



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement

ACM: Christine Taylor

DATE: May 20, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Professional Turf Products, Limited Partnership, through the Buy Board Cooperative Network Contract Nos. 705-23 and 706-23, for authorized repair services, purchases, and rentals of Toro Commercial Products and construction equipment for the Fleet Services Department; providing for the expenditure of funds therefor; and providing an effective date (File 8813 – awarded Professional Turf Products, Limited Partnership, for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$966,000.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

The proposed contract will be utilized by the Fleet Services Department to repair, procure, and maintain Toro Commercial Products for use by the Parks and Recreation Department. These products are essential for the upkeep and management of ballparks and other associated recreational spaces. The City's current inventory includes seventeen (17) Toro Commercial Products, which are actively used for turf maintenance, landscaping, and related activities across various recreational facilities. As departmental needs evolve and new fleet additions are approved through the Capital Improvement Budget, this inventory may expand. Examples of equipment to be acquired include mowers, aerators, graders, and utility vehicles, which will primarily support the maintenance of fields, landscaped areas, and recreational grounds to ensure they remain in excellent condition for public use.

Establishing this contract to repair, procure, and maintain Toro Commercial Products emphasizes the importance of minimizing downtime for essential equipment and ensuring operational efficiency. This agreement underpins uninterrupted service delivery, which is critical for maintaining the City's recreational facilities and providing high-quality public spaces for community enjoyment.

The asset replacement projections are determined through a combination of asset lifecycle analysis, operational demands, and budget considerations. Fleet Services utilizes a 15-point maintenance system to track the age, usage, and maintenance history of assets to identify when replacements are necessary to maintain a cost-efficient and safe fleet. Additions are based on projected department growth, service expansions, or new

operational requirements that necessitate increased fleet capacity. The contract value is based on historical spending levels and includes estimates for future assets and services.

Estimated Contract Expenses

Category	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Total
Asset Additions	\$70,000	\$70,000	\$40,000	\$80,000	\$80,000	\$340,000
Asset Replacements	0	140,000	140,000	150,000	80,000	510,000
Repair Services	30,000	10,000	10,000	10,000	10,000	70,000
Sub Total	\$100,000	\$220,000	\$190,000	\$240,000	\$170,000	\$920,000
Contingency 5%	5,000	11,000	9,500	12,000	8,500	46,000
Total	\$105,000	\$231,000	\$199,500	\$252,000	\$178,500	\$966,000

Pricing obtained through the Buy Board Cooperative Purchasing Network has been competitively bid and meets the statutory requirements of Texas Local Government Code 271.102.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On February 1, 2005, City Council approved the interlocal agreement with the Buy Board Cooperative Purchasing Network (Ordinance 2005-034).

RECOMMENDATION

Award a contract with Professional Turf Products, Limited Partnership, for authorized repair services, purchases, and rentals of Toro Commercial Products and construction equipment for the Fleet Services Department, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$966,000.

PRINCIPAL PLACE OF BUSINESS

Professional Tuft Products, Limited Partnership
Euless, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same. Buy Board contracts 705-23 and 706-23 expire on May 31, 2026.

FISCAL INFORMATION

Repair services will be funded through Fleet Services operating budget 820100.7879. Equipment purchases will be funded through the Capital Improvement Budget. Requisitions will be entered on an as-needed basis. The budgeted amount for this item is \$966,000. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Cooperative Pricing
Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Tom Gramer, 940-349-7467.

Legal point of contact: Marcella Lunn at 940-349-8333.