



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Cassey Ogden
DATE: November 19, 2024

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Metro Golf Cars, Inc., through The Interlocal Purchasing System (TIPS) Cooperative Program Contract No. 210802 for utility vehicles for the Fleet Services Department; providing for the expenditure of funds therefor; and providing an effective date (File 8672 – awarded to Metro Golf Cars, Inc., for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$600,000.00).

STRATEGIC ALIGNMENT

This action supports the Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

The City of Denton Facilities and Fleet Services Department is establishing a contract for utility vehicles. The proposed contract will be utilized by Fleet Services to procure equipment for various departments engaged in infrastructure maintenance, landscaping, and security. These vehicles are more environmentally friendly, producing less pollutants than traditional automobiles. Examples of equipment to be procured include, but are not limited to, golf carts, all-terrain vehicles, and utility terrain vehicles. The contract will also encompass service repairs for these assets, including specialized diagnostic equipment when needed. The Fleet Services Department strategizes asset management, including planning for new acquisitions and asset replacement, integrated within the City’s annual budget process. Funding for all new acquisitions and replacements is allocated within the Capital Improvement Budget.

Estimated Contract Expenses

Category	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Asset Additions	\$75,000	\$77,250	\$79,568	\$81,955	\$84,413	\$398,186
Asset Replacements	25,000	25,750	26,523	27,318	28,138	132,729
Repair Services	7,631	7,860	8,096	8,339	8,587	40,513
Sub Total	\$107,631	\$110,860	\$114,187	\$117,612	\$121,138	\$571,428
Contingency 5%	5,382	5,543	5,709	5,881	6,057	28,572
Total	\$113,013	\$116,403	\$119,896	\$123,493	\$127,195	\$600,000

Pricing obtained through The Interlocal Purchasing System has been competitively bid and meets the statutory requirements of Texas Local Government Code 271.102.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On May 17, 2011, City Council approved the interlocal agreement with The Interlocal Purchasing System (Ordinance 2011-082).

RECOMMENDATION

Award a contract with Metro Golf Cars, Inc., for utility vehicles for the Fleet Services Department, in a one (1) year, with the option for four (4) additional one (1) year extensions, in a total five (5) year not-to-exceed amount of \$600,000.

PRINCIPAL PLACE OF BUSINESS

Metro Golf Cars, Inc.
Fort Worth, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same. This TIPS contract expires on October 31, 2025.

FISCAL INFORMATION

These products and services will be funded through Capital Fund accounts. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Tom Gramer, 940-349-7467.

Legal point of contact: Marcella Lunn at 940-349-8333.