



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: September 16, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Techline, Inc., for the purchase of electric utility distribution hardware – fuses and arms to be stocked in the City of Denton Warehouse; providing for the expenditure of funds therefor; and providing an effective date (RFP 8864 – awarded to Techline, Inc., for one (1) year, with the option for two (2) additional one (1) year extensions, in the total three (3) year not-to-exceed amount of \$600,000.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

This Request for Proposal (RFP) is to supply electric distribution hardware, arms, and fuses in the Warehouse, which are used by Denton Municipal Electric (DME). Without the purchase of hardware, arms, and fuses, DME cannot construct, operate, or maintain facilities or provide electric service to new and existing customers. These items will be purchased using the Warehouse Capital inventory account, stocked in the Warehouse, and charged to DME as needed.

Based on the Estimated Annual Quantity on the previous contract Bid 8176, it is estimated that the City will require an average of \$175,000 annually to purchase wood arms, braces, and fuselink fuses.

| Project Description | Estimated 3-Year Expenditure |
|--------------------------------|------------------------------|
| Year 1 | \$175,000 |
| Year 2 | 175,000 |
| Year 3 | 175,000 |
| Contingency for Price Increase | 75,000 |
| Total | \$600,000 |

Request for Proposals was sent to 452 prospective suppliers, including 13 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. Four (4) proposals were received, references were checked, and proposals were evaluated based upon published criteria, including price, delivery, compliance with specifications, and

probable performance. Best and Final Offers (BAFO) were requested from the top firm. Based upon this evaluation, Techline, Inc. was ranked the highest and determined to be the best value for the City.

| | |
|---------------------------------------------------------------|-------------------------------------------------------------------|
| NIGP Code Used for Solicitation: | 285– Electrical Equipment and Supplies (Except Cable and Wire) |
| Notifications sent for Solicitation sent in IonWave: | 452 |
| Number of Suppliers that viewed Solicitation in IonWave: | 30 |
| HUB-Historically Underutilized Business Invitations sent out: | 50 |
| SBE-Small Business Enterprise Invitations sent out: | 178 |
| Responses from Solicitation: | 4 |

RECOMMENDATION

Award a contract to Techline, Inc., for the purchase of electric utility distribution hardware – fuses and arms to be stocked in the City of Denton Warehouse, in a one (1) year, with the option for two (2) additional one (1) year extensions, in the total three (3) year not-to-exceed amount of \$600,000.

PRINCIPAL PLACE OF BUSINESS

Techline, Inc.
Fort Worth, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These items will be funded from the Warehouse Working Capital account, stocked in the Warehouse, and charged back to the using department as needed. Requisitions will be entered on an as-needed basis. The budgeted amount for this item is \$600,000.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Pricing Evaluation
Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Keith Kading, 940-349-7178.

Legal point of contact: Marcella Lunn at 940-349-8333.