



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Meeting Agenda

### Board of Ethics

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Monday, April 13, 2026

5:30 PM

Council Work Session Room

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#### SPECIAL CALLED

#### **REGISTRATION GUIDELINES FOR ADDRESSING THE BOARD OF ETHICS**

Citizens are also able to participate in the following way (NOTE: Other than public hearings, citizens are only able to comment one time per agenda item; citizens cannot use both methods to comment on a single agenda item. Public comments are not held for work session reports.):

- eComment – On Tuesday April 7, 2026, the agenda was posted online at <https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>. Once the agenda is posted, a link to make virtual comments using the eComment module will be made available next to the meeting listing on the Upcoming Events Calendar. Within eComment, citizens may indicate support or opposition and submit a brief comment about a specific agenda item. Comments may be submitted up until the start of the meeting at which time the ability to make an eComment will be closed. Similar to when a citizen submits a white card to indicate their position on an item, the eComments will be sent directly to members of the Board of Ethics and recorded by the Secretary.

Members review comments received in advance of the meeting and take that public input into consideration prior to voting on an agenda item. The Chair will announce the number of Comment Cards submitted in support or opposition to an item during the public comment period. Comments will not be read during the meeting. The Secretary will reflect the number of comments submitted in favor/opposition to an item, the registrant's name, address, and (summary of) comments within the Minutes of the Meeting, as applicable.

After determining that a quorum is present, the Board of Ethics of the City of Denton, Texas, will convene in a Regular Meeting on Monday April 13, 2026, at 5:30 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas at which the following items will be considered:

#### **REGULAR MEETING**

##### **1. PRESENTATIONS FROM MEMBERS OF THE PUBLIC**

This section of the agenda permits a person to make comments regarding public business on items as listed on the agenda and in-person presentations (allows for comments on items not listed on the agenda.) Each speaker will be allowed a maximum of three (3) minutes with up to five speakers per meeting.

##### **2. ITEMS FOR CONSIDERATION**

- A. [BOE26-006](#) Receive nominations and hold an election of a Chair and Vice-Chair.

*Attachments:* [Exhibit 1 - Agenda Information Sheet](#)

- B. [BOE26-007](#) Consider the approval of the minutes for the June 2, 2025; July 14, 2025; November 10,

2025; and February 9, 2026 meetings.

**Attachments:**     [Exhibit 1 - Jun. 2, 2025 Draft Minutes](#)  
                          [Exhibit 2 - Jul. 14, 2025 Draft Minutes](#)  
                          [Exhibit 3 - Nov. 10, 2025 Draft Minutes](#)  
                          [Exhibit 4 - February 9, 2026 Draft Minutes](#)

- C. [BOE26-008](#)     Hold a discussion and consider the adoption of the 2026 meeting schedule.

**Attachments:**     [Exhibit 1 - Agenda Information Sheet](#)

- D. [BOE26-009](#)     Receive training and hold a discussion regarding the City of Denton Code of Ordinances Chapter 2, Article IX (Ethics).

**Attachments:**     [Exhibit 1 - Agenda Information Sheet](#)  
                          [Exhibit 2 - Ethics Complaint Example-01](#)  
                          [Exhibit 3 - Ethics Complaint Example-02](#)

- E. [BOE26-010](#)     Receive a report, hold a discussion, and give staff direction regarding future meeting topics.

**Attachments:**     [Exhibit 1 - Agenda Information Sheet](#)  
                          [Exhibit 2 - Board of Ethics Tentative Meeting Topics](#)

NOTE: The Board of Ethics reserves the right to adjourn into a Closed Meeting on any item on its Open Meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

#### CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on Tuesday April 7, 2026, in advance of the three (3) business day posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

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OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST TWO (2) BUSINESS DAYS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.

# City of Denton



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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Board of Ethics

**CITY AUDITOR:** Madison Rorschach

**DATE:** April 13, 2026

### **SUBJECT**

Receive nominations and hold an election of a Chair and Vice-Chair.

### **BACKGROUND**

According to the City of Denton's Boards and Commissions Handbook, Board and Commission officers shall be elected annually in January or February – or at the first board meeting of each calendar year.

### **PRIOR ACTION/REVIEW (Council, Boards, Commissions)**

On January 6, 2025, the Board initially elected Member Annetta Ramsay to Chair.

On January 6, 2025, the Board elected Member Dustin Pavelek to Vice Chair.

### **EXHIBITS**

Exhibit 1 - Agenda Information Sheet

Respectfully submitted:  
Madison Rorschach, 940-349-7228  
City Auditor

## City of Denton Board of Ethics

After determining that a quorum was present, the Board of Ethics of the City of Denton, Texas, convened in a Special Called Meeting on Monday, June 2, 2025, at 5:30 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas at which the following items will be considered:

**PRESENT:** Vice-Chair Dustin Pavelek, and Members Kenneth Ferguson, and Andrea Eberhard

**ABSENT:** None

### 1. ITEMS FOR CONSIDERATION

**A. BOE25-024** Request for Advisory Opinion No. 25-001, received May 20, 2025, from Commissioner Sherri McDade concerning potential conflicts of interest and recusal recommendation.

Andrea Eberhard motioned for Dustin Pavelek to represent the committee as the presiding officer for the advisory panel; Kenneth Ferguson seconded the motion.

AYES (3): Dustin Pavelek, Kenneth Ferguson, Andrea Eberhard

NAYS (0):

ABSENT (0):

The items were presented, and a discussion followed. It was founded by the panel that Categories 1 and 2 would fall under the definition of conflict of interest, Sec 2-273, a. 1. B. and Sec 2-273, a.1. E., as the Denton Housing Authority is involved in each project, no matter how remote.

Kenneth Ferguson motioned that the Advisory Opinion Panel determined that Category 1 falls under a conflict of interest and would require disclosure and recusal; Andrea Eberhard seconded the motion.

AYES (3): Dustin Pavelek, Kenneth Ferguson, Andrea Eberhard

NAYS (0):

ABSENT (0):

Kenneth Ferguson motioned that Category 2, similar to Category 1, that under the definition of deliberation which includes a discussion with City of Denton staff, that the panel finds it as a conflict of interest and require disclosure and recusal; Andrea Eberhard seconded the motion.

AYES (3): Dustin Pavelek, Kenneth Ferguson, Andrea Eberhard

NAYS (0):

ABSENT (0):

After deliberation, the panel determined that there were not enough facts to determine an opinion on Categories 3 and 4.

Dustin Pavelek motioned that the advisory opinion noted that the questions posed in Categories 3 and 4 do not have enough facts to determine a conflict of interest as they are worded in the request and is recommended that additional advisory opinions are requested on a case-by-case basis.

AYES (3): Dustin Pavelek, Kenneth Ferguson, Andrea Eberhard

NAYS (0):

ABSENT (0):

Additionally, it was determined that Categories 5 and 6 are similar under the definition of deliberation. Kenneth Ferguson motioned that the requests are too vague, and that the commissioner should request an additional advisory opinion on a case-by-case basis. Dustin Pavelek seconded the motion.

AYES (3): Dustin Pavelek, Kenneth Ferguson, Andrea Eberhard

NAYS (0):

ABSENT (0):

Andrea Eberhard motioned to amend the motion for Categories 5 and 6 for the requests are too vague by requesting that future advisory opinion requests should include how the Denton Housing Authority is involved in the project. Dustin Pavelek seconded the motion.

AYES (3): Dustin Pavelek, Kenneth Ferguson, Andrea Eberhard

NAYS (0):

ABSENT (0):

With no further business, the meeting was adjourned at 6:28 p.m.

\_\_\_\_\_  
Dustin Pavelek  
Presiding Officer

\_\_\_\_\_  
Madison Rorschach  
Recording Secretary

APPROVED ON: \_\_\_\_\_

## City of Denton Board of Ethics

After determining that a quorum was present, the Board of Ethics of the City of Denton, Texas, convened in a Regular Called Meeting on Monday, July 14, 2025, at 5:30 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas at which the following items will be considered:

**PRESENT:** Chair Annetta Ramsay, Vice-Chair Dustin Pavelek, Dianne Baker, and Patricia Reinke

**ABSENT:** Kenneth Ferguson and Andrea Eberhard

### 1. PRESENTATIONS FROM MEMBERS OF THE PUBLIC

None.

### 2. ITEMS FOR CONSIDERATION

#### A. **BOE25-025** Consider approval of minutes for June 2 and 9, 2025.

The item was presented, and discussion followed. Vice-Chair Dustin Pavelek motioned to approve the special called meeting minutes for June 2; motion seconded by Member Patricia Reinke. Member Dianne Baker chose to abstain from the vote; thus, quorum could not be met for the vote. The vote for approval for the minutes will take place in the next Board of Ethics meeting.

The item was presented, and discussion followed. Member Dustin Pavelek motioned to approve the regular meeting minutes for June 9; motion seconded by Member Patricia Reinke.

AYES (4): Annetta Ramsay, Patricia Reinke, Dustin Pavelek, Dianne Baker

NAYS (0): None

ABSENT (2): Kenneth Ferguson and Andrea Eberhard

#### B. **BOE25-026** Receive a report, hold a discussion, and give staff direction regarding City of Denton Code of Ordinances Chapter 2, Article XI (Ethics) Sec. 2-282(b) Sanctions.

The item was presented, and discussion followed. Direction was given to staff to proceed with the potential amendment for suspension for one (1) year sanction, and to discuss fees incurred by the City at the next meeting.

#### C. **BOE25-027** Receive a report, hold a discussion, and give staff direction regarding timeframes for processing submitted Ethics Complaints.

The item was presented, and discussion followed. Direction was given to staff to continue with the current timeframe for processing submitted complaints.

**D. BOE25-028** Management Reports

The item was presented, and discussion followed.

**E. BOE25-029** Receive a report, hold a discussion, and give staff direction regarding future meeting topics.

The item was presented, and discussion followed. The direction was given to skip the August meeting, and will reconvene in September for its regular scheduled meeting.

With no further business, the meeting was adjourned at 6:25 p.m.

\_\_\_\_\_  
Annetta Ramsay  
Chair

\_\_\_\_\_  
Madison Rorschach  
Recording Secretary

APPROVED ON: \_\_\_\_\_

## City of Denton Board of Ethics

After determining that a quorum was present, the Board of Ethics of the City of Denton, Texas, convened in a Regular Called Meeting on Monday, November 10, 2025, at 5:30 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas at which the following items will be considered:

**PRESENT:** Chair Annetta Ramsay, Vice-Chair Dustin Pavelek, Dianne Baker, Patricia Reinke, Andrea Eberhard and Kenneth Ferguson

**ABSENT:**

### 1. PRESENTATIONS FROM MEMBERS OF THE PUBLIC

None.

### 2. ITEMS FOR CONSIDERATION

**A. BOE25-033** Consider approval of minutes for July 14, 2025.

The item was presented, and discussion followed. Member Dianne Baker motioned to approve the July 14, 2025, minutes with amendments; motion seconded by Vice Chair Dustin Pavelek.

AYES (5): Annetta Ramsay, Dustin Pavelek, Patricia Reinke, Dianne Baker, and Andrea Eberhard

NAYS (0): None

ABSTAINED (1): Kenneth Ferguson

ABSENT (0):

**B. BOE25-034** Receive a report, hold a discussion, and give staff direction regarding City of Denton Code of Ordinances Chapter 2, Article XI (Ethics) Sec. 2-282(c) Frivolous.

The item was presented, and discussion followed. Direction was given to staff to amend the definition of frivolous complaint for clarity, to look at a freeze period for Ethics Complaint submissions around elections, and to research options for monetary sanctions or reimbursements for frivolous complaints. Item was then tabled until the next meeting for further discussion.

**C. BOE25-035** Receive a report, hold a discussion, and give staff direction regarding a potential joint meeting with the City Council.

The item was presented, and discussion followed. City Council was tentatively interested in the idea of a joint meeting but would like a letter with a proposed agenda about what would be discussed. Board member Andrea Eberhard proposed a work session to discuss with City Council once the redlined changes to the packet were ready. Members of the Board expressed a desire to hear what the City Council was interested in hearing about with respect to the Ethics Board. Direction was given to staff to

take to the agenda committee the idea get a work session scheduled for January or February where Madison can walk them through general ideas that the board has had about potential changes, and which of these are of interest to the City Council. The Board of Ethics can refine the list of potential topics to present at the next board meeting.

**D. BOE25-036** Receive a report, hold a discussion, and give staff direction regarding future meeting topics.

The item was presented, and discussion followed. The direction was given to cancel the December meeting and reconvene in January.

With no further business, the meeting was adjourned at 6:43 p.m.

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Annetta Ramsay  
Chair

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Madison Rorschach  
Recording Secretary

APPROVED ON: \_\_\_\_\_

## City of Denton Board of Ethics

The Board of Ethics of the City of Denton, Texas was noticed to convene in a Special Called Meeting on Monday, February 9, 2026, at 5:30 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas. The following attendance was recorded:

**PRESENT:** Chair Annetta Ramsay, Patricia Reinke, and Andrea Eberhard

**ABSENT:** Vice Chair Dustin Pavelek, Dianne Baker, and Kenneth Ferguson

Attendees waited a reasonable amount of time for a quorum of members to arrive.

A quorum failed to materialize, no action was taken, and the meeting was adjourned.

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Annetta Ramsay  
Chair

---

Sarah Burton  
Recording Secretary

MINUTES APPROVED ON: \_\_\_\_\_



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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Board of Ethics  
**CITY AUDITOR:** Madison Rorschach  
**DATE:** April 13, 2026

### SUBJECT

Hold a discussion and consider adoption of the 2026 meeting schedule.

### BACKGROUND

To facilitate compliance with the Texas Open Meetings Act, the City Secretary requires that all City Boards and Commissions approve an annual schedule of regular meetings at the beginning of each calendar year. Staff requested that Board of Ethics members provide information about their meeting time availability.

### DISCUSSION

Based on previously received direction from the Board, Staff recommends that all meetings begin at 5:30 PM. Based on the Board of Ethics' current workload, staff recommends moving to a bimonthly meeting schedule as follows:

- April 13
- June 8
- August 10
- October 12
- December 14

If the Board would prefer to keep a monthly schedule, the following dates should be adopted:

- April 13
- May 11
- June 8
- July 13
- August 10
- September 14
- October 12
- November 9
- December 14

### PRIOR ACTION/REVIEW (Council, Boards, Commissions)

On June 25, 2020, the Board of Ethics unanimously agreed to schedule regular meetings the last Thursday of each month at 6:00 PM. On February 25, 2021, the Board gave staff direction to schedule regular meetings the last Thursday of each month generally at 3:00 PM, due to the COVID-19 Pandemic. On March 31, 2022, the Board of Ethics gave direction to hold their regularly scheduled meetings on the first Monday of each month. On January 9, 2023, the Board of Ethics gave direction to hold regularly scheduled monthly meetings at 5:30 pm.

### EXHIBITS

Exhibit 1 - Agenda Information Sheet

Respectfully submitted:  
Madison Rorschach, 940-349-7228  
City Auditor



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## AGENDA INFORMATION SHEET

**DEPARTMENT:** City Auditor's Office

**CITY AUDITOR:** Madison Rorschach

**DATE:** April 13, 2026

### **SUBJECT**

Receive training and hold a discussion regarding the City of Denton Code of Ordinances Chapter 2, Article XI (Ethics).

### **STRATEGIC ALIGNMENT**

This action supports Key Focus Area: Pursue Organizational Excellence and Collaborative and Respectful Leadership.

### **BACKGROUND**

Ethics Ordinance Sec. 2-276 requires the City Auditor to approve a training program that provides an introduction and overview of the expectations, mandates, and prohibitions provided for by the Ethics Ordinance. The Ordinance requires this training to be completed within 90 days of a City Official commencing their duties and must be completed annually.

Two example Ethics Complaints have been prepared for the Board to process per the Ethics Ordinance to obtain a better understanding of the process and gain experience in determining if alleged behavior is a violation of the Ethics Ordinance. This training was requested by the Board of Ethics Chair in January 2026.

### **PRIOR ACTION/REVIEW (Council, Boards, Commissions)**

Jul. 16, 2018: Original Ethics Ordinance training created and approved by the City Auditor

Apr. 4, 2023: City Council provides direction to adopt substantive changes to the Ethics Ordinance

Jun. 5, 2023: Ethics Ordinance training redesigned and approved by the City Auditor

Apr. 15, 2025: City Council adopts substantive changes to the Ethics Ordinance; training is updated

### **EXHIBITS**

Exhibit 1 - Agenda Information Sheet

Exhibit 2 - Ethics Complaint Example-01

Exhibit 3 - Ethics Complaint Example-02

Respectfully submitted:  
Madison Rorschach, 940-349-7228  
City Auditor



**FOR OFFICIAL USE ONLY**

Case No. Example-01

City of Denton, Texas  
 Ethics Complaint Form (§2-279)  
 Updated: Jan. 2021

### ETHICS COMPLAINT FORM

<b>Your Full Name</b> <u>Kate Smith</u>			
<b>Your Address</b> <u>215 E. McKinney St.</u>		<b>City</b> <u>Denton</u>	<b>State</b> <u>TX</u>
<b>Telephone Number</b> <u>(940) 344-8119</u>		<b>Email Address</b> – <i>redacted if the Complaint Form is publicized</i> <u>Kate.Smith@email.com</u>	
<b>Name of person accused of violating §§2-272 and/or 2-273 of the Ethics Ordinance.</b> If you are complaining about more than one individual, a separate Complaint form must be completed for each. The Complaint form may be photocopied if needed. <u>John R. Matthews</u>			
<b>Name the position or title of the person accused of violating §§2-272 and/or 2-273 of the Ethics Ordinance.</b> <u>Zoning Board of Adjustment</u>			
<b>Please indicate which section(s) of the Ethics Ordinance you believe was violated.</b>			
<input type="checkbox"/> Sec. 2-272 (a) Duty to Report	<input type="checkbox"/> Sec. 2-273 (d) Representation of Others		
<input type="checkbox"/> Sec. 2-272 (b) Financial Disclosures	<input checked="" type="checkbox"/> Sec. 2-273 (e) Improper Influence		
<input type="checkbox"/> Sec. 2-272 (c) Business Disclosures	<input type="checkbox"/> Sec. 2-273 (f) Misuse of Information		
<input type="checkbox"/> Sec. 2-273 (a) Conflicts of Interest	<input type="checkbox"/> Sec. 2-273 (g) Abuse of Resources		
<input type="checkbox"/> Sec. 2-273 (b) Gifts	<input type="checkbox"/> Sec. 2-273 (h) Abuse of Position		
<input checked="" type="checkbox"/> Sec. 2-273 (c) Outside Employment	<input type="checkbox"/> Sec. 2-273 (i) Subsequent Work on Prior Projects		
<b>Provide a statement of facts constituting the alleged violation and the dates on which, or period of time in which, the alleged violation occurred.</b> Only violation(s) listed under §§2-272 and/or 2-273 of the Ethics Ordinance will be considered for review. <i>This statement does not constitute the required affidavit, which must be attached to this complaint.</i>			
<u>From October 15, 2025, through January 10, 2026, John Matthews accepted paid consulting work with Lakeside Properties, LLC – a <del>tract</del> local real estate firm that regularly seeks zoning variances from the City of Denton. On January 26, John voted <del>for</del> a Lakeside Properties zoning variance request that he provided consulting services for.</u>			



Provide detailed evidentiary facts supporting your allegations. Attach additional sheets, if necessary.

- John can be seen voting on item C during the Jan. 26, 2026 meeting which was submitted by Lakeside properties: <https://www.youtube.com>
- Payment records from Lakeside show consulting fees paid to John in Dec. 2025 & Jan. 2026. for \$10,000.
- Lakeside's variance request includes language recommended by John in the ~~attach~~ attached consulting report.

By affixing your signature below, you are affirming that you (1) have read the complaint and know its contents and (2) believe the alleged violations to be true.

Kate Smith

Your Full Name (Printed)

X

Your Signature

1/29/26

Date

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_,

Notary Stamp and Seal

\_\_\_\_\_, a Notary Public in and for \_\_\_\_\_

County, State of \_\_\_\_\_.

Notary Public

My commission expires: \_\_\_\_\_

Official Use Only:

Date Received: 2/2/26

Accepted By:

*[Signature]*

Acceptance Date: 2/3/26

Mail completed and notarized form to:

City Auditor  
215 E. McKinney St.  
Denton, Texas 76201

(940) 349-7228

[InternalAudit@CityofDenton.com](mailto:InternalAudit@CityofDenton.com)  
[www.cityofdenton.com](http://www.cityofdenton.com)



**FOR OFFICIAL USE ONLY**

Case No. Example - 02

City of Denton, Texas  
 Ethics Complaint Form (§2-279)  
 Updated: Jan. 2021

### ETHICS COMPLAINT FORM

<b>Your Full Name</b> <u>Henry Thomas</u>			
<b>Your Address</b> <u>215 E McKinney St.</u>		<b>City</b> <u>Denton</u>	<b>State</b> <u>TX</u>
<b>Telephone Number</b> <u>(940) 344-8119</u>		<b>Email Address</b> – <i>redacted if the Complaint Form is publicized</i> <u>Henry.Thomas@test.com</u>	
<b>Name of person accused of violating §§2-272 and/or 2-273 of the Ethics Ordinance.</b> If you are complaining about more than one individual, a separate Complaint form must be completed for each. The Complaint form may be photocopied if needed. <u>James Carter</u>			
<b>Name the position or title of the person accused of violating §§2-272 and/or 2-273 of the Ethics Ordinance.</b> <u>Planning &amp; Zoning Commissioner</u>			
<b>Please indicate which section(s) of the Ethics Ordinance you believe was violated.</b>			
<input type="checkbox"/> Sec. 2-272 (a) Duty to Report	<input type="checkbox"/> Sec. 2-273 (d) Representation of Others		
<input type="checkbox"/> Sec. 2-272 (b) Financial Disclosures	<input type="checkbox"/> Sec. 2-273 (e) Improper Influence		
<input type="checkbox"/> Sec. 2-272 (c) Business Disclosures	<input type="checkbox"/> Sec. 2-273 (f) Misuse of Information		
<input checked="" type="checkbox"/> Sec. 2-273 (a) Conflicts of Interest	<input type="checkbox"/> Sec. 2-273 (g) Abuse of Resources		
<input type="checkbox"/> Sec. 2-273 (b) Gifts	<input type="checkbox"/> Sec. 2-273 (h) Abuse of Position		
<input type="checkbox"/> Sec. 2-273 (c) Outside Employment	<input type="checkbox"/> Sec. 2-273 (i) Subsequent Work on Prior Projects		
<b>Provide a statement of facts constituting the alleged violation and the dates on which, or period of time in which, the alleged violation occurred.</b> Only violation(s) listed under §§2-272 and/or 2-273 of the Ethics Ordinance will be considered for review. <i>This statement does not constitute the required affidavit, which must be attached to this complaint.</i>			
<u>On December 15, 2025, James Carter voted against <del>the</del> a final plat approval for a mixed-use development near his home in Oakwood neighborhood. James is also the unpaid president of the Oakwood Neighborhood Association, which publicly opposed the zoning change. ONA's <del>signed</del> opposition letter was drafted, but not personally signed by James.</u>			



Provide detailed evidentiary facts supporting your allegations. Attach additional sheets, if necessary.

- minutes from the ONA Nov. meeting showing James chaired ~~and~~ the meeting and drafted the opposition letter.
- video of James voting on the final plat item on December 15, 2025.
- screenshot of the Oakwood neighborhood showing James' house is a quarter mile from the proposed development.

By affixing your signature below, you are affirming that you (1) have read the complaint and know its contents and (2) believe the alleged violations to be true.

Henry Thomas

Your Full Name (Printed)

X

Your Signature

1/6/2026

Date

Subscribed and sworn to before me, this \_\_\_\_\_ day of

Notary Stamp and Seal

\_\_\_\_\_, a Notary Public in and for

\_\_\_\_\_ County, State of \_\_\_\_\_.

My commission expires: \_\_\_\_\_

Notary Public

Official Use Only:

Date Received:

1/9/2026

Accepted By:

*[Signature]*

Acceptance Date:

1/12/2026

Mail completed and notarized form to:

City Auditor  
215 E. McKinney St.  
Denton, Texas 76201

(940) 349-7228

[InternalAudit@CityofDenton.com](mailto:InternalAudit@CityofDenton.com)  
[www.cityofdenton.com](http://www.cityofdenton.com)

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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Board of Ethics  
**CITY AUDITOR:** Madison Rorschach  
**DATE:** April 13, 2026

### SUBJECT

Receive a report, hold a discussion, and give staff direction regarding future meeting topics.

### BACKGROUND

City of Denton Code of Ordinances Chapter 2, Article XI (Ethics), Sec. 2-277 (i) states that the Board of Ethics may recommend amendments to Article XI (i.e., the Ethics Ordinance) to the City Council from time to time.

### DISCUSSION

Based on direction received at previous meetings the following meeting topics have been proposed.

<b>Topic</b>	<b>Est. Time</b>
Review Complaint Reconsideration Process	0:30
Comprehensive Review of Current Sanctions	1:00
Preliminary Panel Member Objection Process	0:30
Order to Show Cause Process	0:45
<b>Guidance on Interactions with Petitioners (Council Request)</b>	0:30
Advisory Opinion Process	0:30

### DIRECTION

Based on this information, Staff would like direction from the Board on the following:

- What topic(s), if any, does the Board of Ethics want to be added to future meeting agendas; and
- Any additional topics that the Board wishes to discuss at future meetings.

### PRIOR ACTION/REVIEW (Council, Boards, Commissions)

May 1, 2018: Ethics Ordinance Adopted  
Jun. 2, 2020: Ethics Ordinance amended based on Board of Ethics recommendations  
Jan. 25, 2022: Ethics Ordinance amended by City Council to remove profession preferences  
Jul. 19, 2022: Ethics Ordinance amended based on Board of Ethics recommendations  
Jul. 18, 2023: Ethics Ordinance amended based on Board of Ethics recommendations  
Dec. 12, 2023: Ethics Ordinance amended by City Council to eliminate Alternate Members  
Apr. 15, 2025: Ethics Ordinance amended based on Board of Ethics recommendations

**EXHIBITS**

Exhibit 1 - Agenda Information Sheet

Exhibit 2 - Board of Ethics Tentative Meeting Topics (April 2026)

Respectfully submitted:

Madison Rorschach, 940-349-7228

City Auditor

## Board of Ethics Tentative Meeting Topics

Updated: April 7, 2026

Meeting	Item	Est. Time
April 2026	Minutes	0:05
	Election of Chair & Vice Chair	0:05
	Meeting Schedule Adoption	0:05
	Mock Ethics Complaint Processing Training	1:00
	Future Meeting Topics Update	0:05
	<b>Total Est. Time:</b>	<b>1:20</b>
TBD 2026	Minutes	0:05
	Definitions of a Complaint	0:15
	Ethics Complaint Processing Freeze Period	0:15
	Potential Topics for a Joint Meeting	0:15
	Management Reports (if needed)	0:05
	Future Meeting Topics Update	0:05
	<b>Total Est. Time:</b>	<b>1:00</b>
TBD 2026	Minutes	0:05
	General Sanctions Discussion	0:30
	<i>TBD</i>	
	Management Reports (if needed)	0:05
	Future Meeting Topics Update	0:05
	<b>Total Est. Time:</b>	<b>0:45</b>