



MEMORANDUM

DATE: May 19, 2025
TO: Members of the Public Utilities Board
FROM: Jessica Williams, Chief Financial Officer & J. J. Tips, Solid Waste Operations
Manager – HCC & Weigh Station
SUBJECT: Purchase and Installation of A SK240 Styrofoam Densifier

On July 19, 2022, the Denton City Council adopted the City of Denton's Comprehensive Solid Waste Management Strategy to guide the City's future solid waste/materials management system and to develop infrastructure, programs, and policies necessary to manage the diversion of materials for ultimate disposal. As a part of this strategy, styrofoam was identified as a major contaminant in our recycling stream. While styrofoam is recyclable, it is not a programmatic material for our recycling partner, Pratt Industries, as it clogs their sorting machines.

At the beginning of 2024, the City of Denton was awarded a \$70,850 grant from the North Central Texas Council of Governments to purchase a styrofoam densifier. The densifier will not only give the citizens an opportunity to recycle their packing materials, but it will also keep this material out of the landfill, extending its life. Styrofoam will still not be accepted in recycling carts or dumpsters. Customers will be required to deliver the material to the drop-off location at the Home Chemical Collections building at 1527 South Mayhill Road.

Request for Proposals was sent to 121 prospective suppliers, including six (6) Denton firms. In addition, specifications were placed on the City's procurement website for prospective suppliers to download and advertised in the local newspaper. Two (2) proposals were received, with one (1) meeting specifications. References were checked, and proposals were evaluated based upon published criteria including schedule, compliance with specifications, probable performance, and price. Best and Final Offers (BAFO) were requested from the top firm. Based upon this evaluation, Runi Recycling Machinery Inc. was ranked the highest and determined to be the best value for the City.

NIGP Code Used for Solicitation:	545-Machinery & Hardware, Industrial
Notifications sent for Solicitation sent in IonWave:	121
Number of Suppliers that viewed Solicitation in IonWave:	22
HUB-Historically Underutilized Business Invitations sent out:	9
SBE-Small Business Enterprise Invitations sent out:	53
Responses from Solicitation:	2
Responses Meeting Specifications:	1

OUR CORE VALUES

Inclusion • Collaboration • Quality Service • Strategic Focus • Fiscal Responsibility

Submitted By:

Jessica Williams, MPA, CPFO

Chief Financial Officer

Department Contact

J. J. Tips, Solid Waste Operations

Manager – HCC & Weigh Station