



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Christine Taylor  
**DATE:** August 19, 2025

### **SUBJECT**

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with FARO Technologies, Inc., for the FARO 3D Laser Scanner System Upgrade for the Police Department; providing for the expenditure of funds therefor; and providing an effective date (RFP 8866 – awarded to FARO Technologies, Inc., for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$85,874.50).

### **STRATEGIC ALIGNMENT**

This action supports Key Focus Area: Support Healthy and Safe Communities.

### **INFORMATION/BACKGROUND**

The Police Department selected FARO through a competitive bid process to provide the upgraded scanner that is currently dated. The scanners are utilized to map crashes and crime scenes. The intention of the scanner is to reduce the amount of time that officers/investigators are on the scene investigating the situation. This results in roadways being closed for shorter times and helps to alleviate the potential for secondary crashes. Investigators are also able to lessen the amount of time they must isolate a crime scene so that any citizens displaced can return to their normal routine as quickly as possible.

The department has one laptop loaded with the mapping software so that Crime Scene and Traffic can utilize the acquired information, when necessary, even simultaneously. An updated computer which can process and analyze all the scans very efficiently, a battery, onsite training, as well as a proprietary mapping software license, maintenance, and scanner warranty were also purchased from FARO to provide the department with full use capabilities. The projected age of the product before it is no longer supported by FARO is seven (7) years. Additionally, the lack of a legally acceptable and defensible process in the event of failure of the current, dated unit presents a threat to the Department's ability to process complex incident scenes.

This upgraded scanner with the new computer processing the software has the ability to capture significantly faster, straightforward, and accurate measurements and imaging of crash and crime scenes, including ballistic trajectory estimation and bloodstain analysis, and provide essential documentation for investigations, reconstruction, and court proceedings. The requested scanner also allows for in-the-field verification of the gathered data, eliminating the current threat of personnel clearing a scene with corrupted or unusable data unbeknownst to them. This data cannot be recaptured after a scene is cleared, and such an

event would compromise the integrity of any investigation. The requested package provides the best possible protection against this threat with reference to fiscal responsibilities.

### **Projected Spend**

<b>Item/Fiscal Year</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>FY 2027-28</b>	<b>FY 2028-29</b>	<b>Total</b>
Scanner	\$43,480.00	\$0	\$0	\$0	\$0	\$43,480.00
Battery	606.00	0	0	0	0	606.00
Training	5,276.00	0	0	0	0	5,276.00
Maintenance & Warranty	10,689.00	4,308.00	4,738.80	5,212.68	5,733.95	30,682.43
Shipping & Handling	28.07	0	0	0	0	28.07
Computer	5,802.00	0	0	0	0	5,802.00
<b>Total</b>	<b>\$65,881.07</b>	<b>\$4,308.00</b>	<b>\$4,738.80</b>	<b>\$5,212.68</b>	<b>\$5,733.95</b>	<b>\$85,874.50</b>

Request for Proposals was sent to 417 prospective suppliers, including 18 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. One (1) proposal was received, and references were checked to ensure the vendor can provide the services requested in the Scope of Work. The proposal was evaluated based upon published criteria including price, delivery, compliance with specifications, and probable performance. Best and Final Offer (BAFO) was requested from the top firm. Based upon this evaluation, FARO Technologies, Inc. was ranked the highest and determined to be the best value for the City.

NIGP Code Used for Solicitation:	680, 725, 931, & 981
Notifications sent for Solicitation sent in IonWave:	417
Number of Suppliers that viewed Solicitation in IonWave:	17
HUB-Historically Underutilized Business Invitations sent out:	60
SBE-Small Business Enterprise Invitations sent out:	166
Responses from Solicitation:	1

### **RECOMMENDATION**

Award a contract with FARO Technologies, Inc., for the FARO 3D Laser Scanner System Upgrade for the Police Department, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$85,875.50.

### **PRINCIPAL PLACE OF BUSINESS**

FARO Technologies, Inc.  
Lake Mary, FL

### **ESTIMATED SCHEDULE OF PROJECT**

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

### **FISCAL INFORMATION**

These products and services will be funded through the Police Technology Operating Budget 830003.7804. Requisition #171194 has been entered into the Purchasing software system in the amount of \$65,881.07. The budgeted amount for this item is \$85,875.50.

## **EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Paul Willenbrock, 940-349-7939.

Legal point of contact: Marcella Lunn at 940-349-8333.