



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Cassey Ogden
DATE: November 14, 2023

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Defender Supply, LLC, for vehicle equipment upfitting for various City of Denton departments for the Fleet Services Department; providing for the expenditure of funds therefor; and providing an effective date (RFP 8186 – awarded to Defender Supply, LLC, for three (3) years, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$4,800,000.00).

INFORMATION/BACKGROUND

This contract will cover the purchase and installation of vehicle upfitting for various departments in the city. Primary users will be the Police and Fire Departments. Upfitting includes but is not limited to, emergency lights, weapon vaults, storage, sirens, cages, radars, and push bars. Each vehicle's upfitting specifications will be provided by the department and approved by the Fleet Services Department.

Vehicle Upfitting	Estimated 5-Year Expenditure
Annual usage (approx. 35 vehicles- \$875,000 a yr))	\$4,375,000
Contingency	425,000
Total	\$4,800,000

Request for Proposals was sent to 156 prospective suppliers, including 16 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. One (1) proposal was received, and references were checked to ensure the vendor can provide the services requested in the Scope of Work. The proposal was evaluated based upon published criteria including schedule, compliance with specifications, probable performance and price. The department is awarding the contract to Defender Supply, LLC.

NIGP Code Used for Solicitation:	055, 060, 065, 255, 966
Notifications sent for Solicitation sent in IonWave:	156
Number of Suppliers that viewed Solicitation in IonWave:	6
HUB-Historically Underutilized Business Invitations sent out:	13
SBE-Small Business Enterprise Invitations sent out:	54
Responses from Solicitation:	1

RECOMMENDATION

Award a contract with Defender Supply, LLC, for vehicle equipment upfitting for various City of Denton departments for the Fleet Services Department, in a three (3) year, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$4,800,000.

PRINCIPAL PLACE OF BUSINESS

Defender Supply, LLC
Argyle, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial three (3) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These products and services will be funded through the using department's budget on an as-needed basis. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Dustin Rolfe, 940-349-8438.

Legal point of contact: Marcella Lunn at 940-349-8333.