



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement

ACM: Christine Taylor

DATE: October 13, 2025

SUBJECT

Consider recommending adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Stuart C. Irby Company, LLC, for dielectric testing services and replacement of electric safety rubber goods for Denton Municipal Electric; providing for the expenditure of funds therefor; and providing an effective date (RFP 8877 – awarded to Stuart C. Irby Company, LLC, for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$3,000,000.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

Denton Municipal Electric (DME) conducted a solicitation via a Request for Proposal (RFP) to identify a vendor for a dielectric testing service to facilitate testing and replacement of safety-related rubber goods used to work on the electric grid.

DME needs a vendor to facilitate testing and replacement of all rubber goods used to work on the electric grid. The nine (9) categories of equipment (e.g., gloves, sleeves, cover-ups, blankets, guts) being tested/replaced all contact energized power lines and equipment such as transformers and fuses. This equipment must be tested biannually and/or annually, and as needed, to ensure that it does not conduct electricity (dielectric testing). This regulatory and manufacturers' requirement ensures the safety of our employees. DME will be able to quickly and more efficiently test and replace equipment needed to facilitate repair and maintenance on the electric grid.

	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Total
Rubber Gloves/Sleeves	\$150,000	\$280,000	\$100,000	\$110,000	\$115,000	\$755,000
Leather Gloves/Protectors	100,000	115,000	120,000	120,000	120,000	575,000
Testing	250,000	300,000	320,000	330,000	330,000	1,530,000
Contingency						140,000
Total:						\$3,000,000

Requests for Proposals were sent to 980 prospective suppliers of this item, including 32 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. Five (5) proposals were received and evaluated based upon published criteria, including delivery, compliance with specifications, performance, and price. Based upon this evaluation, Stuart C. Irby Company, LLC was ranked the highest and determined to be the best value for the City.

NIGP Code Used for Solicitation:	280, 285, 287, 691, 941, 936, 941, and 992
Notifications sent for Solicitation sent in IonWave:	980
Number of Suppliers that Viewed Solicitation in IonWave:	40
HUB-Historically Underutilized Business Invitations sent out:	108
SBE-Small Business Enterprise Invitations sent out:	346
Responses from Solicitation:	5

RECOMMENDATION

Award a contract with Stuart C. Irby Company, LLC, for dielectric testing services and replacement of electric safety rubber goods for Denton Municipal Electric, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$3,000,000.

PRINCIPAL PLACE OF BUSINESS

Stuart C. Irby Company, LLC
Fort Worth, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

The testing and replacement will be funded from Electric Safety & Training account 600110.6332. Requisitions will be entered on an as-needed basis. The budgeted amount of this item is \$3,000,000.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Pricing Evaluation
Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Jeff Brown, 940-349-7189.

Legal point of contact: Marcella Lunn at 940-349-8333.