



City Council Pending Requests for Information

City Council Meeting

January 7, 2025

File ID: 24-2514



Work Session Process

- Up to seven requests will be reviewed per meeting (one per Council Member)
- Staff will introduce each request
- The requesting Council Member will have up to two minutes to describe and justify their request
- Remaining Council Members will then have a maximum of one minute each to provide feedback and indicate their support for the use of City staff time to respond to the request
- Staff will respond to all requests where a consensus of at least four elected officials is established with an Informal Staff Report and/or Legal Staff Report outlining estimated cost to implement, estimated timeline for implementation of, and determination of strategic alignment of the request



Work Session Process - Continued

- If the requesting Council Member's request is satisfied with the report, the request is concluded with no further action. If the request is not satisfied, the request may be submitted to the Agenda Committee to enter the Council Committee Process as defined in Sec 2-30(c)(5). A consensus of six (6) Council Members is required for a resolution or ordinance to be placed on a future City Council agenda without going through the Council Committee Process.
- Staff time will not be allowed to work on any request that is concluded with no further action unless the request is resubmitted.



Item 1

Making the option of remote participation available for Planning and Zoning Commissioners when needed.

a. Requestor: Mayor Pro Tem Meltzer

b. Council Member Request: "When council members travel or otherwise could participate but can't be physically present in the room for council meetings, staff is good enough to provide the option of participating via Zoom or Teams. Members joining remotely don't count toward quorum, but they can contribute to deliberation and they can vote. This is to request that Planning and Zoning Commissioners be afforded the same option. They are more often mid-career rather than retired and are sometimes required to travel for work. I'm sure there were many occasions when past commissioners such as Tim Smith and Jason Cole had to be absent and would like to have been able to participate, but they had no remote option. And the problem continues to this day. I ask for support in having staff size whatever obstacles there may be so we can consider making the option of remote participation available for Planning and Zoning Commissioners when needed."



Item 1

Making the option of remote participation available for Planning and Zoning Commissioners when needed.

Date Requested: December 26, 2024

Format for Response: Informal Staff Report

