



Delegated Authority for Fleet Acquisitions

Terry Kader
Fleet Superintendent
Fleet Services
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Fleet Acquisitions & Market Conditions

- Existing Acquisition Process
 - Multi-year manufacturer contracts
 - Manufacturer order banks open annually
 - Purchases >\$50,000 require Council approval
- Supply Chain Constraints
 - Strong demand with limited vehicle availability
 - Manufacturer order bank allocations are severely limited
 - Longer build times due to parts shortages



Operational Impact

- Vehicles/Equipment not received or delayed can lead to:
 - Maintenance of older vehicles/equipment - Higher costs; parts shortages; increased downtime
 - New staff arrive without required vehicle/equipment
 - Public health/safety concerns when associated with Police, Fire, and Utilities
- Current acquisition processes require long lead times which can result in missed acquisition opportunities



Delegated Authority Ordinance

- Delegated authority allows City Manager to:
 - Sign contracts for budgeted acquisitions greater than \$50,000
 - Authority limited to 3 years or return to normal conditions
 - Use of authority may include:
 - Emergency purchases for Police, Fire, and Utilities
 - Co-operative contracts



Recommendation & Next Steps

- Staff recommends approval of the delegated authority ordinance
- Purchases will adhere to approved department budgets
- City Council will be notified of delegated authority acquisitions through the Friday Report



Questions?

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