



# Follow-Up Review of Solid Waste Ops.: Scale House Mgmt. and Safety, Training, & Reporting Compliance

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# Purpose of the Follow-Up Review

- Provides a progress update on audit recommendations.
- Audit project evaluated the controls implemented to:
  - Ensure landfill customers were accurately billed;
  - Minimize Solid Waste's work-related accidents & injuries; and
  - Ensure environmental reporting requirements are met.
- Review significant improvement.



# Scale House Transaction Documentation has Further Improved

- Scale House Procedures Manual implemented:
  - Requires voided and altered transaction reviews.
  - Outlines credit account application process and criteria.
  - Includes information on staff safety.
- All required staff had completed cash handling training.

## Transactions without Clear Justification

Trans. Type	Original Audit		Follow-Up Review	
	Quantity	Percent	Quantity	Percent
Altered	28	64%	0	0%
Voided	22	56%	4	4%



# Safety Training Completion has Significantly Increased

## Safety Training Completion Rates\*

	Onboarding		Safety Mtgs.		Defensive Driving		HAZCOM	
	Original Audit	Follow-Up	Original Audit	Follow-Up	Original Audit	Follow-Up	Original Audit	Follow-Up
Landfill	65%	88%	75%	94%	82%	96%	94%	100%
Residential	NA	94%	81%	92%	55%	100%	100%	100%
Commercial	NA	70%	51%	95%	11%	100%	89%	100%
Valet	NA	83%	60%	95%	100%	100%	100%	100%
All:	NA	84%	68%	93%	52%	99%	95%	100%

- Guidance for supervisors on documenting equipment-specific training is still in development.
  - Training records have been centralized.

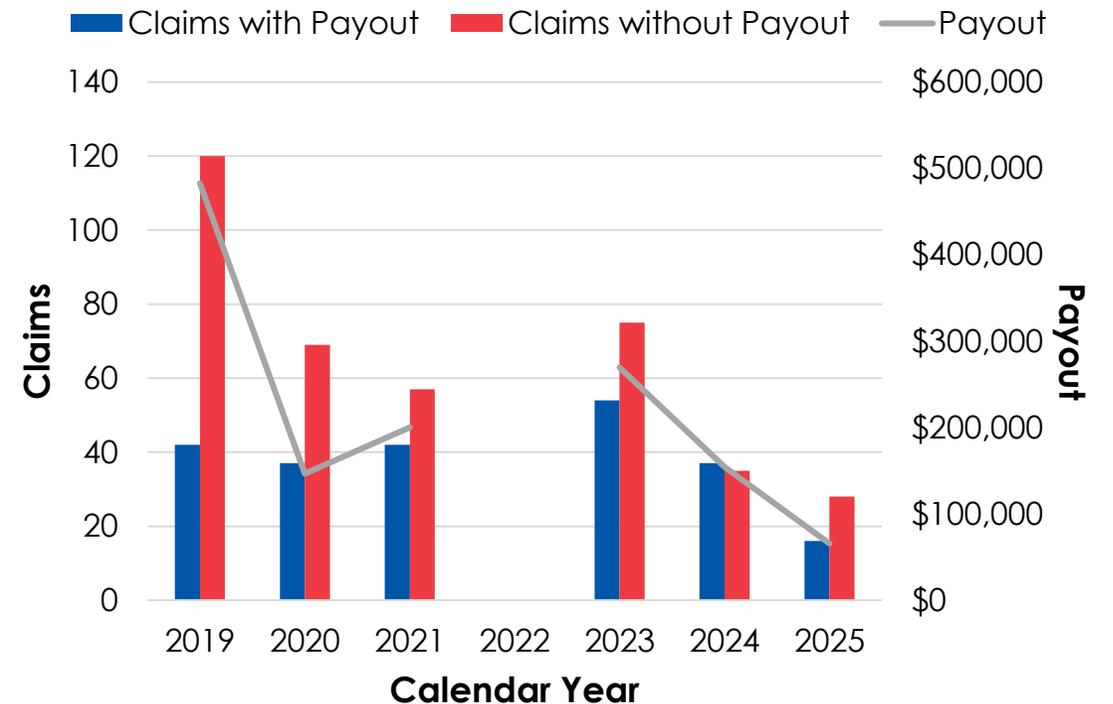


\*Defensive driving and HAZCOM training completion rates were calculated using a sample of employees as follows: Landfill (17 of 17), Residential (22 of 36), Commercial (18 of 32), and Valet (3 of 6).

# Add'l Safety Incidents Reporting & Vehicle Safety Equipment Monitoring Guidance Implemented

- City-wide comprehensive Safety Manual implemented.
  - Solid Waste-specific Accident Documentation Checklist implemented to guide supervisors in documenting incidents.
- Collections & Landfill Division's procedure manuals implemented.
  - Information on completing pre-trip inspections included.

## Solid Waste Incident Claims



# Required Environmental Compliance Reporting Completed Accurately & Timely

- During 2025, TCEQ found no violations of applicable requirements during two regular compliance evaluation investigations.
- New SCADA system being implemented at the landfill will reduce handwritten data.

# Solid Waste Operations Follow-Up Summary: Significant Improvement Made

Audit Area	Recommendations	Implemented	In Progress	Not Implemented
Scale House Transactions	7	100%	0%	0%
Safety Training	6	83%	17%	0%
Incident Reporting	2	100%	0%	0%
Vehicle Inspections	2	100%	0%	0%
Environmental Compliant Reporting	3	100%*	0%	0%
All:	20	95%	5%	0%

## Recommendations In Progress:\*

3. Provide training or clear guidance to supervisors on how to record employees' equipment training in the established method including completing all data within the training proficiency letters and training logs.



\* Includes one recommendation with an "Risk Accepted" result. Detailed recommendations and implementation statuses can be seen in the full follow-up report.

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# Questions?

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