



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Internal Audit

CITY AUDITOR: Madison Rorschach

DATE: May 2, 2023

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding Audit Project 022 – Building Permit Processes: Follow-Up Review.

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Pursue Organizational Excellence and Collaborative and Respectful Leadership.

BACKGROUND

City of Denton Charter Article VI, Section 6.04 states, the City Internal Auditor is responsible for providing an independent appraisal of City operations as directed by the City Council. These audits are conducted in accordance with *Generally Accepted Government Auditing Standards* promulgated by the US Government Accountability Office.

Per *Government Auditing Standards*, internal auditors should make audit reports available to the public and should communicate results to the parties who can ensure that the results are given due consideration. In order to meet these *Government Auditing Standards*, the City of Denton's Internal Audit Procedures Manual requires finalized audit reports to be presented to the City Council. Once presented, all published reports can be found on the City of Denton's [Internal Audit Webpage](#).

DISCUSSION

This follow-up review is intended to provide a progress update on recommendations from the Building Permit Processes Audit originally issued in July 2021. The Building Permit Processes audit was intended to provide assurance that the City had established adequate processes and procedures to ensure building permits were managed efficiency, effectively, and in accordance with rules and regulations.

RECOMMENDATION

Staff recommends Audit Project 022 – Building Permit Processes be closed until an informal follow-up review can be completed in about one year.

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

Jul. 20, 2021: Original Audit Presented During Work Session
Aug. 16, 2022: Fiscal Year 2022-23 Annual Internal Audit Plan Adopted

EXHIBITS

1. Agenda Information Sheet

2. Follow-Up Review of the Building Permit Processes Audit
3. Presentation

Respectfully submitted:
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City Auditor