



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
www.cityofdenton.com

## Meeting Agenda

### Animal Shelter Advisory Committee

Wednesday, September 10, 2025

10:00 AM

Animal Services Training Room

After determining that a quorum is present, the Animal Shelter Advisory Committee will convene in a meeting on Wednesday, September 10, 2025, at 10:00 a.m. in the Animal Services Training Room at the Linda McNatt Animal Care & Adoption Center, 3717 N. Elm Street, Denton, Texas at which the following items will be considered:

#### 1. ITEMS FOR CONSIDERATION

- A. [ASAC25-012](#) Consider approval of the minutes for May 14, 2025

Attachments: [Minutes May 14, 2025](#)

- B. [ASAC25-011](#) Receive a report and hold a discussion regarding Animal Services Department programs, metrics, shelter, and field operations.

Attachments: [Exhibit 1- Agenda Information Sheet](#)  
[Exhibit 2-Department Update Report](#)

#### 2. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the City Council or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

#### CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on September 4, 2025, in advance of the three (3) business day posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

\_\_\_\_\_  
OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST TWO (2) BUSINESS DAYS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



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## Legislation Text

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**File #: ASAC25-012, Version: 1**

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### **AGENDA CAPTION**

Consider approval of the minutes for May 14, 2025

**City of Denton Animal Shelter Advisory Committee**  
**Minutes**  
**May 14, 2025**

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After determining that a quorum of the City of Denton, Texas, Animal Shelter Advisory Committee was present, the Committee convened in a Regular Meeting on Wednesday, May 14, 2025, at 10:00 a.m. in the training room at Linda McNatt Animal Care and Adoption Center, 3717 N. Elm Street, Denton, Texas.

**Present:** Chair Kathleen Duffy, Members Emily McComas, Jonathan Birden, Wanda Coonce, Lara Tomlin, Charles Hunter.

**Absent:** None

**1. PRESENTATIONS FROM MEMBERS OF THE PUBLIC**

- None

**2. ITEMS FOR CONSIDERATION**

- A. **ASAC25-004:** Receive nominations and elect a Chair and Vice-Chair for the Denton Animal Shelter Advisory Committee for 2025.

The item was presented, and discussion followed.

Following discussion, Chair Duffy nominated member Tomlin to service as Chair; Member Coonce seconded. Motion carried.

AYES (6): Chair Duffy, Members McComas, Birden, Coonce, Tomlin, Hunter

NAYS (0):

Member Coonce nominated herself to service as Vice-Chair; Member Hunter seconded. Motion carried.

AYES (6): Chair Tomlin, Members Duffy, McComas, Birden, Coonce, Hunter

NAYS (0):

- B. **ASAC25-005:** Consider approval of the minutes for March 12, 2025.

The item was presented, and discussion followed.

Following discussion, Member Birden moved to adopt the item as presented; Member Coonce seconded. Motion carried.

AYES (6): Chair Tomlin, Members Duffy, McComas, Birden, Coonce, Hunter

NAYS (0)

- C. **ASAC25-003:** Receive a report and hold a discussion regarding Animal Services Department programs, metrics, shelter, and field operations

The item was presented, and discussion followed.

- D. **ASAC25-006:** Receive a report, hold a discussion, and give staff feedback regarding the proposed Responsible Euthanasia Policy.

The item was presented, and discussion followed.

Following discussion, Member Hunter moved to adopt the item as presented; Member Duffy seconded. Motion carried.

AYES (6): Chair Tomlin, Members Duffy, McComas, Birden, Coonce, Hunter  
NAYS (0)

- E. **ASAC25-007:** Receive a report, hold a discussion, and give staff direction on the proposed Animal Services rates and fees.

The item was presented, and discussion followed.

Following discussion, Member Hunter moved to adopt the item as presented; Member Coonce seconded. Motion carried.

AYES (5): Members Duffy, McComas, Birden, Coonce, Hunter  
NAYS (0)  
ABSTAINED (1): Chair Tomlin

- F. **ASAC25-008:** Consider recommending adoption of an ordinance of the City of Denton authorizing the City Manager to execute an Interlocal Agreement between the City of Denton, Texas, and Denton County, Texas, for the services of holding and dispositioning of animals and the collection of fees pursuant to the provisions of said agreement; authorizing the City Manager to perform all obligations of the City under the agreement; and providing an effective date.

The item was presented, and discussion followed.

Following discussion, Member Hunter moved to adopt the item as presented; Member Birden seconded. Motion carried.

AYES (5): Members Duffy, McComas, Birden, Coonce, Hunter  
NAYS (0)  
ABSTAINED (1): Chair Tomlin

### 3. CONCLUDING ITEMS

With no further business, the meeting was adjourned at 11:36 a.m.

LARA TOMLIN  
CHAIR  
CITY OF DENTON, TEXAS

MARK JACKSON  
ADMINISTRATION MANAGER  
CITY OF DENTON, TEXAS

MINUTES APPROVED ON: \_\_\_\_\_



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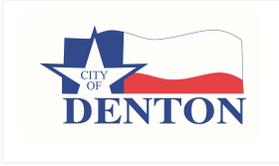
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**File #: ASAC25-011, Version: 1**

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### **AGENDA CAPTION**

Receive a report and hold a discussion regarding Animal Services Department programs, metrics, shelter, and field operations.



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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Animal Services  
**DCM:** Cassey Ogden, Deputy City Manager  
**DATE:** September 10, 2025

### **SUBJECT**

Receive a report and hold a discussion regarding Animal Services Department programs, metrics, shelter, and field operations.

### **BACKGROUND**

The purpose of this agenda item is for the Animal Services Department staff to provide periodic updates to the Animal Shelter Advisory Committee regarding programs, metrics, shelter, and field operations.

### **EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Presentation

Respectfully submitted:  
Nikki Sassenus  
Director of Animal Services



# Animal Services Department Update

September 10, 2025



# Animal Services Performance Scorecard

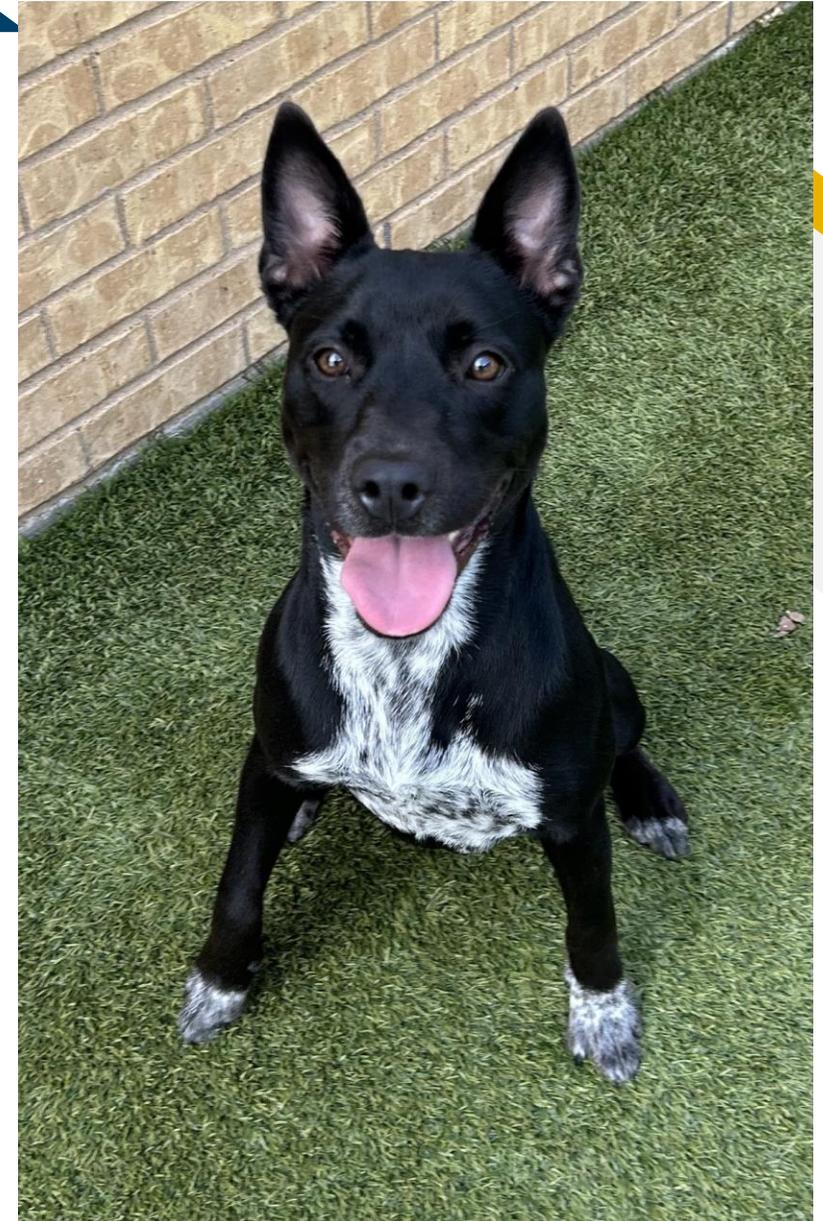
- [Website Link to online dashboard](#)

Intakes				
	Cats	Dogs	Other	Wildlife
May	233	162	6	25
June	231	151	17	12
July	141	121	12	19

Outcomes –Domestics					
	Adoptions	Return to Owner	Transfer	Total ALL Outcomes	LRR
May	204	56	16	363	89.80%
June	212	39	7	337	90.30%
July	268	40	12	402	92.90%

# Vet Clinic Spay/Neuter Stats

Species	FY '25	FY '24	FY '23	FY '22
Cat	1,200	1,505	1,069	1,055
Dog	608	1,179	865	1,183
Other	5	16	13	21
<b>TOTAL</b>	<b>1,800 YTD</b>	<b>2,341</b>	<b>1,947</b>	<b>2,259</b>



# Council Items Update

- Schedule of Fees
  - Approved 6.17.25
  - Effective 7.1.25
- Responsible Euthanasia Policy
  - Adopted 6.17.25
- County Interlocal Agreement
  - Approved by COD Council 6.17.25
  - Approved by County Commissioners Court 6.29.25



# Shelter Events & Community Engagement

## Clear the Shelters

- Month-long, nationwide pet adoption and donation campaign
- Reduced and fee waived adoptions to promote adoptions.
- Participated in Mega Adoption Event hosted by the Humane Society of North Texas on August 16 and 17.
  - Seven Denton Animal Shelter dogs were adopted, contributing to a total of 760 adoptions throughout the course of the 2-day event
- As of 8/29/25, 234 dogs and cats have been adopted during the promotion

### Clear The Shelter Adoption Specials

- **All August:** 50% off all adoption fees.
- **August 7-9:** All dog adoption fees are waived.
- **August 16-17:** Waived dog adoption fees at the Mega Adopt Event.
- **August 23:** All adoption fees were waived for main Clear the Shelter event



## Community Microchipping

- Free microchipping of Denton pets (Aug 26-Sept 30)
- Advertising via resident newsletter and social media
- Also providing rabies vaccinations for unvaccinated pets during promotion
- Residents can make appointment via email

## Denton FUR Life

- Bi-monthly article in Community newsletter
- Provides timely and relevant information on pet ownership to residents

## Denton FUR Life

### The Tiny Chip That Makes a Big Difference

Dentonites love their pets, and one of the best ways to keep them safe is by making sure they're microchipped. Collars and ID tags are a great start, but they can be lost or damaged. A microchip, on the other hand, provides a permanent form of identification linked to your contact details in a national database. The process is quick, affordable, and as simple as a routine vaccination.

Denton Animal Services offers microchipping year-round for just \$25 with no appointment required. Even better, if you mention this article before **Sept. 30**, your pet can be microchipped **FOR FREE at the shelter!**

To schedule your visit, email [animal.services@cityofdenton.com](mailto:animal.services@cityofdenton.com).

Don't wait—take this simple step today to ensure your pet is protected FUR life!  
Location: Linda McNatt Animal Care & Adoption Center, 3717 N Elm St.



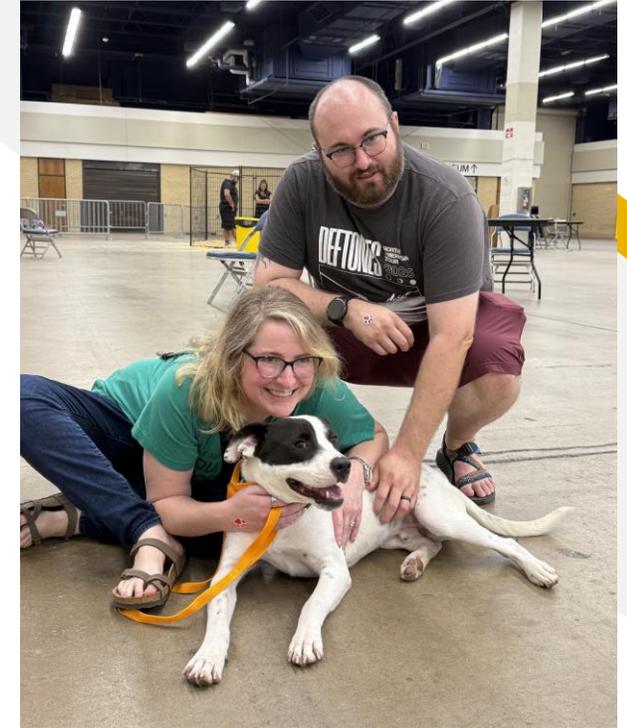
# Rescue Placements and Notable Adoptions

- Rescue Placements
  - July, 3 dogs & 9 cats
  - August, 4 dogs & 3 cats & 7 guinea pigs
- Rescue Roster
  - Continue to update partner list
  - Networking additional placement partners

APPROVED RESCUE	Count	Specialties	Status
Approved	45		
Hearts and Bones		All	Approved
632 Canine Rescue	2	All, Elderly, Special Needs (Canine), Hosp	Approved
Operation Kindness		All, Felines	Approved
Texas Star Rescue	1	All, Felines	Approved
Legacy Humane Society	2	All, Felines	Approved
SPCA of Texas		All, Felines	Approved
DFW Humane Society	3	All, Felines, Small Dogs	Approved
Boston Terrier Rescue of North TX	2	Boston Terrier, French Bulldogs	Approved
Brittany Spaniel Rescue Texas	1	Brittany Spaniel	Approved



Rowena adopted 8/21/25  
Intake 5/10/25



Spot adopted 8/17/25  
Intake 3/30/25



Tiny, the Spaniel puppy,  
was tagged by DFW Cocker  
Spaniel rescue

# Volunteer Program Update

- Conducted 10 small group orientations across June and July to create safer, more engaged, and well-prepared volunteers
- Implemented a color-coded kennel card system to improve clarity on animal handling eligibility and enhance safety measures
- Launched a new volunteer newsletter and Facebook Community Page to keep volunteers informed, connected, and engaged
- Collaborated with Legal and Risk Management departments to review and update minimum age requirements for volunteer participation
- Initiated a partnership with Target's local leadership to support shelter operations through community engagement.
- Engaging with local schools and civic groups to expand group and team-building volunteer opportunities





**Questions?**