



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda

Sustainability Framework Advisory Committee

Wednesday, March 25, 2026

1:00 PM

City Council Work Session Room

After determining that a quorum is present, the Sustainability Framework Advisory Committee of the City of Denton, Texas will convene in a Regular Meeting on March 25, 2026, at 1:00 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas at which the following items will be considered:

1. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. [SFAC26-001](#) Consider approval of the February 25, 2025 minutes.

Attachments: [SFAC 02.25.26 Minutes](#)

- B. [SFAC26-002](#) Receive a report, hold a discussion, and give staff direction regarding projects and programs, and prioritize funding for the development of a Fiscal Year 2026-2027 Sustainability Framework Fund Workplan for City Council consideration.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)

[Exhibit 2. Resolution 20-2575](#)

[Exhibit 3. Ordinance 21-1689](#)

[Exhibit 4. Presentation](#)

- C. [SFAC26-003](#) Staff Reports
1. Committee Appointments Memo
 2. Matrix Items Memo
 3. Matrix

Attachments: [Committee Appointments Memo](#)

[Matrix Items Memo](#)

[Matrix](#)

2. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Sustainability Framework Advisory Committee or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on March 19, 2026, in advance of the three (3) business day posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST TWO (2) BUSINESS DAYS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.

**CITY OF DENTON SUSTAINABILITY
FRAMEWORK ADVISORY COMMITTEE MINUTES
February 25, 2026**

After determining that a quorum was present, the Sustainability Framework Advisory Committee of the City of Denton, Texas, convened in a Regular Meeting on Wednesday, February 25, 2026, at 1:00 p.m. in the City Council Work Session Room at 215 E. McKinney St, Denton, Texas.

PRESENT: Chair Edward Soph, Vice Chair Brand Richter, Member Dave Helms, and Member Camelia Maier.

LEGAL REPRESENTATION: Christopher Mullins

ABSENT: Adam Briggie

REGULAR MEETING

1. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. SFAC25-043** Consider approval of the December 12, 2025, minutes.

Chair Soph requested consideration of the previous meeting minutes for December 12, 2025. Member Richter moved to approve the minutes. Member Maier seconded. Motion carried.

AYES (4): Chair Soph, Vice Chair Richter, Member Helms, and Member Maier

NAYS (0): None

- B. SFAC25-044** Receive a report, hold a discussion, and give staff direction on the adoption of the Sustainability Framework Advisory Committee 2026 Meeting Schedule.

The item was presented and discussion followed.

Chair Soph requested a motion to move forward for the adoption of the Sustainability Framework Advisory Committee 2026 Meeting Schedule. Vice Chair Richter moved to adopt the schedule. Member Helms seconded the motion. Motion carried.

AYES (4): Chair Soph, Vice Chair Richter, Member Helms, and Member Maier

NAYS (0): None

- C. SFAC26-046** Receive a report and hold a discussion regarding Fiscal Year 2025-2026 Quarter 1 incentive programs activity and updates.

The item was presented and discussion followed.

- D. SFAC26-047** Receive a report and hold a discussion regarding a summary of Sustainability education, outreach, and social media metrics for Fiscal Year 2024-2025.

The item was presented and discussion followed.

- E. SFAC26-048** Staff Reports
1. WaterWise Staff Memo
 2. GreenSense Staff Memo
 3. Denton's Flood Risk Planning Memo
 4. Matrix

2. CONCLUDING ITEMS

With no further business, Chair Soph requested a motion to adjourn. Member Helms moved to adjourn. Vice Chair Richter seconded. Motion carried. Chair Soph closed the meeting at 1:51 p.m.

AYES (4): Chair Soph, Member Helms, Member Briggie, and Member Maier

NAYS (0): None

Edward Soph
Chair
City of Denton, Texas

Meredith Owens
Administrative Assistant III
City of Denton, Texas

Minutes approved on: _____



City of Denton

City Hall
215 E. McKinney Street
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AGENDA INFORMATION SHEET

DEPARTMENT: Environmental Services & Sustainability

ACM: Frank R. Dixon, Assistant City Manager

DATE: March 25, 2026

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding projects and programs, and prioritize funding for the development of a Fiscal Year 2026-2027 Sustainability Framework Fund Workplan for City Council consideration.

BACKGROUND

The Sustainability Framework Advisory Committee was established by Resolution 20-2575 with the charge of advising the implementation of, and matters related to, the City's Sustainability Framework. The Sustainability Framework Fund was created by Ordinance 21-1689 to fund sustainability initiatives. The Sustainability Framework Fund and the associated revenue and expenditures are adopted annually as part of the Annual Program of Services.

The Sustainability Framework Fund projects include Climate Action Planning, Air Quality Monitors and ongoing data collection, incremental cost for an electric hybrid fire engine and charging infrastructure, management of EV charging throughout City facilities, EV and E-Bike Rebates, Electric Lawn Equipment Rebates, electric mowers for Parks, electric bikes for Denton Police Department, and privet removal and restoration.

Staff is seeking input and direction from the Sustainability Framework Advisory Committee about the FY2026-2027 Workplan development. While revenue estimates have not yet been identified, staff suggest planning for up to one million dollars with a combination of ongoing and one-time expenditures. Programs that may be carried over include EV and E-Bike Rebates, Electric Lawn Equipment Rebates, minor home repair energy efficiency projects, air quality monitors, electric mowers for Parks, low water use median pilot, privet removal and restoration, and support for City fleet acquisition and charging of electric vehicles.

To review previously adopted workplans visit [Simply Sustainable Framework | Denton, TX](#)

EXHIBITS

1. Agenda Information Sheet
2. Resolution 20-2575
3. Ordinance 21-1689
4. Presentation

Submitted By:
Katherine Barnett
Sustainability Manager

RESOLUTION NO. 20-2575

A RESOLUTION OF THE CITY OF DENTON, TEXAS CREATING A SUSTAINABILITY FRAMEWORK ADVISORY COMMITTEE; ESTABLISHING A CHARGE FOR THE COMMITTEE; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 1, 2020, the City Council approved a resolution adopting a comprehensive sustainability framework for the City called “Simply Sustainable – A Framework for Denton’s Future” (“Sustainability Framework”); and

WHEREAS, at the October 13, 2020, the City Council asked that a Council-appointed advisory committee be created to advise it on the implementation of, and matters related to, the City’s Sustainability Framework; and

WHEREAS, the Sustainability Framework Advisory Committee would be comprised of seven (7) members who are residents of the City; and

WHEREAS, the City Council finds that it is in the public interest to create the Sustainability Framework Advisory Committee for advising the City Council on the implementation of, and matters related to, the City’s Sustainability Framework; NOW THEREFORE,

THE COUNCIL OF THE CITY OF DENTON HEREBY RESOLVES:

SECTION 1. The foregoing recitals are adopted as findings of the City Council as though set forth fully herein.

SECTION 2. The Sustainability Framework Advisory Committee is created and shall be composed of seven (7) members who shall be residents of the City of Denton appointed by City Council. Not less than four (4) of the members of the committee shall have academic, professional, occupational, or volunteer knowledge and/or experience in one or more of the following areas set forth in the Sustainability Framework: air quality; water; energy; transportation; resiliency; education; solid waste; and, land use. All terms shall be for two (2) years; however, the members of the inaugural committee shall draw straws to determine which three (3) members shall be for one (1) year. Further, the Committee shall perform its functions in accordance with this resolution and any matter not addressed in this resolution shall be governed by the “City of Denton Handbook for Boards, Commissions and Council Committees.”

SECTION 3. The charge for the Sustainability Framework Advisory Committee shall be to advise the City Council on the implementation of, and matters related to, the City’s Sustainability Framework.

SECTION 4. This Resolution shall become effective immediately upon its passage and approval.

The motion to approve this resolution was made by Deb Armintor and seconded by Jesse Davis, and the resolution was passed and approved by the following vote [7 - 0]:

	Aye	Nay	Abstain	Absent
Mayor Gerard Hudspeth:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Birdia Johnson, District 1:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Connie Baker, District 2:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jesse Davis, District 3:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Ryan, District 4:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deb Armintor, At Large Place 5:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paul Meltzer, At Large Place 6:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PASSED AND APPROVED this the 5th day of January, 2021.



 GERARD HUDSPETH, MAYOR

ATTEST:
 ROSA RIOS, CITY SECRETARY

BY: 

APPROVED AS TO LEGAL FORM:
 AARON LEAL, CITY ATTORNEY

BY: 



ORDINANCE NO. 21-1689

AN ORDINANCE OF THE CITY OF DENTON, TEXAS, ESTABLISHING A SUSTAINABILITY FRAMEWORK FUND; COMMITTING REVENUES OF THE CITY TO THE SUSTAINABILITY FRAMEWORK FUND; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Denton elects to establish a Special Revenue Fund to be called the Sustainability Framework Fund; and

WHEREAS, the Governmental Accounting Standards Board ("GASB") has adopted Statement 54, which states that Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects; and

WHEREAS, the City Council of the City of Denton elects to commit revenue annually to the Sustainability Framework Fund for sustainability initiatives; and

WHEREAS, the City Council of the City of Denton elects to determine and approve the annual revenue to be accounted for and committed in the Sustainability Framework Fund each year through adoption of the Annual Program of Services; NOW, THEREFORE,

THE COUNCIL OF THE CITY OF DENTON HEREBY ORDAINS:

SECTION 1. The City Council hereby creates the Sustainability Framework Fund, an official fund of the City of Denton, Texas. The City Council commits revenues annually to the Sustainability Framework Fund in conjunction with its financial statement beginning with fiscal year ending September 30, 2022. Expenditures from the Sustainability Framework Fund are guided by an annual work plan recommended by the Sustainability Framework Advisory Committee and approved by City Council.

SECTION 2. That if any section, subsection, paragraph, sentence, clause, phrase or word in this Ordinance, or application thereof to any person or circumstances is held invalid by any court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council of the City of Denton, Texas hereby declares it would have enacted such remaining portions despite any such validity.

SECTION 3. This Ordinance shall become effective immediately upon its passage and approval.

The motion to approve this Ordinance was made by Deb Armitage and seconded by Brian Beck. This Ordinance was passed and approved by the following vote [7 - 0]:

	Aye	Nay	Abstain	Absent
Mayor Gerard Hudspeth:	<u>✓</u>	<u> </u>	<u> </u>	<u> </u>
Vicki Byrd, District 1:	<u>✓</u>	<u> </u>	<u> </u>	<u> </u>
Brian Beck, District 2:	<u>✓</u>	<u> </u>	<u> </u>	<u> </u>
Jesse L. Davis, District 3:	<u>✓</u>	<u> </u>	<u> </u>	<u> </u>
Alison Maguire, District 4:	<u>✓</u>	<u> </u>	<u> </u>	<u> </u>
Deb Armintor, At Large Place 5:	<u>✓</u>	<u> </u>	<u> </u>	<u> </u>
Paul Meltzer, At Large Place 6:	<u>✓</u>	<u> </u>	<u> </u>	<u> </u>

PASSED AND APPROVED this the 17th day of August, 2021.



 GERARD HUDSPETH, MAYOR

ATTEST:
 ROSA RIOS, CITY SECRETARY

BY: 

APPROVED AS TO LEGAL FORM:
 CATHERINE CLIFTON, CITY ATTORNEY

BY: 
 Digitally signed by Mack Reinwand
 Date: 2021.08.13 13:41:23 -05'00'





Sustainability Framework Fund Workplan Discussion Fiscal Year 2026-2027

Katherine Barnett
Sustainability Manager
Environmental Services and
Sustainability

Sustainability Framework Fund

- Established 2021
- Guided by an annual workplan
- Funding adopted annually as part of the Annual Program of Services

Sustainability Framework Fund

- Fiscal Year 2026-2027 Fund Workplan Discussion
 - Estimate \$1,000,000
- Mix of ongoing and one-time projects
- Carry over existing programs?

FY2026-2027 Workplan Discussion

- Ongoing projects and programs
 - EV Rebate
 - E-Bike Rebate
 - Electric Lawn Equipment Rebate
 - Minor Home Repair Energy Efficiency Projects
 - Air Quality Monitors
 - Data management
 - Maintenance repair/replace

FY2026-2027 Workplan Discussion

- Ongoing projects and programs continued
 - City Fleet Support
 - Parks Electric Mowers
 - Low Water Use Median Pilot
 - Invasive Removal and Restoration

FY2026-2027 Workplan Discussion

- New project/program discussion

Next Steps

- Use discussion and direction to develop draft Workplan
- Present draft Workplan to SFAC for review and consideration.



Questions

Katherine Barnett
Sustainability Manager
Environmental Services & Sustainability





MEMORANDUM

DATE: March 25, 2026
TO: Sustainability Framework Advisory Committee
FROM: Katherine Barnett, Sustainability Manager
SUBJECT: Sustainability Framework Advisory Committee Appointment Process

At the February 25, 2026, Sustainability Framework Advisory Committee (SFAC) meeting, the Committee Chair requested information about vacancies and the appointment process for the SFAC. Appointments for vacant SFAC positions follow the appointment process for all boards and commissions as outlined on page 7 of the City of Denton Boards and Commissions Handbook. <https://www.cityofdenton.com/DocumentCenter/View/867/Boards-and-Commissions-Handbook-PDF>

Briefly, each City Council member is responsible for making nominations for board and commission places assigned to him or her. Individual City Council members make nominations to the full City Council for approval or disapproval. In a January 16th, 2026, Informal Staff Report, ISR 2026-016, regarding standardizing boards and commissions and streamlining related processes, it was noted that the City currently operates a year-round application process, and the City Secretary's Office (CSO) shares submitted applications with Council Members to assist in the nomination process. It was also reported that currently, the CSO sends applications to each Council Member at least quarterly, with a report of vacancies needing their nomination from the pool of applications submitted.

A new recruiting process was recommended in the ISR and has not yet been acted upon by the City Council.

Staff will provide additional information as it becomes available.

OUR CORE VALUES

Inclusion • Collaboration • Quality Service • Strategic Focus • Fiscal Responsibility



MEMORANDUM

DATE: March 25, 2026
TO: Sustainability Framework Advisory Committee
FROM: Katherine Barnett, Sustainability Manager
SUBJECT: Sustainability Framework Advisory Committee Matrix Items

Climate Education (25-04)

Sustainability outreach in Denton is driven and primarily funded by City of Denton utility departments. The goal of outreach is to increase awareness and encourage action to achieve efficient energy, water, and waste use. Energy and water conservation efforts can improve housing affordability by improving efficiency and lowering the cost of ownership for new and existing construction. While partner departments and Sustainability do not directly focus on climate change education, most programs directly influence the goals of the Climate Action Plan. For example, Air Quality improvement outreach is a city-wide effort that employs engagement through incentives to encourage transportation and electric lawn equipment shifts.

Research from the Climate Action Plan shows residents are most concerned about extreme weather events such as heat waves, extreme cold or drought, and storms. Introductory classes providing a brief overview of air quality, transportation, and recycling continue to draw low attendance, leading staff to explore new incentives, formats, and locations to improve engagement. Staff have added climate-related resources to the Air Quality page to support residents seeking more information on factors affecting the local community (www.cityofdenton.com/airquality).

Climate Risk Assessment (25-15)

The Committee has a pending request to consider a Climate Risk Assessment of the City's infrastructure. The City does not have a contracted firm that could complete an assessment, and funding would need to be budgeted prior to beginning any procurement process. The resources below identify climate risks facing the state of Texas.

www.southernclimate.org

[SCIPP Simple Planning Tool for Climate Hazards in Texas
2024 Climate Report-compressed.pdf](#)

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Annual and Semiannual Analysis of City Air Quality Data (25-19)

Staff have been in contact with two University of North Texas programs that expressed interest in providing analysis of City air quality data. Staff are currently pursuing both opportunities and will update the SFAC as additional information is available.

Renewable Gas Landfill Plant Presentation (25-23)

The Committee requested the Renewable Gas Landfill Plant presentation, which was presented at the September 9, 2025 City Council meeting. File ID 25-1498 was considered and approved by the City of Denton City Council to award a Renewable Natural Gas (RNG) Facility contract to Mayhill Renewables, LLC. Staff have included the City Council Meeting Agenda item, the Exhibit 4 Presentation, and the meeting recording, which can be referenced using the following links. This item can be found at the 2:32:29 timestamp in the video. Staff will collaborate with the Solid Waste and Recycling Department and schedule a presentation for a project update at a future meeting.

[Meeting Agenda](#)

[Exhibit 4 - Presentation \(1\).pdf](#)

[Sep 09, 2025 City Council on 2025-09-09 2:00 PM \(SPECIAL CALLED\) - Denton, TX](#)

Request for New Value of Solar Study (25-25)

Denton's first Value of Solar Study was completed in May of 2024. Studies such as this are typically aligned with utility rate studies and completed approximately every 5 years. Future studies are planned to follow that approximate timeline.

Future Items Matrix: Sustainability Framework Advisory Committee

No.	REQUESTOR	DATE REQUESTED	ITEM	PRIORITY	DEPARTMENTS INVOLVED
24-02	Soph	8/23/2024	Update on adopted climate action plan, presentation on priorities and timeline for adoption of those priorities, timeline for ordinances that might be adopted	Long Term - 3	ESS
24-05	Soph	12/13/2024	Update on carbon reduction estimates for Framework Fund items	Medium Term -2	ESS
25-01	Soph	1/24/2025	Consider an Environmental Impact Study for Hunter/Cole Ranch developments, similar to Fiscal Impact Study and City's goal for Net Zero.	Long Term - 3	ESS
25-04	Soph	2/13/2025	Consider the creation of a community awareness campaign to help the city reach its CAP/Net Zero goal.	Medium Term -2	ESS, MarCom
25-15	Soph	7/25/2025	Consider Climate Risk Assessment of City's Infrastructure	Long Term - 3	Risk
25-19	Richter	8/22/2025	Requested annual and semi-annual analysis of the air quality data that the City captures, specifically the data that is captured but not seen on the dashboard for public viewing.	Medium Term -2	ESS
25-23	Soph	9/26/2025	Renewable Gas Landfill Plant presentation, which was presented at the City Council meeting, be presented at an SFAC meeting.	Short Term - 1	ESS
25-25	Soph	10/24/2025	Requested to initiate future discussions on having a new value of solar study done regarding the Simply Sustainable Framework Plan.	Short Term - 1	ESS/DME
25-26	Helms	12/12/2025	Requested a presentation about small-scale nuclear power.	Medium Term -2	ESS/DME
26-01	Richter	2/25/2026	Update on lessons learned from WaterWise after program relaunch.	Long Term - 3	DWU
26-02	Soph	2/25/2026	Request City Secretary Office explain the procedure for applying to be on City committees.	Short Term - 1	ESS

*Short Term = 6 months

*Medium Term = 1 year

*Long Term = 1+ years