

City of Denton Animal Shelter Advisory Committee

Minutes

May 14, 2025

After determining that a quorum of the City of Denton, Texas, Animal Shelter Advisory Committee was present, the Committee convened in a Regular Meeting on Wednesday, May 14, 2025, at 10:00 a.m. in the training room at Linda McNatt Animal Care and Adoption Center, 3717 N. Elm Street, Denton, Texas.

Present: Chair Kathleen Duffy, Members Emily McComas, Jonathan Birden, Wanda Coonce, Lara Tomlin, Charles Hunter.

Absent: None

1. PRESENTATIONS FROM MEMBERS OF THE PUBLIC

- None

2. ITEMS FOR CONSIDERATION

- A. **ASAC25-004:** Receive nominations and elect a Chair and Vice-Chair for the Denton Animal Shelter Advisory Committee for 2025.

The item was presented, and discussion followed.

Following discussion, Chair Duffy nominated member Tomlin to service as Chair; Member Coonce seconded. Motion carried.

AYES (6): Chair Duffy, Members McComas, Birden, Coonce, Tomlin, Hunter

NAYS (0):

Member Coonce nominated herself to service as Vice-Chair; Member Hunter seconded. Motion carried.

AYES (6): Chair Tomlin, Members Duffy, McComas, Birden, Coonce, Hunter

NAYS (0):

- B. **ASAC25-005:** Consider approval of the minutes for March 12, 2025.

The item was presented, and discussion followed.

Following discussion, Member Birden moved to adopt the item as presented; Member Coonce seconded. Motion carried.

AYES (6): Chair Tomlin, Members Duffy, McComas, Birden, Coonce, Hunter

NAYS (0)

- C. **ASAC25-003:** Receive a report and hold a discussion regarding Animal Services Department programs, metrics, shelter, and field operations

The item was presented, and discussion followed.

- D. **ASAC25-006:** Receive a report, hold a discussion, and give staff feedback regarding the proposed Responsible Euthanasia Policy.

The item was presented, and discussion followed.

Following discussion, Member Hunter moved to adopt the item as presented; Member Duffy seconded. Motion carried.

AYES (6): Chair Tomlin, Members Duffy, McComas, Birden, Coonce, Hunter
NAYS (0)

- E. **ASAC25-007:** Receive a report, hold a discussion, and give staff direction on the proposed Animal Services rates and fees.

The item was presented, and discussion followed.

Following discussion, Member Hunter moved to adopt the item as presented; Member Coonce seconded. Motion carried.

AYES (5): Members Duffy, McComas, Birden, Coonce, Hunter
NAYS (0)
ABSTAINED (1): Chair Tomlin

- F. **ASAC25-008:** Consider recommending adoption of an ordinance of the City of Denton authorizing the City Manager to execute an Interlocal Agreement between the City of Denton, Texas, and Denton County, Texas, for the services of holding and dispositioning of animals and the collection of fees pursuant to the provisions of said agreement; authorizing the City Manager to perform all obligations of the City under the agreement; and providing an effective date.

The item was presented, and discussion followed.

Following discussion, Member Hunter moved to adopt the item as presented; Member Birden seconded. Motion carried.

AYES (5): Members Duffy, McComas, Birden, Coonce, Hunter
NAYS (0)
ABSTAINED (1): Chair Tomlin

3. CONCLUDING ITEMS

With no further business, the meeting was adjourned at 11:36 a.m.

LARA TOMLIN
CHAIR
CITY OF DENTON, TEXAS

MARK JACKSON
ADMINISTRATION MANAGER
CITY OF DENTON, TEXAS

MINUTES APPROVED ON: _____