



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: September 30, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Petra Chemical Company LLC, for the purchase of water and wastewater chemicals for the Water Production and Reclamation Department; providing for the expenditure of funds therefor; and providing an effective date (IFB 8823 – awarded to Petra Chemical Company LLC, in a three (3) year, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$5,555,000.00). The Public Utilities Board will consider this item on Monday, September 29, 2025.

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Support Healthy and Safe Communities.

INFORMATION/BACKGROUND

These items support the purchase of water and wastewater treatment chemicals for the Water Production and Water Reclamation Departments. These chemicals are essential to the treatment processes that ensure the delivery of safe, potable water and effective wastewater treatment for the City of Denton and surrounding communities. Each chemical serves a specific operational purpose and is critical to maintaining regulatory compliance and service reliability.

The City issued an Invitation for Bid (IFB) for Water and Wastewater Treatment Chemicals and is awarding lines based upon the lowest price per chemical, which resulted in eight (8) contracts. This contract is for these specific chemicals listed below.

Liquid Caustic Soda is used to control the desired PH levels in water production. The agreement will support uninterrupted operations at both the water production and water reclamation facilities.

Chemical	Five (5) Year Spend
Liquid Caustic Soda - 50%	\$2,700,000
Liquid Caustic Soda - 25%	2,350,000
Contingency-10%	505,000
Total	\$5,555,000

Invitation for Bids was sent to 268 prospective suppliers of this item, including 11 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download, and

advertised in the local newspaper. Fifteen proposals were received, with 14 meeting specifications. The lowest bid for Section A, Lines 5 and 6, was awarded to Petra Chemical Company LLC.

NIGP Code Used for Solicitation:	885 - Water and Wastewater Treating Chemicals & 895 - Welding Equipment and Supplies
Notifications sent for Solicitation sent in IonWave:	268
Number of Suppliers that viewed Solicitation in IonWave:	60
HUB-Historically Underutilized Business Invitations sent out:	22
SBE-Small Business Enterprise Invitations sent out:	103
Responses from Solicitation:	15
Responses Meeting Specifications:	14

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 29, 2025, this item will be presented to the Public Utilities Board (PUB) for consideration.

RECOMMENDATION

Award a contract with Petra Chemical Company LLC, for the purchase of water and wastewater chemicals for the Water Production and Reclamation Department, in a three (3) year, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$5,555,000.

PRINCIPAL PLACE OF BUSINESS

Petra Chemical Company LLC
Dallas, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial three (3) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These products and services will be funded through the department's budget on an as-needed basis. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Bid Tabulation
Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Trever Heskett, 940-349-7627.

Legal point of contact: Marcella Lunn at 940-349-8333.