



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
www.cityofdenton.com

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Cassey Ogden  
**DATE:** March 5, 2024

### SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Mann Robinson & Son, Inc., for drainage infrastructure repair services for the Drainage Department; providing for the expenditure of funds therefor; and providing an effective date (RFP 8393 – awarded to Mann Robinson & Son, Inc., for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$2,500,000.00). [The Public Utilities Board recommends approval \(5 - 0\).](#)

### STRATEGIC ALIGNMENT

This action supports Key Focus Area: Promote Sustainability and the Environment.

### INFORMATION/BACKGROUND

The proposed contract is for assistance with the maintenance and repair of the City of Denton’s stormwater system. The contract includes:

- Repair and maintenance of underground storm pipe systems, ditches, creeks, and channels
- Repair of stormwater pipes, inlets, manholes, grade ditches, and earthen channels
- Removal of debris
- Dredging of lakes for water storage
- Other maintenance issues related to drainage as needed.

The contractor will be responsible for hauling and disposing of the materials and shall follow the current City of Denton Standard Construction Specification and Details.

The contract will help relieve some of the maintenance and repair work currently done by in-house crews, allowing crews to focus on the new Stormwater Master Plan needs. Additionally, as more inspections are performed by in-house crews, more issues will be identified. The contract will allow the City to keep up with increased maintenance needs. Early detection and maintenance will help reduce higher costs related to failures and flooding.

<b>Project Description</b>	<b>Estimated 5-Year Expenditure</b>
Year 1 Maintenance	\$500,000
Year 2 Maintenance	500,000

Year 3 Maintenance	500,000
Year 4 Maintenance	500,000
Year 5 Maintenance	500,000
<b>Total</b>	<b>\$2,500,000</b>

Request for Proposals was sent to 582 prospective suppliers, including 38 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. One (1) proposal was received, and references were checked to ensure the vendor could provide the services requested in the Scope of Work. The proposal was evaluated based on published criteria including schedule, compliance with specifications, probable performance, and price. A Best and Final Offer (BAFO) was requested from the firm. The department is awarding the contract to Mann Robinson & Son, Inc.

NIGP Code Used for Solicitation:	913 - (Service Only) - Construction Services, Heavy (Incl. Maintenance and Repair Services)
Notifications sent for Solicitation sent in IonWave:	582
Number of Suppliers that viewed Solicitation in IonWave:	22
HUB-Historically Underutilized Business Invitations sent out:	56
SBE-Small Business Enterprise Invitations sent out:	189
Responses from Solicitation:	1

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 26, 2024, the Public Utilities Board (PUB) recommended this item to the City Council for consideration.

**RECOMMENDATION**

Award a contract with Mann Robinson & Son, Inc., for drainage infrastructure repair services for the Drainage Department, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$2,500,000.

**PRINCIPAL PLACE OF BUSINESS**

Mann Robinson & Son, Inc.  
Aubrey, TX

**ESTIMATED SCHEDULE OF PROJECT**

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

**FISCAL INFORMATION**

The contractor service will be funded from Wastewater-Drainage Outside Contract Services account 640700.6545. The products will be funded through the user department’s budget on an as-needed basis using OR #163452. The budgeted amount for this item is \$2,500,000. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

**EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Stephen Bonner, 940-349-7197.

Legal point of contact: Marcella Lunn at 940-349-8333.