



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Denton Enterprise Airport

ACM: Frank Dixon

DATE: October 8, 2025

SUBJECT

Receive a report, hold a discussion, and consider approval of updates to the Airport Rules and Regulations.

BACKGROUND

The Denton Enterprise Airport operates under the guidance of the Federal Aviation Administration (FAA). The FAA has many policies that regulate the operation of an airport, including grant assurances, policies, orders, and advisory circulars. To assist in compliance with these various FAA documents, many airports establish their own regulations, including local ordinances, rules, regulations, and minimum operating standards.

The Denton Enterprise Airport has undertaken a comprehensive review of its regulatory framework, including the Airport Rules and Regulations. The Rules and Regulations serve as the foundation for the Airport's safe, efficient, and compliant use and associated user responsibilities. It was last revised in 2021 and is now being updated to reflect evolving legal standards, operational needs, and industry best practices.

The Airport Rules and Regulations, which apply to all users of the airport, including pilots, tenants, and visitors, govern day-to-day operations such as aircraft movement, vehicle access, fueling procedures, and safety protocols. The proposed changes are designed to improve operational clarity, reduce ambiguity, and ensure alignment with FAA grant assurances and state law. The updates include the:

- Introduction of a section regarding special event permits;
- Clarification of responsibilities related to mowing, solid waste disposal, and security gate management; and
- Relaxing of hangar use regulations to substantially align with FAA hangar use requirements.

This regulatory update is one of the Airport's FY 2025–2026 strategic initiatives. It is intended to enhance safety, improve operational efficiency, and ensure that the Airport remains competitive and compliant in a rapidly evolving aviation environment. The process includes third-party legal and operational reviews, as well as extensive stakeholder engagement to ensure the final documents reflect the needs and concerns of the Airport community.

The timeline for these updates began in August with the drafting of revised documents, internal reviews, and an introductory discussion with the Airport Advisory Board ("AAB"). In September, public input was sought through two informational town halls related to the proposed updates. Additionally, Airport staff met with or solicited feedback from the Airport's major tenants, lessees, and businesses regarding the proposed changes, and the revised documents will be updated accordingly.

Section 3-106 of the Code of Ordinances gives the AAB authority to approve updates to the Rules and Regulations without the need for City Council approval.

OPTIONS

1. Consider approval of the updates to the Airport Rules and Regulations.
2. Request further evaluation by staff.
3. Take no action at this time.

STAFF RECOMMENDATION

Approval of the proposed changes with Board direction on select items.

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

- August 13, 2025 – Airport Advisory Board Work Session

ESTIMATED SCHEDULE OF PROJECT

Upon adoption, the updated regulations would go into effect within fourteen (14) calendar days. Staff anticipates an implementation and educational process over the next several months.

FISCAL INFORMATION

No direct financial impact.

EXHIBITS

1. Agenda Information Sheet
2. Amended Airport Rules and Regulations (clean)
3. Amended Airport Rules and Regulations (redline)
4. Presentation

Respectfully submitted:
Ryan Adams, C.M.
Airport Director