



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
www.cityofdenton.com

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Cassey Ogden  
**DATE:** March 5, 2024

### SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Techline, Inc., as the primary vendor, and Stuart C. Irby Company, as the secondary vendor, for the supply of electric rubber insulated termination, connectors, splices, and accessories for the City of Denton Warehouse; providing for the expenditure of funds therefor; and providing an effective date (IFB 8400 – awarded to Techline, Inc., as the primary vendor and Stuart C. Irby Company, as the secondary vendor, for three (3) years, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$1,200,000.00).

### STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

### INFORMATION/BACKGROUND

The proposed contract is to supply electric rubber insulated termination, connectors, splices, and accessories utilized by Denton Municipal Electric (DME) to terminate, splice, and connect the high-voltage electrical cable to transformers, switches, and other high-voltage electrical equipment. The commodities will be received and distributed through the centralized Warehouse located at 901B Texas Street, Denton, TX 76209.

<b>Project Description</b>	<b>Estimated 5-Year Expenditure</b>
Year 1	\$200,000
Year 2	200,000
Year 3	200,000
Year 4	200,000
Year 5	200,000
Contingency for Price Increases	200,000
<b>Total:</b>	<b>\$1,200,000</b>

Invitation for Bids was sent to 357 prospective suppliers of this item, including 10 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. Four (4) bids meeting specifications were received. The lowest bids were received by Techline, Inc., the primary vendor, and Stuart C. Irby Company, the secondary vendor.

NIGP Code Used for Solicitation:	285 - Electrical Equipment and Supplies (Except Cable and Wire)
Notifications sent for Solicitation sent in IonWave:	357
Number of Suppliers that viewed Solicitation in IonWave:	21
HUB-Historically Underutilized Business Invitations sent out:	36
SBE-Small Business Enterprise Invitations sent out:	149
Responses from Solicitation:	4

**RECOMMENDATION**

Award a contract to Techline, Inc., as the primary vendor, and Stuart C. Irby Company, as the secondary vendor, for the supply of electric rubber insulated termination, connectors, splices, and accessories for the City of Denton Warehouse, in a three (3) year, with the option for an additional two (2) one (1) year extensions, in the total five (5) year not-to-exceed amount of \$1,200,000.

**PRINCIPAL PLACE OF BUSINESS**

Techline, Inc.  
Fort Worth, TX

Stuart C. Irby Company  
Fort Worth, TX

**ESTIMATED SCHEDULE OF PROJECT**

This is an initial three (3) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

**FISCAL INFORMATION**

These items will be funded out of the Warehouse Working Capital account, stocked in the Warehouse, and charged back to the using department as needed. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

**EXHIBITS**

- Exhibit 1: Agenda Information Sheet
- Exhibit 2: Bid Tabulation
- Exhibit 3: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Keith Kading, 940-349-7178.

Legal point of contact: Marcella Lunn at 940-349-8333.