



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: March 4, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Stovall Commercial Contractors, L.L.C., for the installation of the Vintage Boulevard Fuel Island for the Fleet Services Department; providing for the expenditure of funds therefor; and providing an effective date (RFP 8585 – awarded to Stovall Commercial Contractors, L.L.C., in the not-to-exceed amount of \$405,000.00).

STRATEGIC ALIGNMENT

This action supports the Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

The proposed contract for the Vintage Boulevard Fuel Island increases the City of Denton's ability to support emergency services, particularly the Police and Fire Departments, by addressing operational inefficiencies and findings identified in the Audit of Fleet Services Operations: Fuel Management and Fuel Card Administration. The audit highlighted limitations in the existing fueling infrastructure available to adequately support City operations in the southern part of the city. These constraints forced emergency services to depend on retail fueling stations and WEX fuel cards, which introduced higher operational costs, increased response times, and elevated risks associated with fueling assets. The audit findings emphasized the need for a dedicated fueling facility to provide uninterrupted services during routine operations, emergencies, and peak demand periods for emergency services and other City operations as needed.

The installation of a 12,000-gallon split tank for diesel and gasoline ensures a steady and reliable fuel supply for emergency vehicles. Additionally, the inclusion of a double-walled 750-gallon Diesel Exhaust Fluid (DEF) tank addresses the specific needs of modern diesel vehicles, ensuring compliance with emission standards and reducing downtime caused by maintenance issues. Expanding City-owned fuel services reduces inefficiencies such as wait times at retail fueling stations and the need for vehicles to travel away from their assigned stations to refuel.

Operational efficiency is further enhanced by the strategic placement of the fuel island at 4201 Vintage Boulevard (Fire Station 7), which provides convenient and centralized access for emergency vehicles operating in the City's Southern area. The facility will feature modern pumps, robust protective infrastructure, and a durable concrete driveway, ensuring seamless and dependable fueling operations. This project showcases the City's commitment to supporting emergency operations.

The installation of the Vintage Boulevard Fuel Island has a total estimated cost of \$405,000. This estimate includes a \$368,440.16 total base bid amount and a contingency of \$36,559.84. A contingency allowance, if any, is for the sole use of the City and will be subject to written authorization by the City’s Project Manager and Program Manager.

Description	Amount
Bid Amount	\$368,440.16
Contingency	36,559.84
Total	\$405,000.00

Request for Proposals was sent to 1,260 prospective suppliers, including 74 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. One (1) proposal was received, and references were checked to ensure the vendor can provide the services requested in the Scope of Work. The proposal was evaluated based upon published criteria including schedule, compliance with specifications, probable performance, and price. Best and Final Offer (BAFO) was requested from the firm. The department is awarding the contract to Stovall Commercial Contractors, L.L.C.

NIGP Code Used for Solicitation:	830, 909, 912, & 968
Notifications sent for Solicitation sent in IonWave:	1,260
Number of Suppliers that viewed Solicitation in IonWave:	34
HUB-Historically Underutilized Business Invitations sent out:	149
SBE-Small Business Enterprise Invitations sent out:	430
Responses from Solicitation:	1

RECOMMENDATION

Award a contract with Stovall Commercial Contractors, L.L.C., for the installation of the Vintage Boulevard Fuel Island for the Fleet Services Department, in a not-to-exceed amount of \$405,000.

PRINCIPAL PLACE OF BUSINESS

Stovall Commercial Contractors, L.L.C.
Alvarado, TX

ESTIMATED SCHEDULE OF PROJECT

The project will be started upon approval with a completion date by December 31, 2025.

FISCAL INFORMATION

These services will be funded from Facilities Capital Improvement Account 100366409. Requisition #168751 has been entered into the Purchasing software system in the amount of \$368,440.16. The budgeted amount for this item is \$405,000.

EXHIBITS

- Exhibit 1: Agenda Information Sheet
- Exhibit 2: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact Tom Gramer, 940-349-7467.

Legal point of contact: Marcella Lunn at 940-349-8333.