



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Meeting Agenda

### Animal Shelter Advisory Committee

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Wednesday, January 8, 2025

10:00 AM

Animal Services Training Room

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After determining that a quorum is present, the Animal Shelter Advisory Committee will convene in a meeting on Wednesday, January, 8, 2025, at 10:00 a.m. in the Animal Services Training Room at the Linda McNatt Animal Care & Adoption Center, 3717 N. Elm Street, Denton, Texas at which the following items will be considered:

#### 1. PRESENTATIONS FROM MEMBERS OF THE PUBLIC

This section of the agenda permits a person to make comments regarding public business on items not listed on the agenda. This is limited to two speakers per meeting with each speaker allowed a maximum of four (4) minutes. Such person(s) shall have filed a "Blue Card" requesting to speak during this period prior to the calling of this agenda item.

#### 2. WORK SESSION

- A. [ASAC24-014](#) Receive a report and hold a discussion regarding Animal Services Department programs, metrics, shelter, and field operations.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Presentation](#)

#### 3. ITEMS FOR CONSIDERATION

- A. [ASAC24-015](#) Consider approval of the minutes for November 13, 2024.

Attachments:      [Exhibit 1 - November 13, 2024 ASAC Minutes](#)

#### 4. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Animal Shelter Advisory Committee or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting and under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on December 23, 2024 in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

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OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



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## Legislation Text

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**File #: ASAC24-014, Version: 1**

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### **AGENDA CAPTION**

Receive a report and hold a discussion regarding Animal Services Department programs, metrics, shelter, and field operations.



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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Animal Services

**ACM:** Frank Dixon, Assistant City Manager

**DATE:** January 8, 2025

### **SUBJECT**

Receive a report and hold a discussion regarding Animal Services Department programs, metrics, shelter, and field operations.

### **BACKGROUND**

The purpose of this agenda item is for the Animal Services Department staff to provide periodic updates to the Animal Shelter Advisory Committee regarding programs, metrics, shelter, and field operations.

### **EXHIBITS**

Exhibit 1: Agenda Information Sheet

Exhibit 2: Presentation

Respectfully submitted:  
Nikki Sassenus  
Director of Animal Services



# Denton Animal Services Department Updates

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**January 8, 2025**



# Staffing Update

## **Bailey Coleson- Animal Services Supervisor**

- Employed by Denton Animal Services since 2021
- Previously the Customer Service Team Lead
- Recently completed the City of Denton's "SPARK" Aspiring Leaders' program
- Graduate of UNT, holds certifications in Canine and Feline behavior and training.

## **Trinity Beaty- Behavior, Enrichment & Placement Coordinator**

- Professional Trainer
- Graduate of UNT
- VP of UNT ORCA (Organization for Reinforcement Contingencies with Animals)

## **Jason Hernandez- Sr. Animal Services Specialist**

Employed with DAS since 2021

Previously ASO and Kennel Technician



# Bond Project Update

- 9/23/24 received 100% schematic drawings
- 10/30/24 will receive initial cost estimate from CMAR team
  - 9.5 million over budgeted 15.8 (13.8 construction funds)
- 12/17/24 Council approved reallocation of 4.5 mill to close funding gap
- Proceeding with construction drawings



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# Animal Services Internal Audit

- Review of operations, policies, procedures conducted by City Auditor's Office
- Findings presented to Council at January City Council meeting
- Key Findings and Recommendations





# Daily Health & Wellness Monitoring System

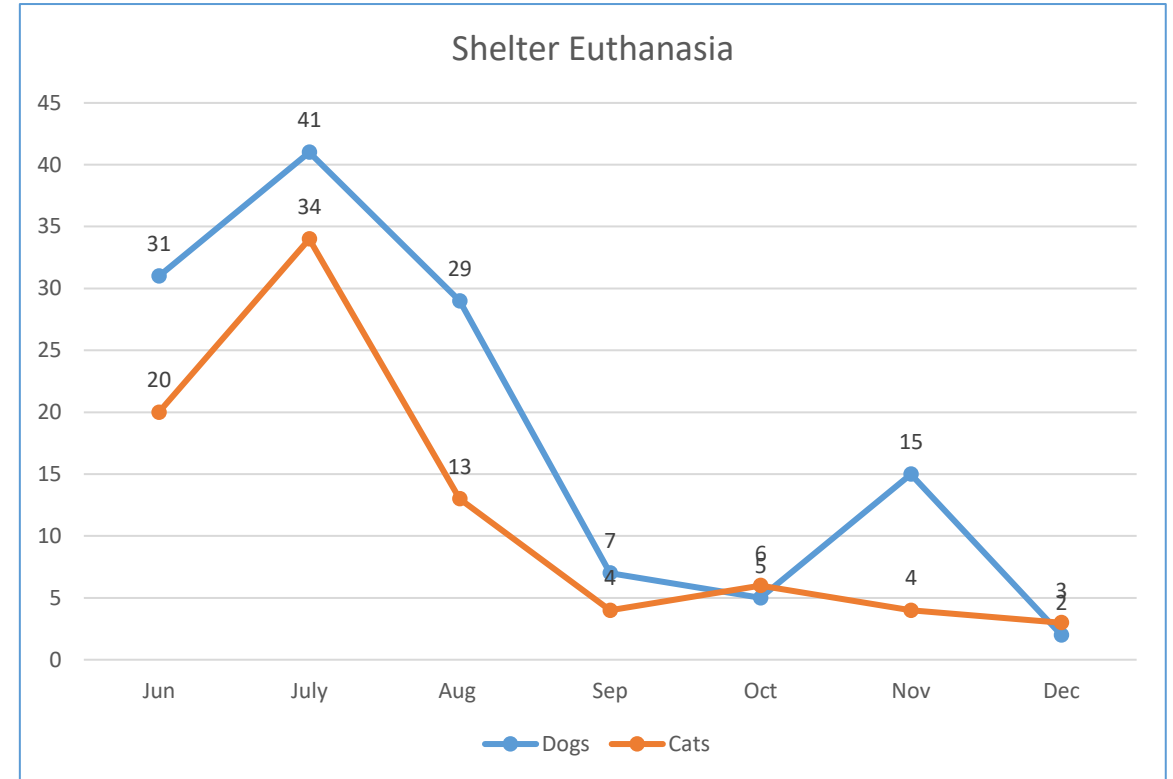
- Implemented new system 11/15/24
- Ensuring a high level of animal care
- Proactive approach, early identification and interventions
- Communication & accountability
- Comprehensive record of care
- Reduce LOS, promote positive outcomes

Animal ID	Animal Name	Health and Wellness	Wellness Check Con...	Notes	Health and Wellness ...	Supervisor Handling
<b>ANIMAL ID A0057433276</b> Count 1						
363	A0057433276	Genevieve	Needs attention	Keyauri	Genevieve will get a barco...	12/11/2024 12:20pm Ramon Orozco
<b>ANIMAL ID A0057445167</b> Count 1						
364	A0057445167	Blair	Needs attention	Keyauri	Just got here as an owner s...	12/12/2024 1:59pm Ramon Orozco
<b>ANIMAL ID A0057452500</b> Count 2						
365	A0057452500	North	Currently receiving treat...	Bailey Coleson	Took out feral box	12/14/2024 6:50am
366	A0057452500	North	Currently receiving treat...	Alexis lopez		12/15/2024 12:18pm
<b>ANIMAL ID A0057460361</b> Count 1						
367	A0057460361		Needs attention	Keyauri	Very scared. Didn't eat yet. ...	12/15/2024 1:40pm
<b>ANIMAL ID Kit</b> Count 4						
368	Kit		Currently receiving treat...	Daniel Flores		12/12/2024 4:01pm
369	Kit		Needs attention	Rosario Granados	Vomited in kennel and has ...	12/13/2024 3:03pm Bailey Coleson



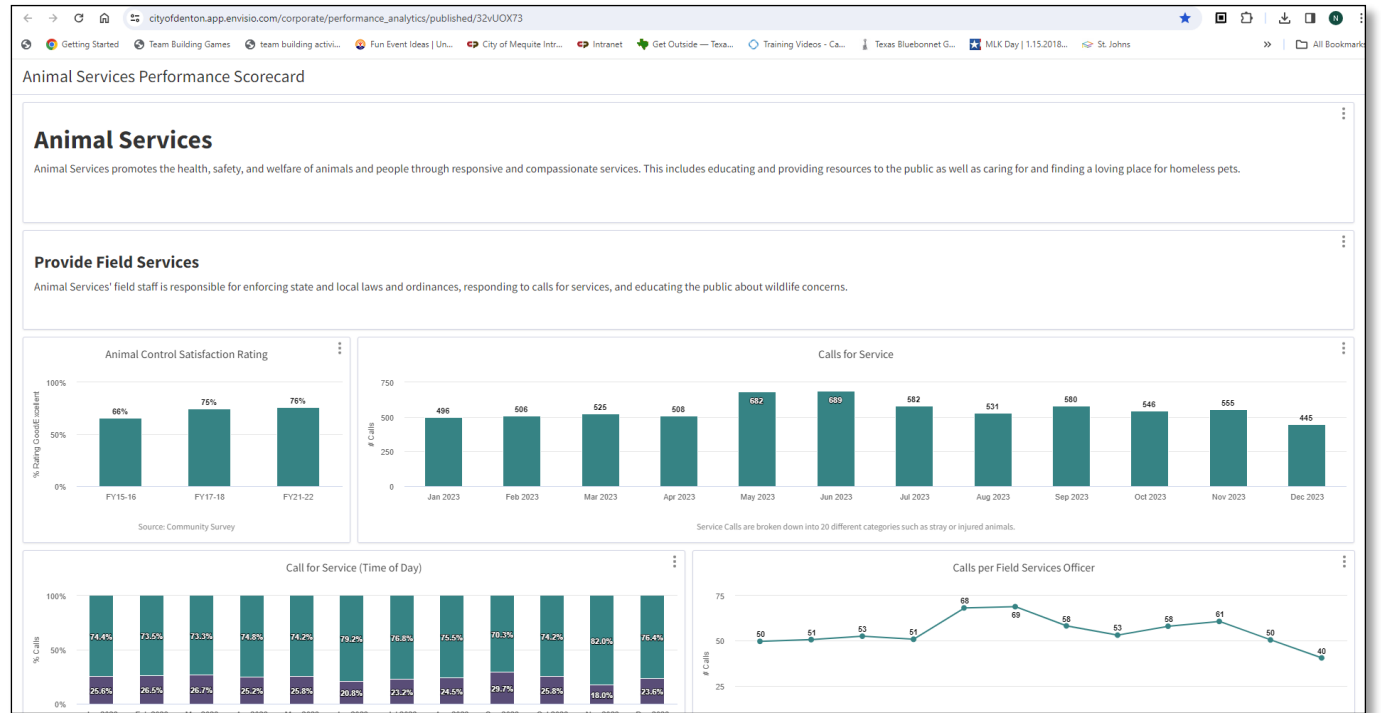
# Euthanasia Policy Update

- Implemented new policy 9/15/24
- Ensures limited, consistent, and humane practices are in place
- Communication & accountability
- Has shown impact on shelter euthanasia rates
- Next Steps
  - Continued data tracking
  - Review by Policy Review Committee and Legal
  - Will bring to Council for adoption



# Animal Services Performance Scorecard

[https://cityofdenton.app.envisio.com/corporate/performance\\_analytics/published\\_static/hwZEF0tS](https://cityofdenton.app.envisio.com/corporate/performance_analytics/published_static/hwZEF0tS)



# County Intake Data (Oct & Nov)

	FY 25		FY 24	
	Oct	Nov	Oct	Nov
County Intake	15	19	30	24
County Payment	\$435	\$625	\$875	\$635



# Vet Clinic Spay/Neuter Stats

Species	FY '25	FY '24	FY '23	FY '22
Cat	336	1,505	1,069	1,055
Dog	119	1,179	865	1,183
Other	0	16	13	21
<b>TOTAL</b>	<b>455 YTD</b>	<b>2,341</b>	<b>1,947</b>	<b>2,259</b>



# Volunteer/Foster Program

- In November, volunteers poured their hearts and hands into caring for our furry friends, contributing a total of 386.14 invaluable volunteer hours.
- One highlight of the month was Volunteer Coordinator Gayla Nelsen's visit to Alice Alexander Elementary School to collect donations from some generous students. Juliet, a loyal companion, enjoyed every moment of the school visit alongside Gayla and Willow, one of our shelter dogs, enjoyed her donated gifts!
- Approximately 524 animals placed in foster care in 2024!
- In December, a "Home for the Holidays" foster campaign was conducted.



# Thanksgiving Holiday Pet Meal

- On November 21st, Mayor Gerard Hudspeth joined forces with dedicated Denton Animal Services volunteers to spread some holiday cheer. Together, they prepared and served a special Thanksgiving feast to the shelter animals.
- This heartwarming event was more than just a meal; it was a powerful way to promote adoptions and encourage community support for the shelter. It served as a reminder that every animal deserves a loving home and a chance to experience the joy of a holiday feast.
- [Thanksgiving Holiday Pet Meal](#)



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# Questions







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## Legislation Text

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**File #: ASAC24-015, Version: 1**

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### **AGENDA CAPTION**

Consider approval of the minutes for November 13, 2024.

**City of Denton Animal Shelter Advisory Committee**  
**Minutes**  
**November 13, 2024**

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After determining that a quorum of the City of Denton, Texas, Animal Shelter Advisory Committee was present, the Committee convened in a Regular Meeting on Wednesday, November 13, 2024, at 10:00 a.m. in the training room at Linda McNatt Animal Care and Adoption Center, 3717 N. Elm Street, Denton, Texas.

**Present:** Chair Kathleen Duffy, Members Monica Benavides, Emily McComas, Charlie Hunter

**Absent:** Members Jonathan Birden, Wanda Coonce, and Diana Leggett

**1. PRESENTATIONS FROM MEMBERS OF THE PUBLIC**

- None

**2. ITEMS FOR CONSIDERATION**

- A. **ASAC24-010:** Consider approval of the minutes for July 17, 2024

The item was presented, and discussion followed.

Following discussion, Member Charlie Hunter moved to adopt the item as presented; Member Monica Benavides seconded. Motion carried.

AYES (4): Chair Kathleen Duffy, Members Monica Benavides, Emily McComas, and Charlie Hunter

ABSENT (3): Members Jonathan Birden, Wanda Coonce, and Diana Leggett

- B. **ASAC24-011:** Receive a report and hold a discussion regarding proposed changes to the Animal Services Euthanasia policy.

The item was presented, and discussion followed.

- C. **ASAC24-012:** Receive a report, hold a discussion, and give staff direction regarding the Denton Animal Shelter Advisory Committee 2025 meeting schedule.

The item was presented, and discussion followed.

Following discussion, Member Benavides motioned to approve the 2025 meeting schedule as presented; Member Charlie Hunter seconded.

**3. CONCLUDING ITEMS**

With no further business, the meeting was adjourned at 11:02 a.m.

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KATHLEEN DUFFY  
CHAIR  
CITY OF DENTON, TEXAS

BELINDA HAWKINS  
ADMINISTRATIVE ASSISTANT  
CITY OF DENTON, TEXAS

MINUTES APPROVED ON: \_\_\_\_\_