



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: November 18, 2025

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute an Agricultural Lease Agreement with Rafter B Farms, LLC, for the cutting, baling, and prompt removal of hay from leased agricultural portions of the Denton Enterprise Airport; providing for the expenditure of funds therefor; and providing an effective date (RFP 8890 – awarded to Rafter B Farms, LLC, for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year term).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Support Healthy and Safe Communities.

INFORMATION/BACKGROUND

Denton Enterprise Airport has approximately 220 acres, which is a surplus to the Airport's needs, for agricultural purposes. The contract is for the cutting, baling, and prompt removal of hay from leased agricultural portions of the airport. The contract requires the lessee to alert airport staff to potential erosion areas on the leased premises and the areas that are to be mowed. The land leased will be used solely for the cultivation of seasonal crops.

Request for Proposals was sent to 179 prospective suppliers of this item, including seven (7) Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. One (1) proposal was received, and references were checked to ensure the vendor can provide the services requested in the Scope of Work. The proposal was evaluated based upon published criteria, including compliance with specifications, probable performance, and price. Based upon this evaluation, Rafter B Farms, LLC, was ranked the highest and determined to be the best value for the City.

NIGP Code Used for Solicitation.	905, 944, and 975
Notifications sent for Solicitation sent in Ion Wave:	179
Number of Suppliers that viewed Solicitation in Ion Wave:	5
HUB-Historically Underutilized Business Invitations sent out:	20
SBE-Small Business Enterprise Invitations sent out:	71
Responses from Solicitation:	1

RECOMMENDATION

Award a contract with Rafter B Farms, LLC, for the cutting, baling, and prompt removal of hay from leased agricultural portions of the Denton Enterprise Airport, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year term.

PRINCIPAL PLACE OF BUSINESS

Rafter B Farms, LLC
Justin, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

Revenue of \$2,640.00 annually will be received and deposited into the Airport Fund.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Leanne Alexander, 940-349-7738.

Legal point of contact: Marcella Lunn at 940-349-8333.