



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
www.cityofdenton.com

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Cassey Ogden  
**DATE:** March 5, 2024

### SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Thelin Recycling Company, L.P., for the grinding of brush for the Beneficial Reuse Department; providing for the expenditure of funds therefor; and providing an effective date (IFB-BV 8411 – awarded to Thelin Recycling Company, L.P., for three (3) years, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$2,750,000.00). [The Public Utilities Board recommends approval \(5 - 0\).](#)

### STRATEGIC ALIGNMENT

This action supports Key Focus Area: Promote Sustainability and the Environment.

### INFORMATION/BACKGROUND

The function of the Beneficial Reuse Department is to divert all brush from the Landfill as well as biosolids from the Water Reclamation Plant. These waste products are combined to produce nutrient-rich compost that can be used by the City of Denton’s citizens to enhance their yards, and flower gardens, and amend soils while also diverting waste products that would take up much-needed Landfill space.

From fiscal year 19/20 through fiscal year 22/23 the department has experienced a 48% increase in the amount of brush diverted as well as a 36% increase in cost. The department expects to see another price increase soon due to the growth currently happening in the City and surrounding areas. An anticipated increase in the amount of brush is expected to be diverted from the Landfill as well.

The grinding of the brush received is part of the department’s objective to provide the feedstock necessary to produce compost for the citizens of Denton. This allows the City of Denton to provide beneficial products to its citizens while still recovering the cost of those services.

<b>Project Description</b>	<b>Estimated 5-Year Expenditure</b>
Estimated Spend Per YR	\$500,000
Total Contingency	250,000
<b>Total Contract Amount (5 YR)</b>	<b>\$2,750,000</b>

Invitation for Bids for Best Value was sent to 704 prospective suppliers of this item, including 51 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. Three (3) bids meeting specifications were received, references were checked, and the bids were evaluated by section based upon published criteria including price, schedule, and probable performance. Best and Final Offers (BAFO) were requested from the top firm. Thelin Recycling Company, L.P. was ranked the highest and determined the best value for the City.

NIGP Code Used for Solicitation:	650, 947, 949, 961, 962
Notifications sent for Solicitation sent in IonWave:	704
Number of Suppliers that viewed Solicitation in IonWave:	24
HUB-Historically Underutilized Business Invitations sent out:	70
SBE-Small Business Enterprise Invitations sent out:	286
Responses from Solicitation:	3

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 26, 2024, the Public Utilities Board (PUB) recommended this item to the City Council for consideration.

**RECOMMENDATION**

Award a contract with Thelin Recycling Company, L.P., for the grinding of brush for the Beneficial Reuse Department, in a three (3) year, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$2,750,000.

**PRINCIPAL PLACE OF BUSINESS**

Thelin Recycling Company, L.P.  
Fort Worth, TX

**ESTIMATED SCHEDULE OF PROJECT**

This is an initial three (3) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

**FISCAL INFORMATION**

These services will be funded from Wastewater-Beneficial Reuse account 640400.6545. Requisition #163538 has been entered into the Purchasing software system in the amount of \$500,000. The budgeted amount for this item is \$2,750,000.

**EXHIBITS**

- Exhibit 1: Agenda Information Sheet
- Exhibit 2: Pricing Evaluation
- Exhibit 3: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Mark Bartek, 940-349-8626.

Legal point of contact: Marcella Lunn at 940-349-8333.