



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: June 16, 2026

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the approval of a first amendment to a Professional Services Agreement between the City of Denton and Innovative Transportation Solutions, Inc., amending the contract approved by City Council on May 2, 2023, in the not-to-exceed amount of \$630,000.00; said first amendment to continue to provide additional transportation consulting services for the Development Services Department; providing for the expenditure of funds therefor; and providing an effective date (RFQ 8179 – providing for an additional first amendment expenditure amount not-to-exceed \$108,000.00, with the total contract amount not-to-exceed \$738,000.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

Innovative Transportation Solutions, Inc. (ITS) has provided transportation consulting services to the City of Denton since 2002, supporting various Capital Projects Department initiatives and assisting the City in leveraging municipal funds with county, regional, state, and federal sources. Their work has contributed to securing significant outside funding and advancing major mobility projects throughout the City.

The current contract rate has remained unchanged for 16 years. During that time, both the nature and volume of work performed by ITS have substantially increased. In addition, the technical expertise and responsibilities of ITS staff have evolved, warranting an update to their hourly rates to reflect their current qualifications and the professional market.

This First Amendment updates the annual fee to:

- Account for the increased workload delivered under the existing agreement
- Align ITS's hourly rates with the experience and skill sets of their current team
- Ensure continued access to specialized transportation funding, planning, and coordination services necessary for ongoing City infrastructure initiatives

Continuing the contract with ITS ensures that the City of Denton retains a high-level strategic advocate with a demonstrated ability to secure funding for the City. ITS's relationships with TxDOT and NCTCOG protect the City's long-term interests in a highly competitive regional environment and provide Staff with a resource to help coordinate on larger regional projects.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On May 2, 2023, City Council approved a contract with Innovative Transportation Solutions, Inc., in the not-to-exceed amount of \$630,000 (Ordinance 23-892).

RECOMMENDATION

Award Amendment No. 1 with Innovative Transportation Solutions, Inc., to continue to provide additional transportation consulting services for the Development Services Department, in a not-to-exceed amount of \$108,000, for a total amended contract amount of \$738,000.

PRINCIPAL PLACE OF BUSINESS

Innovative Transportation Solutions, Inc.
Farmers Branch, TX

ESTIMATED SCHEDULE OF PROJECT

This contract expires on May 2, 2028.

FISCAL INFORMATION

These services will be funded from the Capital Projects department account 840100.7879. Purchase Order #212594 will be revised to include the first amendment amount of \$108,000. The total amended amount of this contract is \$738,000.

EXHIBITS

- Exhibit 1: Agenda Information Sheet
- Exhibit 2: Original Ordinance and Contract
- Exhibit 3: Ordinance and Amendment 1

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Charlie Rosendahl, 940-349-8452.

Legal point of contact: Leah Bush at 940-349-8333.