



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Cassey Ogden
DATE: May 7, 2024

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with NewEdge Services, LLC, through the Department of Information Resources (DIR) Cooperative Contract No. DIR-CPO-4771, for the purchase of contracted GIS services for the Public Works Department; providing for the expenditure of funds therefor; and providing an effective date (File 8533 – awarded to NewEdge Services, LLC, for one (1) year, with the option for two (2) additional one (1) year extensions, in the total three (3) year not-to-exceed amount of \$194,250.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

The City of Denton adopted an (Americans with Disabilities Act) ADA Transition Plan in January 2022 that recommended improvements to the existing sidewalk and ADA ramp network as well as asset additions. The intention stated that the sidewalk and ramp data need to be linked with asset management software to ensure that maintenance performed updated the asset's condition and departmental work. To achieve this goal, the cleanup of the dataset was acknowledged. The first year of this services contract will complete the cleanup effort.

Sidewalks and ADA ramp assets need to be inventoried in the asset management system Public Works uses to record maintenance. Currently, maintenance is recorded geospatially but not connected to the asset or able to impact its condition.

Completing the edits and updates to sidewalk and ADA ramp assets will enhance operations within multiple departments and provide increased opportunity for public communication on progress towards the City's stated goals. Internal GIS resources are not sufficient to carry out this project expediently and would necessitate delaying other projects currently planned or underway.

Staff recommends proceeding with the best combination of scope, schedule, and budget by utilizing a Texas DIR contract for GIS services, and continuing the use of GIS contracted services in future budget years to address other asset classes.

Examples of Expenditures	Estimated 3-Year Expenditure
Project Manager Bundle (\$12,950 a year X 3YR)	\$38,850.00
Technician Bundle (\$38,850 a year X 3YR)	116,550.00
Contingency 25%	38,850.00
Total	\$194,250.00

Pricing obtained through the Department of Information Resources (DIR) Cooperative Purchasing Network has been competitively bid and meets the statutory requirements of Texas Local Government Code 271.102.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 28, 2020, City Council approved the interlocal agreement with the Texas Department of Information Resources Purchasing Network (Ordinance 20-196).

RECOMMENDATION

Award a contract with NewEdge Services, LLC, for the purchase of contracted GIS services for the Public Works Department, in a one (1) year, with the option for two (2) additional one (1) year extensions, in the total three (3) year not-to-exceed amount of \$194,250.

PRINCIPAL PLACE OF BUSINESS

NewEdge Services, LLC
Frisco, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same. This DIR contract expires on November 3, 2026.

FISCAL INFORMATION

These products and services will be funded through Streets operating budget account number 285801.6516.0003. Requisition #164511 has been entered into the Purchasing software system in the amount of \$64,750. The budgeted amount for this item is \$194,250. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

- Exhibit 1: Agenda Information Sheet
- Exhibit 2: Quote
- Exhibit 3: Ordinance

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Tina Ek, 940-349-8085.

Legal point of contact: Marcella Lunn at 940-349-8333.