



EXHIBIT 2

P.O. Box 400
Austin, TX 78767-0400
800.695.2919 | 512.467.0222 | Fax: 800.211.5454
buyboard.com

October 19, 2016

Sent Via E-mail: sgeiser@kirby-smith.com

Sol Geiser
Kirby-Smith Machinery
8505 S. Central Expswy
Dallas, TX 75241

Re: Notice of The Local Government Purchasing Cooperative Award

Proposal Name and Number: Construction Equipment, Road and Bridge Equipment, Ditching, Trenching, Utility and Other Equipment No. 515-16

Congratulations, The Local Government Purchasing Cooperative (Cooperative) has awarded your company a BuyBoard® contract based on the above-referenced Proposal. The contract is effective 12/1/2016 through 11/30/2017, with two possible one-year renewals. The contract documents are those identified in Section 3 of the General Terms and Conditions of the specifications.

To view the items your company has been awarded, please review the proposal tabulation No. 515-16 on the following web-site: www.buyboard.com/vendor. Only items marked as awarded to your company can be sold through the BuyBoard contract. In addition, on this website you will find the membership list which will provide you with the names of all entities with membership in our purchasing cooperative.

Enclosed with this letter you will find the following documents:

- Vendor Quick Reference Sheet
- Electronic Catalog Format Instructions
- Vendor Billing Procedures

You are advised that receipt of a purchase order directly from a Cooperative member is not within the guidelines of the Cooperative. Accepting purchase orders directly from Cooperative members may result in a violation of the State of Texas competitive bid statute and termination of this Cooperative BuyBoard contract. **Therefore, all purchase orders must be processed through the BuyBoard in order to comply.** Please forward by fax (1-800-211-5454) any order received directly from a Cooperative member. If you inadvertently process a purchase order sent directly to you by a Cooperative member, please fax the order to the above number and note it as **RECORD ONLY** to prevent duplication.

Per proposal specifications, awarded vendors will have 30 days or sooner to submit their electronic catalog including pricing. If the electronic data is not provided within 30 days or sooner of notice of award, we reserve the right to inactivate any company's award information from the BuyBoard until such time the electronic data is received.

On behalf of the Texas Association of School Boards, we appreciate your interest in the Cooperative and we are looking forward to your participation in the program. If you have any questions, please contact **BuyBoard Procurement Staff** at 800-695-2919.

Sincerely,

Arturo Salinas
BuyBoard Procurement Director
v.12.15

EXHIBIT 2



October 19, 2016

Sent Via E-mail: sgeiser@kirby-smith.com

Sol Geiser
Kirby-Smith Machinery
8505 S. Central Expwy
Dallas, TX 75241

Re: Notice of National Purchasing Cooperative Piggy-Back Award

Proposal Name and Number: Construction Equipment, Road and Bridge Equipment, Ditching, Trenching, Utility and Other Equipment, Proposal No. 515-16

Congratulations, The National Purchasing Cooperative (National Cooperative) has awarded your company a BuyBoard® contract based on the above-referenced Proposal. As provided for in the Proposal and your National Purchasing Cooperative Vendor Award Agreement, you are authorized to sell the goods and services awarded under the Proposal to National Cooperative members in states other than Texas through the BuyBoard. The contract is effective 12/1/2016 through 11/30/2017, with two possible one-year renewals.

The National Cooperative membership list is available at our website www.buyboard.com/vendor. The list identifies the current members that may purchase awarded goods and services under your National Cooperative BuyBoard contract.

You are advised that receipt of a purchase order directly from a National Cooperative member is not within BuyBoard guidelines. Accepting purchase orders directly from Cooperative members may result in a violation of applicable competitive procurement law and termination of this National Cooperative BuyBoard contract. **Therefore, all purchase orders from National Cooperative members must be processed through the BuyBoard.** Please forward by fax (1-800-211-5454) any order received directly from a National Cooperative member. If you inadvertently process a purchase order sent directly to you by a National Cooperative member, please fax the order to the above number and note it as **RECORD ONLY** to prevent duplication.

Per proposal specifications, awarded vendors will have 30 days or sooner to submit their electronic catalog including pricing. If the electronic data is not provided within 30 days or sooner of notice of award, we reserve the right to inactivate any company's award information from the BuyBoard until such time the electronic data is received.

On behalf of the National Cooperative, we are looking forward to your participation in the program. If you have any questions, please contact BuyBoard Procurement Staff at 800-695-2919.

Sincerely,

BuyBoard Procurement Director
v.12.15

P.O. Box 400, Austin, Texas 78767-0400
800.695.2919 • buyboard.com



Proposal Invitation No. 515-16-Construction, Road, Bridge, Ditching, Trenching, Utility and Other Equipment

(Catalog/pricelist must be submitted with Proposal or Proposal will not be considered¹.)

| Section XIV: Installation and Repair Service | | | Not to Exceed Hourly Labor Rate | Detailed Information on Hourly Labor Rate | Exceptions to Hourly Labor Rate |
|---|--|--|--|--|--|
| 92 | Not to Exceed Hourly Labor Rate for Installation/Repair Service on All Types of Construction, Road/Bridge and Other Equipment | Hourly Labor Rate for Installation/Repair Service on All Types of Construction, Road/Bridge and Other Equipment -- State the Not to Exceed hourly labor rate for Installation/Repair Service of Equipment and Products. | \$ <u>120</u> /Hour | | None |
| 93 | Not to Exceed Hourly Labor Rate for Installation/Repair Service on All Types of Street Sweepers, Sand Spreading, Snow Plows, Deicing and Other Equipment | Hourly Labor Rate for Installation/Repair Service on All Types of Street Sweepers, Sand Spreading, Snow Plows, Deicing and Other Equipment -- State the Not to Exceed hourly labor rate for Installation/Repair Service of Equipment and Products. | \$ _____/Hour | | |
| 94 | Not to Exceed Hourly Labor Rate for Installation/Repair Service of Ditching, Trenching and Utility Equipment | Hourly Labor Rate for Installation/Repair Service of Ditching, Trenching and Utility Equipment -- State the Not to Exceed hourly labor rate for Installation/Repair Service of Equipment and Products. | \$ <u>120</u> /Hour | | None |
| 95 | Not to Exceed Hourly Labor Rate for Installation/Repair Service of Debris/Scrap Processing Equipment | Hourly Labor Rate for Installation/Repair Service of Debris/Scrap Processing Equipment -- State the Not to Exceed hourly labor rate for Installation/Repair Service of Equipment and Products. | \$ <u>120</u> /Hour | | None |

PROPOSAL NOTE

1. Catalog/Pricelists are required to be submitted with Proposal