



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda

Library Board

Monday, June 8, 2026

5:30 PM

North Branch Library

After determining that a quorum is present, the Library Board of the City of Denton, Texas will convene in a Regular Meeting on Monday, June 8, 2026, at 5:30 p.m. in the Meeting Room at the North Branch Library at 3020 N. Locust, Denton, Texas at which the following items will be considered:

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

This section of the agenda permits a person to make comments regarding public business on items not listed on the agenda. This is limited to two speakers per meeting with each speaker allowed a maximum of four (4) minutes.

2. ITEMS FOR CONSIDERATION

- A. [LB26-030](#) Consider approval of the minutes from May 11, 2026.
Attachments: [Lib Board Minutes - May 11 2026.pdf](#)
- B. [LB26-029](#) Receive an informational report and hold a discussion about Teen Services at the Denton Public Library.
Attachments: [Agenda Information Sheet-Teen Services.pdf](#)
[Teen Services Presentation](#)
- C. [LB26-027](#) Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.
Attachments: [Agenda Information Sheet-Friends.pdf](#)
- D. [LB26-026](#) Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.
Attachments: [Agenda Information Sheet-Foundation.pdf](#)
- E. [LB26-028](#) Receive a report, hold a discussion, and consider recommending approval of the following Denton Public Library Policy updates:
- Internet and Computer Use Policy
 - Lost and Found Policy
 - Study Room Policy
- Attachments:* [Agenda Information Sheet-Policy Updates.pdf](#)
[Internet and Computer Use Operating Policy.pdf](#)
[Lost and Found Policy.pdf](#)
[Study Room Operating Policy.pdf](#)
- F. [LB26-025](#) Receive a report, hold a discussion, and give staff direction regarding:
- Leadership Training

- Staffing Update
- Practicum Students
- Voting Locations

Attachments: [Agenda Information Sheet.pdf](#)

3. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Library Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutory recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on June 2, 2026, in advance of the three (3) business day posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST TWO (2) BUSINESS DAYS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.

MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
Emily Fowler Central Library – May 11, 2026

After determining that a quorum was present, the Denton Public Library Board convened on Monday, May 11, 2026, at 5:31 p.m. The meeting was held at the Emily Fowler Central Library at 502 Oakland Street, Denton, Texas.

PRESENT: Patricia Peters, Jean Greenlaw, Rebecca Fridley, Ellen Sullivan, Kerol Harrod, and Kathryn Pole

ABSENT:

Also present: Jennifer Bekker, Marcella Lunn

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

None.

2. ITEMS FOR CONSIDERATION

A. LB26-019 Consider approval of the minutes of April 13, 2026.

The Board accepted and approved the minutes. Jean Greenlaw motioned, Rebecca Fridley seconded, all in favor.

B. LB26-020 The Board received an informational report regarding the Legacy Lab at Emily Fowler Central Library.

Dawn Terrizzi, Special Collections Librarian, provided an overview of the Legacy Lab.

The Legacy Lab is located at the Emily Fowler Central Library. It includes equipment to digitize multiple types of media, including photographs, photo negatives, 8mm film, VHS, cassette tapes, slides, large documents and certificates, and more. The equipment is free to use with an appointment.

C. LB26-021 The Board received an informational report regarding the Friends of the Denton Public Libraries.

The Friends cancelled their fundraising ball, An Evening with Friends and Fables, due to low ticket sales. Ticket charges were refunded to those who purchased the tickets.

The Friends Big Book Sale is May 8 (members only) and May 9.

D. LB26-022

The Board received an informational report regarding the Emily Fowler Library Foundation.

The Foundation currently has rolled the \$100,000 CD into a brokerage account for \$50,000. The other \$50,000 is set aside in their checking account for Special Collections projects, as the funds were specified for use. The Foundation checking account has a balance of \$11,626.08 as of the latest statements in February, 2026.

E. LB26-023

The Board received a report and held a discussion regarding:

Summer Reading Challenge June 1-July 31 - The 2026 Summer Reading Challenge literacy initiative is in the final stages of planning. The theme is “Unearth a Story,” featuring dinosaurs, paleontology, and archeology. The reading program runs during the months of June and July. Starting June 1, readers can log into the ReadSquared software to register and begin tracking reading. After 5 hours of reading, participants earn a certificate and a drawing entry into a prize pack of their choice. Once participants complete the program by reading an additional 5 hours (10 hours total), they receive a book and another entry for a prize pack of their choice. Readers earn an additional entries for prize pack drawings for each additional 5 hours they read to continue building the habit of reading.

Splish Splash Story Time - The library is partnering with Denton Water Works Park to offer Splish Splash Story Times each Thursday morning at 10 a.m. in June and July. Admission is waived and attendees can enjoy the Children’s Play Pool until 10:45.

DISD Photography Interns - Two photography interns from Denton ISD’s LaGrone Academy spent three weeks photographing the library and editing photos. The photos will be used in various library marketing and informational materials.

Staffing Update - The library is in the process of posting, interviewing, and hiring for a variety of positions that will lead to full staffing levels across the system. A full-time Adult Services Librarian at Emily Fowler, a part-time Library Specialists in Technical Services, and six part-time seasonal page positions are in various stages of being filled.

2026 Game On! Grant from American Library Association - Denton Public Library has been awarded the American Library Association’s 2026 Game On! grant for \$1,000. The grant funds a project to work with teens in the Juvenile Detention Center.

The project aims to build communication, collaboration, creativity, empathy, and problem-solving skills in a fun environment by teaching them to play tabletop role-playing games, like Dungeons & Dragons. The program will also build literacy skills as it requires reading and writing to

develop characters and understanding complex rules. The grant program and submittal were developed by Haley Phillips, Outreach Librarian, Ross Scoggin, Teen Librarian at South Branch, and Robbie Sittel, South Branch Manager.

3. CONCLUDING ITEMS

None.

The Meeting adjourned at 6:15 p.m.

Patricia Peters, Chair

Cynthia Carter, Administrative Assistant
City of Denton, TX

Minutes approved on: _____



City of Denton

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AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: June 8, 2026

SUBJECT

Receive an informational report and hold a discussion about Teen Services at the Denton Public Library.

BACKGROUND

Rachel Yzaguirre, Teen Services Librarian at North Branch Library, will provide an overview of Teen Services offered throughout the Denton Public Library. The presentation is attached as Exhibit 2.

Teen Services is a vital aspect of teen engagement at the Denton Public Library. The presentation will include collection development, teen programming, and volunteering.

EXHIBITS

1. Agenda Information Sheet
2. Teen Services Presentation

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rebecca Ivey
North Branch Manager

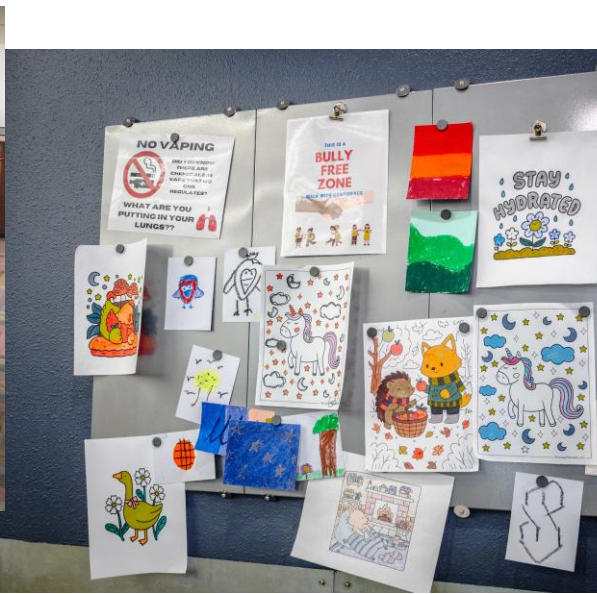


Denton
PUBLIC LIBRARY



Teen Services at DPL





Teen Volunteering

Volunteer Orientation 1x/season

Virtual Volunteer Orientation

Projects: shelving, shelf cleaning, displays, program preparation, program assistance, collection maintenance, merchandising, playroom/story time toy cleaning

Teen Volunteer Hours FY26:
275+ hours



Teen Programs

Afterschool Average: 73

May '25-'26

Total Teen Programs: 156

Teen Attendance: 5,692

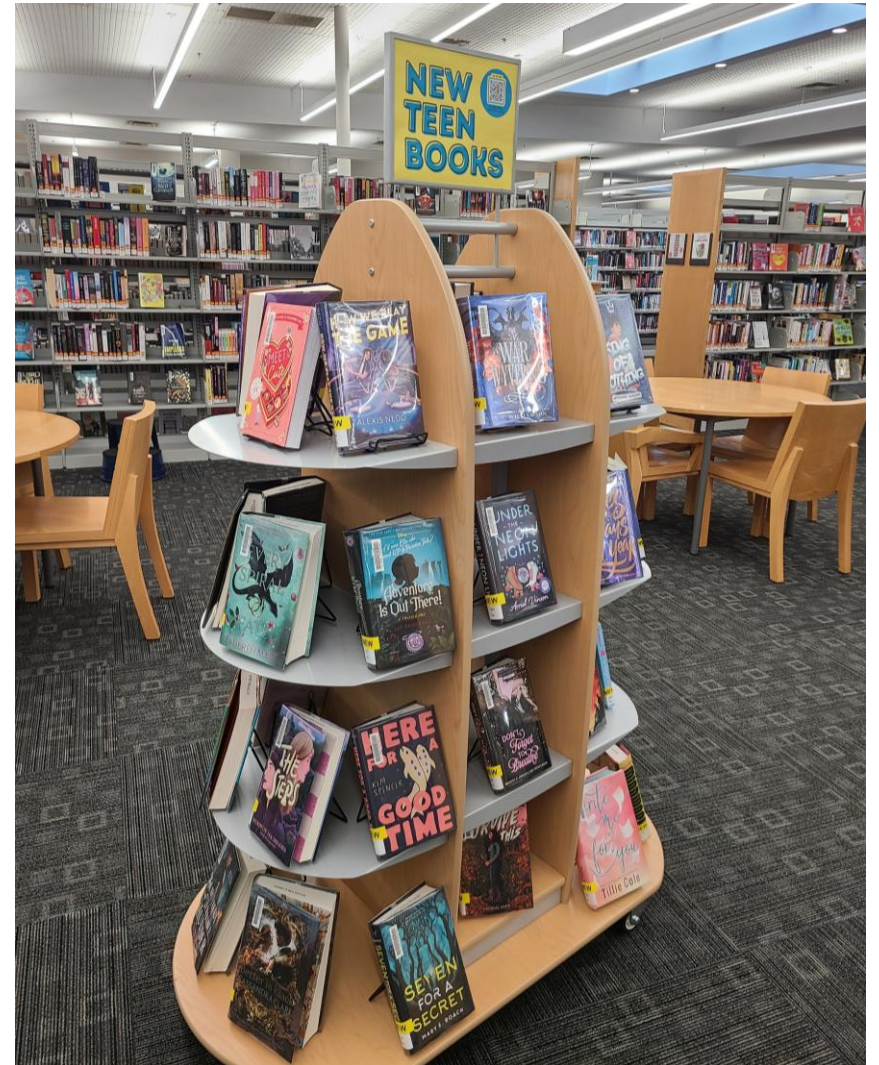
Topics: financial literacy, disaster preparedness, writing, STEM, art, and school/college readiness



Teen Collections

New Teen Fiction

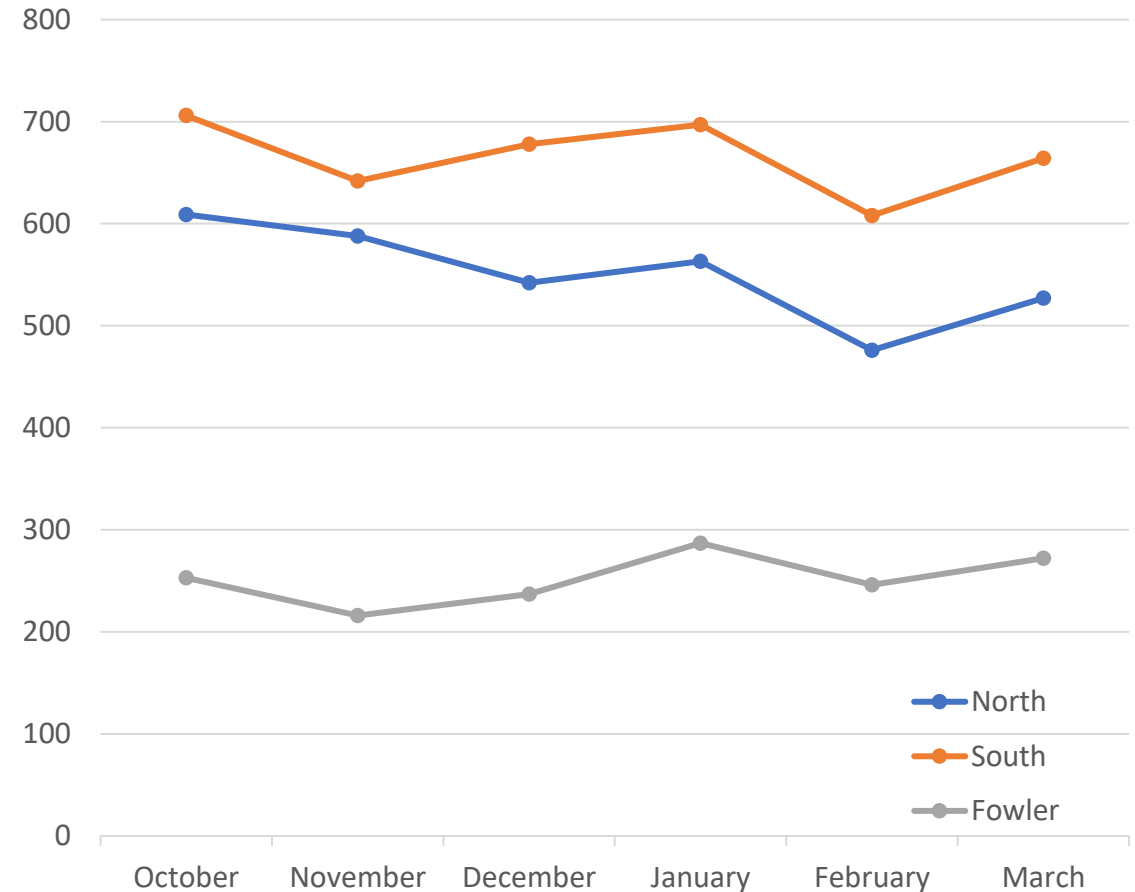
- Books added in the last 6-12 months
- Circulation increased by 71.7% at North Branch by moving the collection *outside* of the Teen Room



Teen Collections

Teen Fiction

- National trends reflected locally
- Merchandising
- Promote series
- Uptick around reading initiatives and holidays



Teen Collections

Teen Graphic Novels

- Western Style
- Manga moved to Junior or Adult GN July 2025
- Focus on displaying newer titles and series



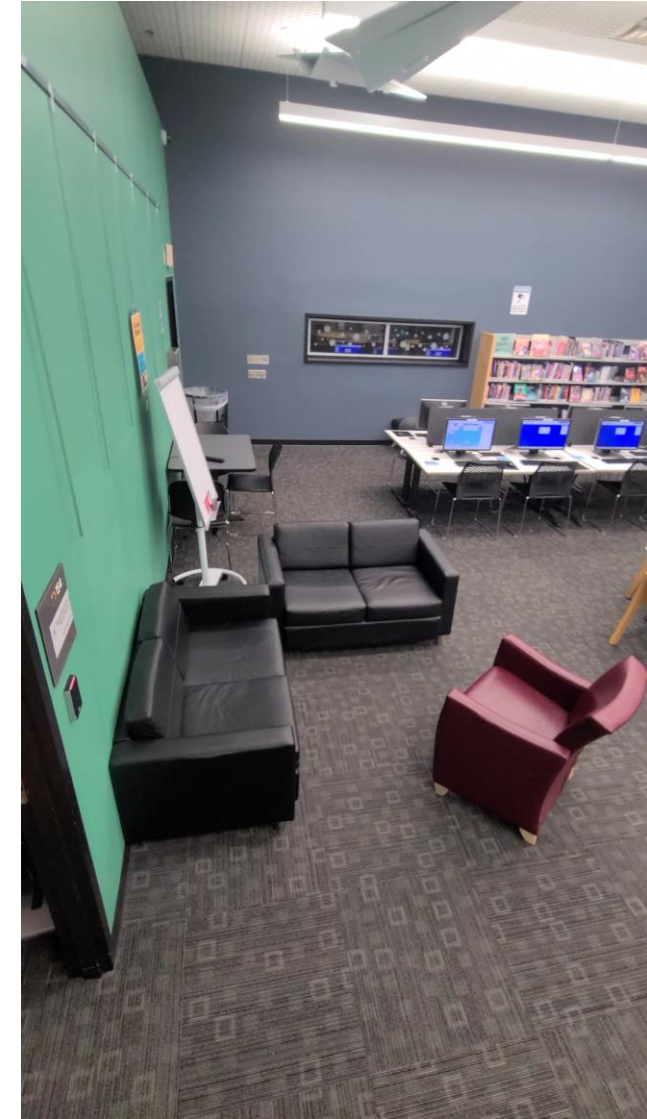
Teen Collections

Teen Discovery Kits

- Sewing
- Ukulele
- Retro Gaming: Gameboy
- Dungeons & Dragons
- Mindfulness



North Branch



Emily Fowler



South Branch



We invite you to...

- Share about teen art exhibit space
- Borrow a graphic novel or new teen fiction book
- Share your expertise with teens through programming
- Share how youth can get free library cards, no matter where they live





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AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Frank Dixon
DATE: June 8, 2026

SUBJECT

Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.

BACKGROUND

The Friends of the Denton Public Libraries is a nonprofit organization that supports the Denton Public Library through community service and fundraising to provide materials and equipment to improve and extend Library services. This report provides an update on the organization's activities and fundraising efforts.

The Friends raised \$3,675.05 from the Big Book Sale held May 8-9. The additional Member's Only day on Friday remains popular, earning 28% of sales for just two hours of operation

2026 Friends Executive Board Meetings (in North Branch Meeting Room at 5:30 p.m.)

Thursday, July 9, 2026

Thursday, October 8, 2026

2026 Friends Big Book Sales (in North Branch Meeting Room)

Friday, August 7, 2026 (members-only presale) & Saturday, August 8, 2026

Friday, November 13, 2026 (members-only presale) & Saturday, November 14, 2026

EXHIBITS

1. Agenda Information Sheet-Friends

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rebecca Ivey
North Branch Manager



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AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Frank Dixon
DATE: June 8, 2026

SUBJECT

Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.

BACKGROUND

The Emily Fowler Library Foundation is a nonprofit organization that supports the Denton Public Library's mission. This report provides an update on the Foundation's activities, goals, and fundraising efforts.

The Foundation now banks with PNC. The Foundation currently has \$50,000 in an Athene brokerage account with a 4.6% interest account. The remainder of funds are in a money market account for Special Collections projects.

The Foundation met on May 13, 2026. Trustees voted and approved minutes from the February 4th meeting. They also discussed membership recruitment and fundraising opportunities. A formal Agreement between the Foundation and the City of Denton will need to be created now that the Foundation is becoming active.

The Foundation meets again on August 5, 2026.

2026 Upcoming Meetings:

Wednesday, August 5, 3:30 p.m.

Wednesday, November 4, 3:30 p.m.

RECOMMENDATIONS

EXHIBITS

1. Agenda Information Sheet-Foundation

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rebecca Ivey
North Branch Manager



City of Denton

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AGENDA INFORMATION SHEET

DEPARTMENT: Library
ACM: Frank Dixon
DATE: June 8, 2026

SUBJECT

Receive a report, hold a discussion, and consider recommending approval of the following Denton Public Library Policy updates:

- Internet and Computer Use Policy
- Lost and Found Policy
- Study Room Policy

BACKGROUND

The following policy updates are recommended to the Library Board:

Internet and Computer Use Policy-Exhibit 2

The redline draft shows proposed minor updates and a change in how computer time is given. The proposed Internet and Computer Use Policy is attached as Exhibit 2 for additional information.

Lost and Found Policy-Exhibit 3

The redline draft shows proposed minor updates. The proposed Lost and Found Policy is attached as Exhibit 3 for additional information.

Study Room Operating Policy-Exhibit 4

The redline draft shows proposed minor updates and a change in when rooms must be vacated. The proposed Study Room Operating Policy is attached as Exhibit 4 for additional information.

RECOMMENDATIONS

Library staff recommends approval of the policy updates.

EXHIBITS

1. Agenda Information Sheet
2. Internet and Computer Use Operating Policy
3. Lost and Found Policy
4. Study Room Operating Policy

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rebecca Ivey
North Branch Manager



DENTON PUBLIC LIBRARY

INTERNET AND COMPUTER USE OPERATING POLICY

Approved by the Library Board, March 10, 2008
Library Board approved revision, February 12, 2024

INTERNET

Information Access

The use of library computers for the transmission, dissemination and/or duplication of information is regulated by state and federal laws. Library users are bound by the Texas Penal Code, sections 43.21, 43.22 and 43.24, which make display of obscene materials a criminal offense. All library users must comply with these laws. Library policy forbids the access of illegal material on its terminals. To this end, [the City of Denton Public Library](#) uses electronic filtering to restrict access to pornographic sites.

Internet Use

- The library does not control information found on the Internet.
- Individuals who use the Internet are responsible for evaluating the validity and appropriateness of the information they access.
- The library cannot be held responsible for content found on the Internet.

The library does not provide e-mail accounts; however, customers may be able to access their free web-based e-mail accounts through library computers.

Internet Use by Minors

As with other library materials, supervision of a child's use of the Internet is the responsibility of a parent or legal guardian. [Adult must adhere to the Denton Public Library Unattended Child Policy and actively monitor minors using technology in the library.](#)

Responsibilities of Internet and Other Computer Users

[The Library reserves the right to terminate use of a public use computers at any time if a library employee believes the computer has been used in violation of policies or used in a manner likely to damage the machine. The Library also reserves the right to refuse use of a computer to any person who has damaged library equipment in the past or used equipment in violation of Denton Public Library policies.](#)

The following actions may result in the loss of computer access and/or library privileges:

- Shutting off computers or purposely manipulating computers.
- Damaging computer equipment or software.
- Use of any library card but their own.
- Engaging in harassing or defamatory activity on-line.
- Use of computers for illegal activity.

- Relocating computer monitors or PC towers.

DENTON PUBLIC LIBRARY

COMPUTER USE

1. Computer users are responsible for complying with Copyright legislation.
2. To use an Internet computer, one must have a valid card issued by the Denton Public Library.
3. Computers are available on a first-come first-served basis. If no computers are currently available, a reservation can be placed for a computer session.
4. Computer session reservations expire five (5) minutes from the reserved time.
5. Customers may not use a card other than their own to access library computers.
6. Card holders are permitted at least two ~~1-hour Internet~~ hours of computer use sessions per day. Session Access to additional time limits may vary by location.
7. For their personal security, customers should end their session when they are done using the computer.
8. Refer to the Denton Public Library Schedule of Fees for printout costs.
9. The library is not liable for information received or sent from public access computer workstations or laptops.
10. Work not saved before the end of a session is lost and is not retrievable.
11. Customers using a workstation attached to a scanner or other specialized equipment may be asked to move if they are not using the specialized equipment ~~is needed and there are other workstations available~~. Customers seated at a computer workstation, but not using a computer, may be asked to move to other public seating available throughout library facilities.
12. The use of computer workstations in Special Collections Research area at Emily Fowler Central Library are for genealogical or historical research, or Legacy Lab use. Those needing to do other types of work must use the public workstations downstairs.
13. Workstation availability in the Special Collections Research area is dependent on Legacy Lab appointment reservations.

14. Computer workstations attached to the Microfilm Scanner/Readers in the Special Collections area at the Emily Fowler Central Library may only be used to access microfilm or microforms.



Denton Public Library Lost & Found Items Policy

The Denton Public Library is not responsible for any patron's lost or left behind items. Customers are solely responsible for their own property. All unclaimed items or found items turned into the staff will be placed in the City of Denton Library branch's designated Lost and Found area. As a courtesy, the Library staff will make a reasonable attempt to determine and contact the rightful owner of the lost property if said property contains sufficient identifying information.

The Library is not responsible for unattended items that are mistaken as lost items. It is the responsibility of the owner to stay in sight of and keep track of all personal belongings.

To claim a lost item, the patron must satisfactorily describe it to the Library staff member and say what day the item was likely left in the Library. This will ensure that items with similar physical characteristics are not given to the wrong person.

When the Library staff deems it appropriate, ~~to claim certain items such as credit/debit cards or personal documents,~~ owners may be asked to present a valid form of photo identification matching that of the item in question [to claim certain items such as credit/debit cards or personal documents.](#)

Unclaimed money or items over \$50 will be disposed of according to the City of Denton Cash Management Procedures 403.01

1. **Cash under \$50** shall be deposited in the daily deposit noting the circumstances of the found money.
 - a. The amount of found money will be noted on the G/L revenue report as cash overage.
 - b. If owner comes forward after deposit has been made, a refund check will be processed to return funds to the owner.

2. **Cash or items valued over \$50** shall be turned over to the police department by completing a police report to be handled by the police according to state law.
 - a. Complete a police report by calling the non-emergency line at (940) 349-8181.
 - b. Place money or small items in an envelope labeled with date found, value, and police report number in a locked safe.

- c. Items and money over \$50 will be tracked in a log maintained by a designated staff member in the branch circulation department.
- d. If owner comes forward after money and items is given to police, the owner will be directed to the police department.

Lost and found items under \$50 will be dated and stored in the Lost and Found area at the branches for a period of 2 weeks. After this 2-week period, all unclaimed items become property of the City of Denton at which time the Library staff will decide the appropriate method of disposal. Unclaimed items could then be donated to charity or discarded. Library staff do not log or track lost and found items that have an estimated value of under \$50.00.

Hazardous, soiled and perishable items will be discarded immediately. This includes items such as food, baby bottles, beverage containers and personal care materials.

Flash drives left in the library will be held for 14 days. Due to patron privacy and for the safety of City of Denton equipment, the library staff will not access data saved on flash drives to determine ownership. After 14 days, a ticket can be opened with TS to receive guidance on disposal.

Documents left in library copy machines and scanners will be kept for 14 days then shredded. If the documents appear to have significant value, such as a social security card or original birth certification they should be sent to the City of Denton Police Department following the steps for items valued over \$50.

Unclaimed Books left in the library will be held for 14 days. They will be treated as donations and either given Friend of the Denton Public Library for possible use in the annual book sale or disposed.

The Library staff should not take the contact information of anyone who is looking for a lost item and thinks it might be found at the Library. The owner of the lost item is encouraged to check back periodically in case the item has been found.

The person who turned in the item will have no claim at any point to the item if the owner is not located.

Unclaimed money will be disposed of according to the City of Denton Cash Management Procedures 403.01



DENTON PUBLIC LIBRARY

STUDY ROOM OPERATING POLICY

Approved by Library Management Team, February 16, 2023
Library Board approved revision, January 8, 2024

The purpose of this directive is to establish uniform guidelines related to study room use.

Study Rooms are available to the public, on a first-come, first-served basis. No advance reservations are permitted. The library reserves the right to schedule the rooms for library use as needed. ~~Due to high study room use at South Branch Library, a waiting list is used to manage requests to use the rooms at that location. Requests to use the rooms must be made in person. Requests are for the next available study room and are not reservations for a specific time.~~

All users must check in with the staff person at the Service Desk before entering a study room. There is a two-hour time limit when others are waiting.

Customers who have been asked to vacate a study room must wait an hour before displacing another customer.

Study rooms left unoccupied for 15 minutes will be made available to other customers.

[Study rooms must be vacated 15 minutes before the building closes.](#)

[Room use must be under the direct supervision of the adult checking out the study room.](#)

Library staff are not responsible for unattended belongings left in the study rooms. Items left unattended in the rooms for more than 15 minutes may be removed by staff in order to make the rooms available to other customers.

Customers using study rooms must comply with the Denton Public Library's Rules of Behavior. Per the library's Food and Drink Policy, customers may have drinks in covered containers or bottles with screw tops in study rooms. Only snack-sized, pre-packaged food is allowed.

Lights must remain on while study rooms are in use.

Library staff reserve the right to suspend groups or individuals from using the study rooms for not following the guidelines.



City of Denton

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AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: June 8, 2026

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding:

- Leadership Training
- Staffing Update
- Practicum Students
- Voting Locations

BACKGROUND

The Library Leadership team is embarking on a 3-month strategic planning journey to refresh and develop leadership values and norms. Discussions will include identifying leadership norms, strategic planning, workforce planning, and change management. These norms and goals will be shared with each branch in August. Each location will have a half-day closure for the trainings. Dates are 8/7 for North Branch, 8/14 for Emily Fowler Central Library, and 8/21 for South Branch.

The library is in the process of onboarding a full-time Adult Services Librarian at Emily Fowler and a part-time Library Specialist in Technical Services. Six part-time seasonal page positions are in the process of being filled. Two part-time Library Assistant positions became vacant at Emily Fowler and North Branch.

Three Library Science students from the University of North Texas and Texas Woman's University are fulfilling their practicum requirements with the Denton Public Library in May, June, and July. Students will receive hands-on training in all aspects of librarianship. Staff will receive supervisory experience as they mentor students.

North Branch and South Branch Libraries are voting locations for the Primary Runoff Election and the May Joint Runoff Election. Both elections run throughout May and June.

EXHIBITS

1. Agenda Information Sheet

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Rebecca Ivey
North Branch Manager