



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: July 22, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Genuine Parts Company dba NAPA Integrated Business Solutions through the Sourcewell Cooperative Purchasing Network Contract No. 090624-GPC, for the purchase of products and services for the on-site parts facility for the Fleet Services Department; authorizing the expenditure of funds therefor; and providing an effective date (File 8806 – awarded to Genuine Parts Company dba NAPA Integrated Business Solutions, for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$35,112,000.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

The City of Denton Fleet Services Department is establishing a contract to secure the products and services provided by the on-site parts provider located within the Fleet Services facility. This contract will ensure the availability of high-quality parts necessary for the maintenance and repair of over 1,600 vehicles and pieces of equipment used by various City departments. The on-site parts supply model is essential to the efficiency of Fleet Services, eliminating delays associated with ordering and receiving critical components. Maintaining an inventory of commonly used parts within the facility allows technicians to access necessary components immediately, reducing vehicle downtime and ensuring that City operations, including public safety, utilities, and transportation services, continue without disruption. Additionally, this contract will help streamline parts procurement and inventory management, allowing Fleet Services to maintain optimal stock levels without unnecessary expenditures.

Utilizing an on-site parts provider offers several advantages, including cost savings, improved service efficiency, and reduced administrative burdens. By maintaining a just-in-time inventory, the City can minimize the financial impact of carrying a large parts stock while ensuring that essential components remain readily available. The on-site provider also manages parts warranties and returns, providing immediate credit for defective or unused parts and eliminating the need for Fleet Services to coordinate returns with multiple vendors. Furthermore, the provider facilitates the proper disposal of used fluids, tires, and other waste materials, ensuring compliance with environmental regulations and reducing the City's liability. Certified parts professionals are also available on-site to assist technicians in selecting the correct parts for each repair, reducing errors, and improving overall operational efficiency.

The contract value is determined based on historical spending levels for fleet maintenance, repair, and replacement parts while incorporating estimates for future expenditures to accommodate fleet growth and service demand. By securing this contract, the City of Denton ensures long-term cost stability and reliable parts availability, ultimately enhancing the efficiency of Fleet Services operations. This agreement represents a strategic investment in the City's ability to maintain a well-functioning vehicle and equipment fleet, supporting essential public services and ensuring critical operations remain uninterrupted. The partnership with an on-site parts provider reinforces the City's commitment to operational excellence, fiscal responsibility, and continuous improvement in fleet management.

Estimated Contract Expenses

Category	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
Parts	\$5,240,000	\$5,400,000	\$5,560,000	\$5,720,000	\$5,900,000	\$27,820,000
Operating Cost	1,060,000	1,090,000	1,120,000	1,160,000	1,190,000	5,620,000
Sub Total	\$6,300,000	\$6,490,000	\$6,680,000	\$6,880,000	\$7,090,000	\$33,440,000
Contingency 5%	315,000	324,500	334,000	344,000	354,500	1,672,000
Total	\$6,615,000	\$6,814,500	\$7,014,000	\$7,224,000	\$7,444,500	\$35,112,000

Pricing obtained through the Sourcewell Cooperative Purchasing Network has been competitively bid and meets the statutory requirements of Texas Local Government Code 271.102.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 28, 2020, City Council approved the interlocal agreement with Sourcewell (Ordinance 20-197).

RECOMMENDATION

Award a contract with Genuine Parts Company, dba NAPA Integrated Business Solutions for the purchase of products and services for the on-site parts facility for the Fleet Services Department, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$35,112,000.

PRINCIPAL PLACE OF BUSINESS

Genuine Parts Company, dba NAPA Integrated Business Solutions
Coppell, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract, with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same. This Sourcewell contract expires on December 3, 2028.

FISCAL INFORMATION

These products and services will be funded through Capital Fund accounts. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Presentation
Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Tom Gramer, 940-349-7467.

Legal point of contact: Marcella Lunn at 940-349-8333.