



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
www.cityofdenton.com

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Christine Taylor  
**DATE:** July 14, 2026

### SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Titan Utility Services, LLC, for electric utility specific training for Denton Municipal Electric; providing for the expenditure of funds therefor; and providing an effective date (RFP 9000 – awarded to Titan Utility Services, LLC, for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$1,500,000.00). [The Public Utilities Board recommends approval \(5 - 0\).](#)

### STRATEGIC ALIGNMENT

This action supports Key Focus Area: Pursue Organizational Excellence and Collaborative and Respectful Leadership.

### INFORMATION/BACKGROUND

Denton Municipal Electric (DME) issued a Request for Proposal (RFP) to identify a vendor for electric utility-specific training. The contract includes 29 courses, with an option for additional classes. The classes are based on the Occupational Safety and Health Administration (OSHA) Code of Federal Regulations 1910 and 1926, National Fire Protection Association (NFPA) 70E, American Public Power Association (APPA) Safety Manual, National Electrical Code (NEC), National Electrical Safety Code (NESC), Public Utility Commission of Texas (PUCT), North American Electric Reliability Corporation (NERC), and Electric Reliability Council of Texas (ERCOT). The regulatory requirements for training and implementation of additional courses by DME ensure the safety of DME's field operations employees. With this contract in place, DME will be able to evaluate its employees' proficiency to determine whether they are qualified and have the knowledge to facilitate repairs and maintenance on the electric grid.

Below is a chart outlining the annual classes offered and the associated cost per course.

Annual Classes	Cost Over Course of Contract
HB4150	\$102,500.00
3 Part communication	153,750.00
2 of one of the Utility Electrical System classes	225,000.00
OSHA 10 hour	11,250.00
OSHA 30 hour	11,250.00
Electrical Theory	22,500.00
Basic Pole Climbing	100,000.00

Compliance Classes Planned	360,000.00
<b>Total</b>	<b>\$986,250.00</b>
<b>Classes Year 1, 3 &amp; 5</b>	
NFPA 70E Arc Flash	\$67,500.00
First Aid/CPR/AED Recurrent	144,000.00
<b>Total</b>	<b>\$211,500.00</b>
<b>Classes Year 1 &amp; 3</b>	
Forklift	\$39,130.00
Digger Derek	31,500.00
Aerial Lift	31,500.00
<b>Total</b>	<b>\$102,130.00</b>
Future Regulatory Required, Make Up, Refresher	\$127,500.00
Contingency 5%	72,620.00
<b>Total</b>	<b>\$1,500,000.00</b>

Request for Proposals was sent to 1,550 prospective suppliers of this item, including 45 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and were advertised in the local newspaper. Three (3) proposals were received and evaluated based upon published criteria, including ability to schedule training, compliance with specifications, probable performance, and price. Best and Final Offers (BAFO) were requested from the top firm. Based upon this evaluation, Titan Utility Services, LLC was ranked the highest and determined to be the best value for the City.

NIGP Code Used for Solicitation:	280, 285, 287, 691, 936, 941, 958, 969, 992
Notifications sent for Solicitation sent in IonWave:	1,550
Number of Suppliers that viewed Solicitation in IonWave:	41
HUB-Historically Underutilized Business Invitations sent out:	226
SBE-Small Business Enterprise Invitations sent out:	550
Responses from Solicitation:	3

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 22, 2026, the Public Utilities Board (PUB) recommended this item to the City Council for consideration.

**RECOMMENDATION**

Award a contract with Titan Utility Services, LLC, for electric utility-specific training for Denton Municipal Electric, in a one (1) year term, with the option for four (4) additional one (1) year extensions, for a total of five (5) years, not to exceed \$1,500,000.

**PRINCIPAL PLACE OF BUSINESS**

Titan Utility Services, LLC  
Tickfaw, LA

**ESTIMATED SCHEDULE OF PROJECT**

This is an initial one (1) year contract with options to extend for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

## **FISCAL INFORMATION**

These services will be funded from the Electric Safety & Training account 600110.7820. Requisitions will be entered on an as-needed basis. The budgeted amount for this item is \$1,500,000.

## **EXHIBITS**

Exhibit 1: Agenda Information Sheet

Exhibit 2: Pricing Evaluation

Exhibit 3: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Jeff Brown, 940-349-7189.

Legal point of contact: Leah Bush at 940-349-8333.