) days prior to the meeting.

Sec. 2-176. - Creation, members, chairman, compensation, rules and regulations.

There is hereby created a library board which shall consist of seven (7) members to be appointed by the city council. The members shall be appointed for a term of two (2) years, provided three (3) members shall be appointed each odd-numbered year and four (4) members each even-numbered year. Each member shall be a resident and qualified voter of the city. The board shall elect its chairman from among its members and shall serve for one (1) year or until his or her successor is elected and qualified. The board shall serve without pay and shall adopt such rules as may be necessary for the regulation of its business and affairs.

(Code 1966, § 2-50)

Sec. 2-177. - Powers and duties.

The library board shall serve in an advisory capacity to the director of the library and the city council. The board may make recommendations concerning operating policies and programs of the library, long-range capital improvement planning and policy and such other matters pertaining to the library and its operation as the board determines necessary. The board shall also have the responsibilities and duties conferred upon it by written policies expressly adopted and as from time to time amended by the city council.

(Code 1966, § 2-51)



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Legislation Text

File #: LB25-002, **Version:** 1

AGENDA CAPTION

Library Board Chair will appoint Library Advisory Board members to serve as liaison to:

- The Friends of the Denton Public Libraries Executive Board
- The Emily Fowler Library Foundation Board.



AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Christine Taylor
DATE: January 13, 2025

SUBJECT

Library Board Chair will appoint Library Advisory Board members to serve as liaison to:

- The Friends of the Denton Public Libraries Executive Board
- The Emily Fowler Library Foundation Board.

BACKGROUND

Once elected, the Chair will appoint Library Board members to serve as liaison to the Friends of the Denton Public Libraries Executive Board and as liaison to the Emily Fowler Library Foundation Board of Trustees:

From the Denton Public Library Board Bylaws:

Committees/Board Liaison Appointments

All members of the Board serve on the Library's Ejection/Trespass Review Committee. This committee reviews all appeals submitted in writing to the Library's Ejection/Trespass Review Committee at regularly scheduled meetings, and makes a recommendation to the Director of Libraries.

The Chair may appoint ad hoc committees as needed. Standing committees must be established by a vote of the Board. If a committee member is unable to serve, a replacement will be appointed by the Chair. In October of each year, the Chair will appoint:

- *One (1) Board member to serve as liaison to the Friends of the Denton Public Libraries Executive Board.*
- *One (1) Board member to serve as a representative to the Emily Fowler Library Foundation Board of Trustees.*
- *All Members of the Board serve as the Arts Advisory Committee, to serve in an advisory capacity to the Director of Libraries and Library personnel in the acquisition and acceptance of the art objects for the Library.*

No committee shall have other than advisory power.

EXHIBITS

1. Agenda Information Sheet-Appointments

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



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File #: LB25-008, Version: 1

AGENDA CAPTION

Consider approval of the minutes of December 9, 2024.

MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
North Branch Library – December 9, 2024

After determining that a quorum was present, the Denton Public Library Board convened on Monday, December 9, at 5:30 p.m. The meeting was held at the North Branch Library at 3020 N. Locust, Denton, Texas.

PRESENT: Eva Poole, Rebecca Fridley, Patricia Peters, Kathryn Pole, and Kerol Harrod
ABSENT:

Also present: Jennifer Bekker and Marcella Lunn

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

None.

2. ITEMS FOR CONSIDERATION

A. LB24-067 Consider approval of the minutes of October 14, 2024.

The Board accepted and approved minutes of the October 14, 2024 meeting. Kerol Harrod motioned, Rebecca Fridley seconded, all in favor.

B. LB24-064 The Board received an informational report regarding the Family Place Libraries™ designation at the North Branch Library.

- The North Branch Library has received Family Place Libraries™ designation. Karli Pierce, Youth Services Librarian at the North Branch Library, provided an overview of the initiative and the grant funding that provided the training, materials, and resources to create early learning play areas and support families in their child’s development.

C. LB24-062 The Board received an informational report regarding the 2025 Library Advisory Board meeting schedule.

The Board accepted and approved 2025 meeting schedule. Kathryn Pole motioned, Patricia Peters seconded, all in favor.

D. LB24-063 The Board received an informational report regarding the Friends of the Denton Public Libraries.

- A proclamation for National Friends of the Library Week was read at the October 15, 2024 City Council meeting. The Friends

Executive Board met on Thursday, October 10, 2024. The November 16, 2024 Big Book Sale earned a record setting \$5,002 in sales.

E. LB24-066

The Board received an informational report regarding the Emily Fowler Library Foundation.

There have been no changes since the last Library Board meeting. Library staff is coordinating with Foundation Trustees to schedule a meeting in the new year.

F. LB24-065

The Board received a report, held a discussion, and considered approval of the library's 2025 Spring Classes & Events.

- The proposed draft of 2025 Spring Classes and Events includes proposed programs for January-April, 2025. Kerol Harrod motioned, Kathryn Pole seconded, all in favor.

G. LB24-068

The Board received an information report and held a discussion regarding:

Emily Fowler Facility Projects - Emily Fowler Central Library study rooms are now open to the public. The facility project was completed in October. Furniture was delivered in late November and the rooms were opened for use on December 2, 2024.

Strategic Plan 2025 Action Items - Library staff are identifying 15-18 initiatives as the 2025 Annual Action Items as part of the library's Strategic Plan. 2024 Action Items that are one-year initiatives are being closed out in December. Multi-year initiatives will roll over and continue in 2025.

Staffing Updates - There have been several staffing changes due to retirements and new professional opportunities elsewhere. The full-time Library Specialist position at North Branch was recently filled. Two Youth Services Librarians begin the second week of December, with one at Emily Fowler Central Library and one at South Branch Library. A Teen Librarian position is now open at North Branch. A part-time Library Assistant position recently closed, and interviews are being scheduled in December.

Texas State Library and Archives Association Accreditation Standards - The Texas State Library and Archives Commission (TSLAC) is in the process of updating minimum accreditation criteria for public libraries. Some proposed changes that would affect Denton Public Library include creating a new Information Security and Privacy Policy and additional professional development training requirements for the Director of Libraries. Discussions and feedback sessions are currently taking place

and public libraries would have until 2026 to meet the updated requirements. More information can be found at <https://www.tsl.texas.gov/ld/librarydevelopments/2024/11/05/proposed-changes-to-minimum-library-accreditation-criteria-2026-and-beyond/>

Winter Reading Program - The annual Winter Reading Program kicked off December 1, 2024, and runs through January 31, 2025. The initiative promotes literacy, encourages the development of a love of reading, and supports lifelong learning.

Library Grants - Nanya Jackson, Youth Services Librarian at South Branch Library, has been awarded a \$3,388 grant from the Denton Benefit League to develop and offer STEAM (Science, Technology, Engineering, Art, and Math) related programs for teens. The grant will cover furniture and supplies for teen robotics, engineering and art programs in the Spring and Summer of 2025.

Haley Phillips, Outreach Librarian, is planning to apply for a \$3,000 Light the Way grant to provide funding for an initiative to support early literacy. The initiative would create Story Totes with complete Story Time supplies, books, and program instructions to local home daycares. The initiative also includes an aspect of early literacy education to home daycare providers to provide them with best practices for reading activities and how to incorporate reading with children into their daily schedules.

3. CONCLUDING ITEMS

The Meeting adjourned at 6:08 p.m.

Eva Poole, Chair

Cynthia Carter, Administrative Assistant
City of Denton, TX

Minutes approved on: _____



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File #: LB25-007, **Version:** 1

AGENDA CAPTION

Receive an informational report and hold a discussion regarding the Denton Public Library's collections of kits and non-traditional materials.



AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Christine Taylor
DATE: January 13, 2025

SUBJECT

Receive an informational report and hold a discussion regarding the Denton Public Library’s collections of kits and non-traditional materials.

BACKGROUND

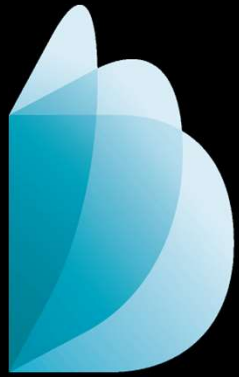
Denton Public Library offers multiple collections beyond print and audiovisual materials. The “library of things” collections include Discovery Kits for all ages, Tonies® and Yoto Players, wi-fi hotspots, and Adult Cognitive Enrichment (ACE) Kits. Makenna Madsourivong, Adult Services Librarian, will provide a demonstration and overview of the different types of non-traditional materials available at the library. The presentation is attached as Exhibit 2.

EXHIBITS

1. Agenda Information Sheet
2. Library of Things Presentation

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



Denton
PUBLIC LIBRARY

Discovery Kits



What are Discovery Kits and Why Do We Have Them?

- A clear backpack with educational materials and resources to help facilitate hands-on learning about a specific topic or hobby
- Just like other items available for checkout, these kits can be checked out for up to three weeks
- Providing access to technology and resources
- Maintaining relevance to the diverse interests and needs of our constantly evolving community

Types of Kits

Classic Discovery Kits

- Options for all ages
- Range of topics and items: practical use, language, skills, art, science, fun
- Examples
 - Teens: Kitchen Creations
 - Adults: Electricity Usage Monitor
 - Youth: Starting to Spell

Adult Cognitive Enrichment (ACE) Kits

- Created for adults with memory issues and their caregivers
- Topics cover four areas: reminiscence, senses, life skills, and motor skills
- Example
 - Life Skills: Calming Anxiety

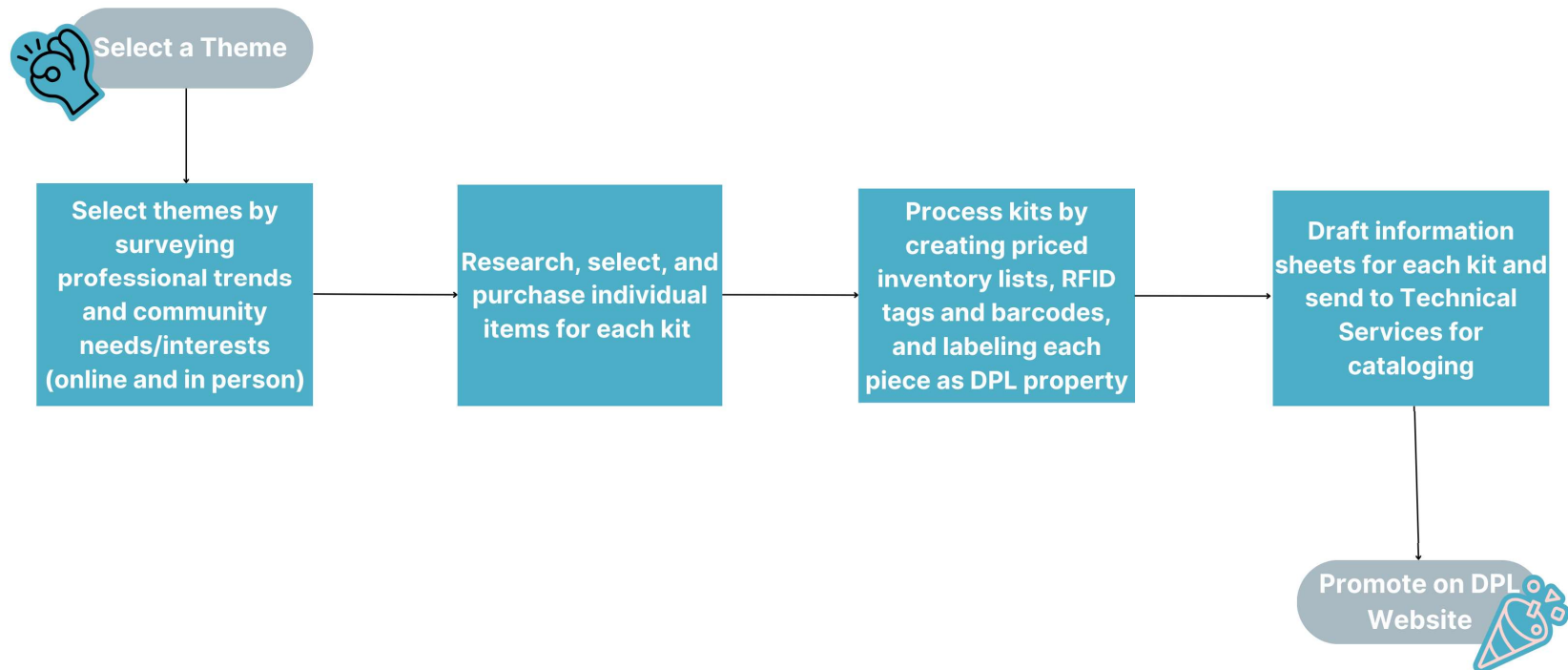
Tonies/Yotos

- Designed for ages 3+
- Digital listening devices that play different stories, songs, and more
- Promote screen-free imaginative play and language exposure/development
- DPL was the first library system in Texas to offer these!

Wi-Fi Hotspots

- Small, portable devices that provide mobile internet access for up to 5-6 devices
- Began offering in 2020; usage has remained in-demand and consistent
- Part of an effort to bridge the digital divide and make technology and access to information available to all

Creating a Discovery Kit



Discovery Kit Maintenance

- The circulation team checks each bag per its inventory sheet every time a kit is returned
 - Many librarians also have the bags sent to their desks for an additional quality check on higher-needs items for evaluation
- Replacement parts are ordered for any lost or damaged items
- Hotspots are deactivated upon return and reactivated before being picked up by the next patron

Popularity and Usage

- **249** kits in our collection
 - Total check-outs: **5,449**
 - Total check-outs in FY2023-2024: **1,714**
- ★ April 2025: Technical Services Manager, Rachel Reeves, will be giving a presentation about Discovery Kits at the Texas Library Association Conference!



Denton
PUBLIC LIBRARY

Discovery Kits

Questions?



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File #: LB25-005, **Version:** 1

AGENDA CAPTION

Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.



AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Christine Taylor
DATE: January 13, 2025

SUBJECT

Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.

BACKGROUND

The Emily Fowler Library Foundation is a nonprofit organization that supports the Denton Public Library’s mission. This report provides an update on the Foundation’s activities, goals, and fundraising efforts.

The Foundation currently has a \$100,000 CD that will come to maturity in April 2026. The Foundation checking account has a balance of \$9,091.51 as of the latest statement in November 2024. The Foundation’s goal is to focus on bequests or planned giving donations that can be used for large scale Library initiatives or capital projects.

There have been no changes since the last Library Board meeting. Library staff is coordinating with Foundation Trustees to schedule a meeting in the new year.

2025 Upcoming Meetings:

To be determined

EXHIBITS

1. Agenda Information Sheet-Foundation

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



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File #: LB25-006, **Version:** 1

AGENDA CAPTION

Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.



AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Christine Taylor
DATE: January 13, 2025

SUBJECT

Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.

BACKGROUND

The Friends of the Denton Public Libraries is a nonprofit organization that supports the Denton Public Library through community service and fundraising to provide materials and equipment to improve and extend Library services. This report provides an update on the organization’s activities and fundraising efforts.

The 2024 projects funded by the Friends of the Denton Public Libraries were completed:

- Study room furniture for new study rooms at Emily Fowler Central Library
- Sound abatement in the Teen Room at North Branch Library
- Adult Cognitive Enrichment (ACE) Kits-4 per library branch
- Author/speaker fees for authors Stacy Wells and Teal Gray and a performance by Indigenous ACEs
- Summer Reading Challenge prize books

The January Friends Executive Board meeting was rescheduled from Thursday, January 9 to Thursday, January 16 due to inclement weather forecasts. The library will be submitting 2025 funding requests at the meeting.

Two Friends Officers attended the Friends and Foundations Summit on December 7 in Euless, TX. They met with the Director of Libraries in December to discuss ideas including additional fundraising projects and participating in the first national Library Giving Day on April 1, 2025.

2025 Friends Executive Board Meetings (in North Branch Meeting Room at 5:30 p.m.)

Thursday, January 16, 2025 (rescheduled due to inclement weather on 1/9/25)

Thursday, April 10, 2025

Thursday, July 10, 2025

Thursday, October 9, 2025

2025 Friends Big Book Sales (in North Branch Meeting Room)

Saturday, February 8, 2025

Saturday, May 10, 2025

Saturday, August 9, 2025

Saturday, November 8, 2025

EXHIBITS

1. Agenda Information Sheet-Friends

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



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File #: LB25-009, **Version:** 1

AGENDA CAPTION

Receive a report, hold a discussion, and give staff direction regarding:

- Winter Reading Program
- Library Speakers Consortium



AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Christine Taylor
DATE: January 13, 2025

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding:

- Winter Reading Program
- Library Speakers Consortium

BACKGROUND

The annual Winter Reading Program kicked off December 1, 2024, and runs through January 31, 2025. The initiative promotes literacy, encourages the development of a love of reading, and supports lifelong learning.

The library has subscribed to the Library Speakers Consortium. The service provides live and recorded interviews and talks with bestselling authors. The events have been added to the library’s online calendar of events.

EXHIBITS

1. Agenda Information Sheet

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



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File #: LB25-001, **Version:** 1

AGENDA CAPTION

Receive a report, hold a discussion, and give staff direction regarding the proposed 2025 Library Strategic Plan action items.



AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Christine Taylor
DATE: January 13, 2025

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding the proposed 2025 Library Strategic Plan action items.

BACKGROUND

The 2024 Library Strategic Plan action items have been updated to show the status online: https://performance.envisio.com/dashboard/Library_Strategic_Plan. Some projects are multi-year and will be included in the 2025 Library Strategic Plan action items.

The proposed 2025 Strategic Plan Action Items are attached as Exhibit 2. Proposed action items include twelve multi-year projects that started in 2024 and nine new initiatives.

RECOMMENDATION

Library staff recommends approval of the proposed 2025 Library Strategic Plan action items.

EXHIBITS

1. Agenda Information Sheet
2. Proposed 2025 Strategic Plan Action Items

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries

Library Strategic Priorities-->	Strengthen Community	Transform Lives	Inspire Imagination
Library Strategic Goals--> <i>Each Priority has corresponding Goals listed below the Priority.</i>	Build Community Connections	Champion Literacy	Spark Innovation
	Celebrate Our History	Create a Culture of Lifelong Learning	Provide Enriching Experiences
	Provide Inclusive Access for All	Embrace Technology	Expand Horizons

2025 Strategic Plan Action Items

	Strategic Priority	Strategic Goals	2025 Action Item	Estimated Timeframe
1	Inspire Imagination	Expand Horizons	Implement Library Marketing Plan to inform community members about library services and resources, provide transparency, and better engage with families with elementary school aged children, Spanish speaking families and individuals, and people with disabilities or mobility challenges.	18-24 months
2	Inspire Imagination	Expand Horizons	Enhance communications to new library card holders	12-18 months
3	Inspire Imagination	Expand Horizons	Introduce e-mail newsletter to local partner organizations to market library services, programs, and collections.	6-12 months
4	Inspire Imagination	Provide Enriching Experiences	Assess and update library volunteer recruiting, communications, training, and assignment processes to better engage with community members and provide meaningful volunteer opportunities.	6-12 months
5	Inspire Imagination	Provide Enriching Experiences	Develop Capital Improvements Budget Plan for ongoing facility management and improvements and future growth needs	12-18 months
6	Inspire Imagination	Spark Innovation	Prepare for South Branch Library move and building project	2+ years
7	Inspire Imagination	Spark Innovation	Create a Library Staff Skills Matrix to assist with services and event planning.	6-12 months
8	Strengthen Community	Build Community Connections	Replace furniture and fixtures in all branch youth areas and the Emily Fowler Central Library conference room.	6-12 months
9	Strengthen Community	Celebrate Our History	Identify a Special Collections capital project using dedicated bequest funds in the Emily Fowler Library Foundation CD	6-12 months
10	Strengthen Community	Celebrate Our History	Develop marketing initiative for Special Collections, including updated Special Collections web pages, social media content, and a DTV video to increase online and in-house use of Special Collections services and materials by 5%.	12-18 months
11	Strengthen Community	Provide Inclusive Access to All	Reorganize storage facility unit for quick, easy, and safe access to shelving furniture components.	6-12 months
12	Transform Lives	Champion Literacy	Develop and implement Story Time Totes as pilot program for school year 25-26	18-24 months

	Strategic Priority	Strategic Goals	2025 Action Item	Estimated Timeframe
13	Transform Lives	Champion Literacy	Begin collection development review, analysis, and audit of picture book collections to improve catalog records for easy and accurate searchability and identify collection needs.	2+ years
14	Transform Lives	Champion Literacy	Enhance literacy skills among elementary school children through caregiver engagement and education, school outreach, and enriching youth collections	2+ years
15	Transform Lives	Create a Culture of Lifelong Learning	Implement Denton Public Library University employee training program with department coordinated staff training for ongoing professional development.	4-6 months
16	Transform Lives	Create a Culture of Lifelong Learning	Expand "library of things" to add Spanish language Discovery Kits, 1,000 Books Before Kindergarten Discovery Kits, and Video Games at each location.	12-18 months
17	Transform Lives	Embrace Technology	Add four public-use scanners at North Branch public-use computers	4-6 months
18	Transform Lives	Embrace Technology	Rearrange the North Branch public use computers for better use of space and staff support	6-12 months
19	Transform Lives	Embrace Technology	Library staff will investigate credit card payment options at print release stations at all library locations to improve customer experiences	4-6 months
20	Transform Lives	Embrace Technology	Implement use of productivity software to improve department project management, communications, and reporting.	12-18 months
21	Transform Lives	Embrace Technology	Investigate software and technology tools to automate and improve library experiences with room and equipment reservations, sound systems, computer reservation system, and replacement card barcode numbers.	12-18 months