



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Board of Ethics
CITY AUDITOR: Madison Rorschach
DATE: July 14, 2025

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding timeframes for processing submitted Ethics Complaints.

BACKGROUND

City of Denton Code of Ordinances Chapter 2, Article XI (Ethics), Sec. 2-277 (i) states that the Board of Ethics may recommend amendments to Article XI (i.e., the Ethics Ordinance) to the City Council from time to time.

DISCUSSION

During the June 9, 2025, meeting of the Board of Ethics, the Board gave staff direction to place on a future agenda an item to discuss the timeframes for processing submitted Ethics Complaints. Exhibit 2 includes a detailed summary of the maximum time each step of the Ethics Complaint process may take; however, the following table summarizes this by phase and includes information on actual processing times since October 1, 2020.

Phase	Max Time	Avg. Time
Administrative Acceptance	10 Business Days	2 Calendar Days
Preliminary Assessment	15 Business Days	9 Calendar Days
Evidentiary Hearing	30 Calendar Days	23 Calendar Days

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

May 1, 2018: Ethics Ordinance Adopted by City Council
Jun. 2, 2020: Ethics Ordinance Amended by City Council based on Board of Ethics Recommendations
Jan. 25, 2022: Ethics Ordinance Amended by City Council to eliminate Member experience requirements
Jul. 19, 2022: Ethics Ordinance Amended by City Council based on Board of Ethics Recommendations
Jul. 18, 2023: Ethics Ordinance Amended by City Council based on Board of Ethics Recommendations
Dec. 12, 2023: Ethics Ordinance Amended by City Council to eliminate Alternate Members
Apr. 15, 2025: Ethics Ordinance Amended by City Council based on Board of Ethics Recommendations

EXHIBITS

1. Agenda Information Sheet
2. Ethics Complaint Process Timelines

Respectfully submitted:
Madison Rorschach, 940-349-7228
City Auditor