# #1

# COMPLETE

Collector: Web Link 1 (Web Link)

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**Time Spent:** 03:53:26 **IP Address:** 137.27.159.42

# Page 4: Section 1: General Information

# Q1

Organization Information

Legal Agency Name Grace Like Rain Inc.

Doing Business As (DBA) Giving Grace

Organization Address 306 N Loop 288 Ste 112

City Denton

State TX

Postal Code 76209

Main Phone Number 4107829205

Organization EIN/Tax ID Number 81-2233677

#### Q2

CEO or Executive Director Contact Information

CEO First Name Michelle

CEO Last Name Conner

CEO Direct Phone Number 4107829205

CEO Email Address michellec@givinggrace.org

#### Q3

Primary Contact for Application

Primary Contact First Name Hannah

Primary Contact Last Name Taylor

Primary Contact Phone Number 940-293-3267

Primary Contact Email Address hannaht@givinggrace.org

Primary Contact Job Title Data Director

# Page 5: Section 2: Project Information

# Q4

Name of Project

Giving Grace Street Outreach

# Q5

Project Funds (\$) Requested \*Must not exceed \$125,450 annually

125,450

#### Q6

Project Description: (needs, location, partnerships, expected results, and benefits to the community/city at-large)

The Giving Grace Street Outreach (SO) Team, formed in 2016, builds relationships with people who are currently experiencing homelessness and living in places not meant for human habitation. The SO Team gathers information from people experiencing homelessness and completes a CE (Coordinated Entry) in the field. They make referrals and eliminate barriers to make homelessness as brief as possible.

The City of Denton grant last year partially funded the SO team and its work with the City's most vulnerable population – the chronically homeless. In the previous grant cycle, SO identified 231 experiencing homelessness. In the current grant cycle, SO has identified 301 unduplicated persons (individuals and families) experiencing homelessness since October 2023 in the City of Denton and the number is growing every day.

In the previous grant cycle, 332 outreach visits were completed. Since October 2023, the SO Team has reached over 286 locations: encampments, abandoned buildings, condemned buildings wooded areas, parking lots, and other areas frequented by those experiencing homelessness and not meant for habitation.

The goal of the Diversion program is to help the person or household find safe alternative housing immediately and ensure homelessness is as brief as possible, rather than entering shelter or experiencing unsheltered homelessness. In the previous grant cycle, 22 individuals were served through Diversion. Since October 2023, the SO team has provided 37 people through Diversion funds granted by COD.

An overview of Diversion includes but is not limited to the following:

Family reunification

Emergency hotels while accepted into housing program awaiting housing

Landlord fees

Utility deposits

Transportation repairs

**Bicycles** 

**Bus Tickets** 

Fees for assistance securing IDs, birth certificates and social security cards

Certifications or license fees related to school or employment

Work or education-related assistance

Q7 Yes

Does your organization currently have staff with HMIS License(s) for Denton County's HMIS database?

# Q8

If you answered 'yes' to Question 7, how many staff members who would be working on the Street Outreach program have HMIS licenses?

3

Page 6: Section 3: Performance Measures

#### Performance Measures

Anticipated number of outreach visits to unsheltered locations (monthly).

30

Explanation

SO Team will do outreach at least 3 days per week. SO identifies and assesses individuals and families living in places not meant for human habitation. Locations can include wooded areas, parking lots, abandoned buildings, storage lockers, and parks. Due to the transient nature of clients served, the number of clients/locations reached per outreach day can vary. SO Team follows up on Requests for Service and partner referrals but is not always able to immediately locate individuals requesting service and works to locate them as soon as possible collaborating with community partnerships and COD HOT team.

Anticipated number of people assessed through Coordinated Entry (monthly).

13

Explanation

During identification and assessment, SO Team learns as much as possible about individual and families facing homelessness. Some clients have already been entered into the HMIS system by another agency, so may not need a CE, but all of those who do not have a recent CE are given one.

Anticipated number of people exiting Street Outreach program to temporary housing (annually).

40

Explanation

SO Team will partner with programs such as The Deluxe Inn, ODB, Salvation Army, Bedtime Rescue to provide short term shelter options. If and when this is not possible or feasible for the individual or families' needs, Giving Grace will house clients in a hotel temporarily with unrestricted funds as available. As with any assessment Giving Grace is always seeking to identify possible family or friends that clients could be diverted to.

Anticipated number of people exiting Street Outreach program to permanent housing (annually).

30

**Explanation** 

Inn, ODB, Salvation Army, Bedtime Rescue to provide short term shelter options. If short term housing is obtained, Giving Grace offers individualized case management in the Housing and Readiness Program and Rise with Grace program. SO Team works closely with other programs in house and in the community to see what permanent options are available for housing the literally and chronically homeless. In house, Giving Grace has TBRA, PSH, and RWG programs for long term housing solutions. As with any assessment, Giving Grace is always seeking to identify possible family or friends that clients could be diverted to.

SO Team will partner with programs such as The Deluxe

Anticipated number of people assisted with Diversion (annually).

**Explanation** 

The SO Team has seen great success with the diversion program this grant cycle. There is an incredible need for this type of resource and with the ability to be able to house clients coming directly from literal homelessness, the success rate of longer-term housing solutions was evident. There are multiple success stories of how this type of support reunited families, provided stability to enter rehab or gain mental health care access, to maintaining employment, and ultimately leaving homelessness.

Anticipated number of people assisted with behavioral health treatment (mental health and substance use) (annually).

Explanation

25

35

The SO team continues to build relationships with those clients facing behavioral health issues in our homeless community. There was increased challenge in getting clients to access services, but the SO team has begun to increase the network of collaborative partners who can provide behavioral health both in Denton County and outside of the county. The SO team anticipates more clients will be able to access a wider range of services in this next season based on the partner agency collaborations taking place.

Page 7: Section 4: Financial Management

#### Income/Revenue

Amount of funds requested for the project up to maximum grant

amount

125,450

Additional funding source (Federal, State or Local funds used to

support the project)

10,405 CoServ

Additional funding source (Federal, State or Local funds used to

support the project)

1,250 Denton Benefit League

Additional funding source (Federal, State or Local funds used to

support the project)

85,000 Community Funding

# Q11

EXPENDITURES: List expenditures for each category. ('Other' categories not required, if including 'Other', please be specific)

Salaries (Number of staff/\$) 2 staff / 72,500

Mental Health Treatment Costs (Item/\$) Behavioral Health/2,950

Substance Use Treatment Costs (Item/\$) Substance Treatment/Sober Living/15,000

Diversion costs (minimum \$20,000) (Item(s)/\$) Diversion/35,000

Other Street Outreach/Housing Barriers Costs (Item(s)/\$) 0

Other Street Outreach/Housing Barriers Costs (Item(s)/\$) 0

Total Expenditures 125,450

# Q12

EXPENDITURES: List the salary amount for each staff salary that will be supported by the grant.

SO Director - \$43,500

SO Case Manager - \$29,000

Project Management: Describe the organization's experience in managing and operating projects or activities funded with other Federal, State, Local funds.

Grace Like Rain, Inc. DBA Giving Grace has over 42 years of years of experience in serving those at risk or currently experiencing homelessness through grants funded by federal, state, and local governments.

Emergency Solutions Grant: Rapid-Re-housing, Homelessness Prevention & Street Outreach (Past)

Emergency Solutions Grant CV-1 (City of Denton): Homelessness Prevention & Street Outreach (Past)

Emergency Food and Shelter Program (Federal Emergency Management Agency): Homelessness Prevent (Past)

Permanent Supportive Housing (US Housing and Urban Development): Turning Point (Current recipient)

Consolidated Appropriations Act/Emergency Rental Assistance: Homelessness Prevention & Street Outreach (Past)

City of Denton:

Human Services (Current), Street Outreach (Current), Capacity Building (Past), TBRA (Current), Family Hotel Voucher Program (Current).

Rapid Rehousing (US Housing and Urban Development) (7/1/24 start)

#### Q14

Project Management: Please provide the names and qualifications of the person(s) that will be primarily responsible for the implementation and administration of the proposed project. Include experience/education/certifications of relevant staff.

Michelle Conner, CEO - Michelle began serving in the Denton County area in 2014 when she and her family relocated from Maryland to Texas. After volunteering with another non-profit that provided temporary and voluntary care for children while their parents were in crises, she saw that so many of these families were lacking the support of family and community.

Michelle served on the Board of Directors in 2022 while Grace Like Rain was merging with Giving Hope, Inc. She has been leading the combined organization, Giving Grace since October 2022. Michelle is a strategic thinker who has a heart for serving those individuals and families facing homelessness or on the verge of homelessness. (Bachelor's Degree)

Scott Butler - After serving with the City of Denton Police Department for many years, Scott transitioned to full time director of the Street Outreach program at Giving Grace. He has spent years in the field serving the literally and chronically homeless. (Bachelor's Degree)

Hannah Taylor - Hannah has served at Giving Grace and pre-merger organizations in multiple capacities including Street Outreach. She has moved into the Data and Operations Director role this past year and brings data expertise to the team and a heart to provide meaningful solutions for our homeless neighbors.

(Bachelor's Degree)

YTD Profit and Loss Statement

IncomeStatement.20240611%5B26%5D.pdf (657.9KB)

Page 8: Section 5: Timeline

#### Q16

Project Schedule

The project schedule for the SO Team is from October 2024 - September 2026.

Daily: The SO Team engages with its community primarily Monday through Friday including at least 3 days per week of outreach in collaboration with COD HOT team. With the new SO Van/Mobile Unit, the team is excited to address an expanded array of needs on site at outreach locations.

Monthly: The SO Team expects to engage with at least 40 unduplicated people experiencing homelessness or those at risk of experiencing homelessness per month through outreach engagements.

The approach and daily, weekly, monthly work of the SO Team has variation with heavier days dependent on community partner needs and extreme weather. The SO Team continuously identifies immediate care needs at the point of contact, assesses through CE, identifies critical document needs, refers individuals with temporary and emergency shelter options, provides information on housing, employment, behavioral health and benefits. Additionally, they connect them to resources individuals may qualify to receive. This is an on-going restorative process to help those in need.

#### Page 9: Section 6: Project Narratives

#### **Q17**

Discuss how this project directly benefits those who experience homelessness; living unsheltered or in places not meant for human habitation.

The SO Team directly benefits those who experience homelessness; living unsheltered or in places not meant for human habitation and is successful because the SO Team builds trust, which is needed to facilitate openness to behavioral health and substance misuse treatment with the goal of establishing successful housing stability.

Rapport and trust building are essential components of SO engagements and are crucial to achieving successful housing placements.

Once trust is established, these interactions include CE enrollment, resource referrals, assistance with transportation and acquiring documentation. SO obtains quantitative and qualitative data within the city to determine various demographics, needs, and appropriate action steps to be taken. The resources invested by the community in SO yield exponential returns in the form of hope regained for many experiencing homelessness in Denton, a vulnerable and often forgotten population.

How does the proposed project involve community collaboration? Please include the City of Denton and any agencies your organization plans to collaborate with and the service(s) the partnering agency would provide.

The Denton Police Department HOT Team- Identifies and proactively patrols secluded areas occupied by homeless and actively seeks out those who are not engaged with homeless service providers. Provides security to personnel and volunteers while entering locations such as encampments.

Solutions of North Texas/Nexus of Dallas - provide substance abuse services to people currently struggling with alcoholism and/or drug addiction.

A Family Place and Joyful Restoration Counseling: provides mental health services at every stage of need that is trauma-informed and holistic in nature.

Oxford Sober Living/Variety of Sober Living options: These services are a viable and successful option that GG has utilized in the last year with grant funds. This environment allows for safe and sober living for those who do not meet criteria for in patient substance treatment, but desperately need shelter and desire to get clean from addiction.

Our Daily Bread- lunch is served Monday through, hygiene products, mail services. On specified days health services, SNAPS providers, and housing providers set up tables to meet with clients.

Other Collaborations: Deluxe Inn Emergency Shelter, Denton County MHMR, Serve Denton, Denton Community Food Center (This list is not exhaustive.)

#### Q19

Describe your program's approach and plan to working with clients to address and eliminate housing barriers.

The SO Team has a holistic approach when engaging with clients experiencing homelessness. The initial step is relationship development and maintenance as they identify neighbors experiencing homelessness. The Team continues to build rapport and starts the process of data collection and reporting to the city collaboration to determine needs that can be addressed. Clients will be entered into HMIS and CE for referral to housing and support services for those seeking assistance for housing, behavioral health, and/or substance use disorder. Referrals to our in-house team and those on the housing priority list developed by our community's continuum of care process will be a priority as we develop wrap-around services and collaboration with other city agencies. In addition, having access to diversion services has been an amazing step in providing more long-term housing solutions for clients in the City of Denton including family reunification, permanent supportive housing, TBRA, and other programs that clients benefit from temporary shelter and its stabilizing opportunities prior to engaging in more independent living.

#### Q20

Describe if and how the organization would plan to continue the project/work after the General Fund dollars are expended.

SO will continue to be supported by gifts and contributions from individuals, foundations, churches/religious groups, businesses, corporate gifts, planned giving (trusts and estates), along with grants from federal, state, and local governments. The community need for, and the impact of SO is well established and will continue to be well supported in the City of Denton and other cities in Denton County.

#### 2024-2026 City of Denton Street Outreach Grant Application

### Q21

Has your organization ever had unexpended or recaptured funds from grants awarded (examples: local grant funding awards not fulling expended, state/federal grant funds recaptured)? Explain.(0-5 points)

Out of \$75,000 for 2022-2023 COD Human Services grant, \$17,552.50 was not expended. Here are the reasons:

#### Childcare -

Some of the families were approved for CCMS Childcare Scholarships sooner than expected. A new organization took over CCMS and they are processing the applications faster than previously so the need for childcare decreased temporarily.

#### Counseling -

We had difficulty locating an agency who would offer Counseling at a discounted rate. We didn't locate an agency and have the agreement signed until late February. Therefore, we were not able to start offering Counseling services until late February.

#### Substance Use Treatment -

The 3 clients referred to my program from Family Drug Court (FDC) who were being considered for Substance Use Treatment were able to get their fees covered at 100% with scholarships through FDC.

Two (2) additional clients referred for treatment changed their mind about going to treatment after the initial visit.



# Grace Like Rain, Inc. dba Giving Grace Income Statement for the period of 01/01/2024 to 05/31/2024

Income	Account Number	Account Name	Amount
400000	Income		
Housing & Readiness   \$91,639,36		Street Outreach	¢51.075.05
470000			
A30000   Rise With Grace   \$9,520.72			
Administration   \$-7-4.37			
### After Standard			
460300         Golf Tournament         \$9,252.20           460350         Clay Shooting Event         \$11,181.80           460500         Annual/Monthly Fundralsing Campaigns         \$213,940,80           4000         Monthly Income         \$51.85           4900         Love First         \$8,000.00           Total Income         \$615,094.24           Expense         \$60000         \$10000           500000         Street Outreach Payroll         \$60,251.23           \$00000         \$10000         \$10000         \$10000           \$10000         Street Outreach Payroll         \$60,251.23           \$10000         \$10000         \$10000         \$10000         \$10000           \$10000         Housing & Readiness Program Payroll         \$60,251.23         \$10000         \$11,18.58         \$10000         \$11,18.58         \$10000         \$11,18.58         \$10000         \$11,18.58         \$10000         \$11,18.58         \$10000         \$11,18.58         \$10000         \$11,18.58         \$10000         \$11,18.58         \$10000         \$11,18.58         \$10000         \$11,18.58         \$10000         \$11,18.58         \$10000         \$10000         \$100000         \$100000         \$1000000         \$1000000         \$1000000         \$10			
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560350       Clay Shooting Event       \$5,578.67         560400       Gala Expenses       \$34.97         560450       Family Fall Festival Event Exp       \$900.00         8100       Love First       \$47.97         8200       Pre Development       \$25,847.96         8300       Fundraising       \$10,000.00         Total Expense       \$683,499.94			
560400       Gala Expenses       \$34.97         560450       Family Fall Festival Event Exp       \$900.00         8100       Love First       \$47.97         8200       Pre Development       \$25,847.96         8300       Fundraising       \$10,000.00         Total Expense       \$683,499.94			
560450       Family Fall Festival Event Exp       \$900.00         8100       Love First       \$47.97         8200       Pre Development       \$25,847.96         8300       Fundraising       \$10,000.00         Total Expense       \$683,499.94		· · · · · · · · · · · · · · · · · · ·	
8100       Love First       \$47.97         8200       Pre Development       \$25,847.96         8300       Fundraising       \$10,000.00         Total Expense       \$683,499.94			
8200         Pre Development         \$25,847.96           8300         Fundraising         \$10,000.00           Total Expense         \$683,499.94			
8300 Fundraising \$10,000.00  Total Expense \$683,499.94			
Total Expense \$683,499.94			
	Total Expense		
Net Income (Loss)	-		
\$-08,403.70	Net Income (Loss)		\$-68,405.70

# #2

# COMPLETE

Collector: Web Link 1 (Web Link)

Started: Thursday, June 06, 2024 3:51:50 PM Last Modified: Tuesday, June 25, 2024 9:15:48 AM

Time Spent: Over a week IP Address: 66.81.231.242

# Page 4: Section 1: General Information

# Q1

Organization Information

Legal Agency Name Denton County MHMR Center

Doing Business As (DBA) Denton County MHMR Center

Organization Address 2519 Scripture Street

City **Denton** 

State Texas

Postal Code **76201-2324** 

Main Phone Number 940-381-5000

Organization EIN/Tax ID Number 75-1368151

#### Q2

CEO or Executive Director Contact Information

CEO First Name Pamela

CEO Last Name Gutierrez

CEO Direct Phone Number 940-594-9992

CEO Email Address pam@dentonmhmr.org

#### Q3

Primary Contact for Application

Primary Contact First Name Jill

Primary Contact Last Name LeBaron

Primary Contact Phone Number 940-268-7967

Primary Contact Email Address chasityl@dentonmhmr.org

Primary Contact Job Title Grant Development Specialist

# Page 5: Section 2: Project Information

# Q4

Name of Project

Street Outreach Services

# Q5

Project Funds (\$) Requested \*Must not exceed \$125,450 annually

\$125,450

Project Description: (needs, location, partnerships, expected results, and benefits to the community/city at-large)

Denton County MHMR Center (the Center) currently has one grant-funded Street Outreach Coordinator, who collaborates within the Center's established programs, such as Connections, Supported Housing, Substance Use (SUD) services, Crisis Residential Unit (CRU) and 3D Project (Denton's Dual Diagnosis) to meet the needs of our homeless population.

The Center respectfully requests \$125,450 to expend on Street Outreach Services (SOS), allowing the Center to continue staffing one full-time Street Outreach Coordinator and to add one part-time Street Outreach Coordinator. With this proposed funding, the Center will safely send out both SOCs together to actively pursue individuals living in the City of Denton in uninhabitable areas and connect them with services that will support a successful recovery from housing insecurity.

Needs: Homelessness is a growing challenge for the City of Denton. Based on data from the U.S. Census Bureau, Denton County is the 4th fastest growing county in the state. Between 2010-2023, Denton County grew by 51.2%, in comparison to the national average of 9.4%. This means that the needs of our city are also increasing at a rapid rate. As recently as April 2024, there were 506 actively homeless households reported in Denton County, according to the United Way of Denton County's homeless data dashboard. The 2023 United Way Needs assessment shows that more than 2,000 children in Denton County schools experienced homelessness last year.

Location: SOCs will primarily seek and identify individuals living in homeless conditions such as outdoor encampments, parks, abandoned buildings, and other unsheltered areas or uninhabitable locations.

Partnerships: The Center collaborates with many local agencies and organizations, including a variety of non-profits, law-enforcement agencies, hospitals and courts. The Center aims to support the City of Denton through these partnerships and the services offered among them. The Center has over 40 MOUs with community-based agencies in Denton County that assist mutual individual's suffering from mental health illnesses, substance use disorder and/or intellectual and development disabilities. The Center's clinicians obtain consent forms with pertaining agencies to increase communication and collaboration, for the best possible continuity of care. Our Daily Bread and the Center have a strong working relationship. The SOC will work primarily in the community and inherently be in contact with partners, such as Salvation Army, Our Daily Bread, Solutions of North Texas, Oxford House Network, Denton County Probate Court, Denton Police Department, Denton Fire Paramedics, and community first responders to crisis calls.

What sets Denton County MHMR Center apart from other agencies is the ability to provide for medical, mental-health, and substance use services onsite. The Center has a range of internal programs that will decrease the barriers to homelessness.

The SOC will collaborate with the Center's Connections Program by locating individuals for the program within the Denton County community. Connections is the permanent supportive housing program, serving chronically unhoused individuals. The SOC will also partner with the Center's Supported Housing Program by referring eligible individuals discovered during street outreach efforts to the Coordinated Entry Program. The Supported Housing Program pays rent and utilities for eligible individuals and provides an Employment Specialist. SSI/SSDI application assistance is available as needed. The Center's SUD Projects (SAMHSA-funded CCBHC Project and Denton-funded 3D Project) can support the needs of housing insecure individuals who suffer from substance use disorder with critical intensive outpatient services. Clinicians will explore person-centered and trauma-informed services and the least restrictive environments for individuals experiencing literal homelessness. Finally, the SOC will collaborate with the Center's Crisis Residential Unit (CRU). CRU is a safe and temporary residential program that is a step down from an inpatient psychiatric hospitalization or recent incarceration and provides assistance to individuals experiencing a mental health crisis and possibly homelessness. The CRU program is an unlocked facility that provides staff supervision 24/7. CRU provides numerous skills trainings groups, case management, and individual counseling.

#### **Expected Results:**

- 32 outreach visits to unsheltered locations will occur monthly.
- At least 30 unhoused individuals will be reported in the HMIS and CE from SOC each month.

#### 2024-2026 City of Denton Street Outreach Grant Application

• At least 400 unhoused individuals will be assisted with Diversion services, such as transportation passes, hotel vouchers, MH and SUD treatments as necessary, as well as referrals for placement in Connections, Supported Housing, Crisis Residential Unit (CRU), SUD intensive outpatient programming (IOP), and/or all other relevant programs tailored to person-centered outcomes from SOC annually.

Benefits to the community/city at-large: The SOCs will create a network pathway for each encountered individual to successfully navigate continuities of care within Denton. Individuals will receive services to provide for their most basic needs, including food, hygiene, transportation and transitional to permanent housing, while also receiving support as needed for mental health illness and substance use disorders. Tailored treatment services, based on the individual's need, coupled with intensive housing support will decrease homelessness in the City of Denton.

Q7 Yes

Does your organization currently have staff with HMIS License(s) for Denton County's HMIS database?

#### Q8

If you answered 'yes' to Question 7, how many staff members who would be working on the Street Outreach program have HMIS licenses?

The Center will purchase 2 additional licenses for the SOCs managing this program.

Page 6: Section 3: Performance Measures

#### Performance Measures

Anticipated number of outreach visits to unsheltered locations (monthly).

32

Explanation

The SOCs are estimated to visit unsheltered locations 4-5 days a week and expected to have approximately 25 hours a week of direct contact with unhoused individuals. The SOCs are estimated to make 8 visits a week/32 visits a month to unsheltered locations.

Anticipated number of people assessed through Coordinated Entry (monthly).

30

Explanation

Our current Connections Permanent Supportive Housing team averages 15 people per month through Coordinated Entry. With the expanded SOCs working together, the Center anticipates that the number would increase to a minimum of 30 individuals each month.

Anticipated number of people exiting Street Outreach program to temporary housing (annually).

60

Explanation

This number was estimated based on available temporary housing and past Center data.

Anticipated number of people exiting Street Outreach program to permanent housing (annually).

24

Explanation

This number was reached based on available permanent housing options and past data.

Anticipated number of people assisted with Diversion (annually).

400

Explanation

Diversion services, such as transportation passes, hotel vouchers, transitional housing placement and MH and SUD services will be offered to unhoused individuals, based on their individualized need.

Anticipated number of people assisted with behavioral health treatment (mental health and substance use) (annually).

125

Explanation

According to the National Alliance to End
Homelessness, in 2023, 31% of the homeless population
reported having a serious mental illness with 24% of
those conditions related to chronic substance abuse.
Based on this data, the Center anticipates providing
mental health and/or substance use services to at least
125 unhoused individuals.

Page 7: Section 4: Financial Management

# Income/Revenue

Amount of funds requested for the project up to maximum grant amount	\$125,450
Additional funding source (Federal, State or Local funds used to support the project)	\$0
Additional funding source (Federal, State or Local funds used to support the project)	\$0
Additional funding source (Federal, State or Local funds used to support the project)	\$0

# Q11

EXPENDITURES: List expenditures for each category. ('Other' categories not required, if including 'Other', please be specific)

Salaries (Number of staff/\$)	1x FTE - \$45,760 + fringe 30% = \$59,488 and 1x .5FTE - \$22,880. + fringe 30% = \$29,744. Year 1 Total Salaries: \$89,232
Mental Health Treatment Costs (Item/\$)	\$0
Substance Use Treatment Costs (Item/\$)	\$0
Diversion costs (minimum \$20,000) (Item(s)/\$)	•Bus Passes (3,000)/\$4,500 •Hotel Vouchers (60)/\$8,400 •Sober Living Scholarship (18)/\$13,500. Year 1 Total Diversion Costs: \$26,400
Other Street Outreach/Housing Barriers Costs (Item(s)/\$)	•Laptop w/monitors (1)/\$1,000 •Microsoft Office/Ring Central (2)/\$1,680 •Fleet (1)/\$5,794 •HMIS licenses (2)/\$1,125. Year 1Total Staffing Costs: \$9,599
Other Street Outreach/Housing Barriers Costs (Item(s)/\$)	\$0
Total Expenditures	\$125,231

# Q12

EXPENDITURES: List the salary amount for each staff salary that will be supported by the grant.

```
1 FTE - $45,760. + Fringe Benefits 30% = $59,488.00
.5 FTE - $22,880. + Fringe Benefits 30% = $29,744.00
```

Project Management: Describe the organization's experience in managing and operating projects or activities funded with other Federal, State, Local funds.

The Center has decades of experience in managing and operating externally funded projects funded by the Department of Housing and Urban Development (HUD), Substance Abuse & Mental Health Services Administration (SAMHSA), Health & Human Services Commission (HHSC), Department of Justice (DOJ), and several local municipalities. For 53 years the Center has expanded comprehensive services with 75% of total revenue though Texas, 16% local funds, and 8% of federal revenue.

#### Q14

Project Management: Please provide the names and qualifications of the person(s) that will be primarily responsible for the implementation and administration of the proposed project. Include experience/education/certifications of relevant staff.

Noah Howell will be the Center's full-time Street Outreach Coordinator. He has a Bachelor of Science in Psychology from the University of North Texas and is a Qualified Mental Health Professional (QMHP). Mr. Howell has experience interacting and working with unhoused individuals who have mental health illnesses, substance use disorders, and/or intellectual and developmental disabilities.

An additional part-time SOC will be hired and trained. The SOC will hold a bachelor's degree in a human services field. The SOC must qualify as a QMHP, which includes a minimum of 31 college hours in human services courses. A minor in Criminal Justice or double major with a human services degree and Criminal Justice is preferred. The SOC will have experience in criminal justice and mental health field work. The City of Denton will be notified once the position has been filled.

The Street Outreach Services administrator will be Jess Pham, currently serving as the Senior Director of Behavior Health at Denton County MHMR Center. Ms. Pham has a Master of Science in Clinical Psychology from Southwestern Oklahoma State University, and a Bachelor of Science in Psychology. Ms. Pham is a Licensed Professional Counselor and a Licensed Mental Health Counselor with over ten years of experience in behavioral health and substance abuse care.

#### Q15

YTD Profit and Loss Statement

Board%20P%26L%20-May.pdf (146KB)

Page 8: Section 5: Timeline

#### Project Schedule

October-November 2024: Procure and train SOCs in HMIS, finalize policies and procedures, coordinate and correspond with Supervisors, and Administrators to determine most appropriate service delivery options and locations.

November 2024-September 2025: SOCs will perform street outreach, case management, and refer to all other resources listed above for unsheltered individuals. Assessments and recovery plans will be simultaneously facilitated.

Ongoing monthly: Supervisors to evaluate job performance. Salary paid bi-weekly.

March 2025: Make program adjustments based on evaluation findings.

June 2025-September 2025: Develop and begin implementing Housing Sustainability Plans or most appropriate long-term benefits.

August 2025-September 2025: Reapply for continued funding through City of Denton Street Outreach Grant for FY25-26.

#### Page 9: Section 6: Project Narratives

#### **Q17**

Discuss how this project directly benefits those who experience homelessness; living unsheltered or in places not meant for human habitation.

The Street Outreach Services (SOS) directly benefit those who experience homelessness by providing both short-term and long-term relief. Our SOS offers everything from basic needs support, such as bus passes, hotel vouchers, and hygiene packs, to mental health counseling and treatment, as well as substance use treatment, while also providing temporary housing with the goal of finding permanent housing. The SOCs are the first line of defense in finding and identifying individuals who are currently homeless. SOCs are Qualified Mental Health Professionals who will work with the individual to create a personalized and appropriate plan of services to support their level of care. Individuals and families will be met with a trauma-informed approach; the SOCs demonstrate care and compassion, meeting the individual where they are at. Denton County MHMR Center is a full-service agency for individuals in crisis and offers a breadth of services that will allow each individual or family the best chance at success for recovery from homelessness.

#### **Q18**

How does the proposed project involve community collaboration? Please include the City of Denton and any agencies your organization plans to collaborate with and the service(s) the partnering agency would provide.

Although the Center offers a broad range of services and programs for mental health/substance use disorder and housing, there are a wealth of resources in Denton County that the Center partners with to meet the needs of those served. The SOS Project involves community collaboration through Coordinated Entry and monthly case conferences that unite local agencies to end homelessness. The SOCs will continue to expand the Center's partnerships with Our Daily Bread, Salvation Army, Solutions of North Texas, and the local jail. Our Daily Bread allows the Center to centralize efforts for street outreach, and their case managers help with referrals. The Salvation Army is a point of contact for the Center to identify those who are housing insecure. Solutions of North Texas is a partner that provides a quick path for the Center to move someone into a supportive sober living environment. Our partnership with the local jail provides diversion referrals and direct access to those charged with crimes, which may be a result of homelessness. The Center and organizations mentioned above share mutual clients. This is advantageous because typically, consent forms are on file to share information in the best interest of the clients served.

Describe your program's approach and plan to working with clients to address and eliminate housing barriers.

As a process for identifying individuals in need of support, a robust system of education and outreach to community partners is essential.

Next, making face-to-face connections with unhoused individuals will be prioritized. This means pursuing and finding encampments, visiting and attending food kitchens and other locations known to provide respite to unhoused individuals. Trust is essential to this population, so trust must grow with the Center's SOCs, so that individuals will trust that the Center's services will help them. In addition, a short questionnaire to determine eligibility, which can be administered verbally, is necessary. This will help prioritize individuals who are both willing to participate and able to get the most out of our programs.

Third is maintaining consistency in scheduled visits and communication. This will lead to unhoused individuals seeking out the SOS program as word spreads.

Throughout this process, the SOC will address and eliminate housing barriers by meeting the individual's basic needs, enrolling the individual in Denton MHMR services, providing case management services, and upon stabilization, continue to tailor services/resources towards a rehabilitation plan to overcome homelessness.

#### Q20

Describe if and how the organization would plan to continue the project/work after the General Fund dollars are expended.

Once the grant funds have been expended, the Center will seek continued external grant funding. Historically, HHSC and SAMHSA have granted funds for the Center to provide these services. The Center will regularly assess street outreach funding source efforts.

Additionally, when all metrics are met by September 2026, the Center's Grant Development Specialist and the Chief Operating Officer will present the success of this endeavor to the Board of Trustees and outline the necessity to write these positions into the FY 27-28 budget within the mental health general revenue services.

#### Q21

Has your organization ever had unexpended or recaptured funds from grants awarded (examples: local grant funding awards not fulling expended, state/federal grant funds recaptured)? Explain.(0-5 points)

The Center strives to expend all local, state, and federal funding. The Center was awarded \$180,000 from 5 separate awards from Denton County CARES/United Way (between May 2020-2021 and the Center returned \$1,342.65 (less than 1%). Other than this specific instance attributed to a wide range of expenditures, procurements, and specific grant metrics, the Center always stewards external money responsibly and transparently (audited twice a year).

Statement of Revenues and Expenditures - Statement of Revenues and Expenditures - Unposted Transactions Included In Report From 5/1/2024 Through 5/31/2024

	Current Period Actual	Current Year Actual
Revenues		
County / City Tax Funds	150,788.00	13,957,689.76
Client Fees and Insurance	288.07	8,162,456.03
Misc Income / contributions	35,530.49	6,246,391.22
Local Grants - Miscellaneous	0.00	371,977.85
Earned Income - Medicaid/Medicare	0.00	19,905,553.37
Earned Income - MAC	71,000.00	6,084,015.95
MH General Revenue	650,042.84	67,495,679.14
IDD General Revenue	111,858.02	14,714,674.64
Permanency Planning	1,168.43	136,616.61
CRD MHGR	218,275.43	48,272,340.78
Transitional MHGR	42,599.82	4,984,135.38
Intensive Ongoing MHGR	61,799.57	7,230,506.13
CLOIP IDD GR	0.00	5,683,157.77
PASSRR	0.00	252,828.34
Community First Choice	0.00	421,980.85
DPP-BHS	360,906.37	9,755,638.92
New Generation Drugs	0.00	1,064,949.00
DARS Job Coach	0.00	474,235.78
TCOOMMI	1,440.12	1,521,249.48
Mental Health First Aid	0.00	314,157.95
1115 Waiver Program	0.00	38,245,309.03
Mental Health Block Grant	34,212.80	6,022,236.43
Social Service Block Grant	19,114.50	2,793,521.50
HUD Connections Grant	96,369.08	14,494,374.82
Federal Grants - Miscellaneous	0.00	2,679,791.34
State Grants - Misc	10,999.86	3,435,769.71
Enhanced Community Coordination	0.00	491,520.54
Title XIX - HCS Program	0.00	39,232,377.41
TX Home Living Waiver	0.00	835,997.05
Interest Income	73,122.49	1,450,304.10
Debt Proceeds	0.00	4,501,056.23
Sale Proceeds	91,847.98	452,928.00
Total Revenues	2,031,363.87	331,685,421.11
Expenditures	2,031,303.07	331,003,121.11
Personnel	1,700,845.27	141,969,583.04
On-Call	14,515.66	6,417,435.94
Overtime	94,627.45	5,788,810.58
Employee Benefits	433,974.64	40,528,697.03
Travel and Training	10,763.60	1,202,779.55
Legal and Professional	3,250.00	406,313.20
Building Maintenance	40,258.03	3,626,937.72
Utilities	13,461.30	1,846,853.64
Building Rents	64,389.74	6,304,774.40
Vehicle Fuel/Maint/Insurance	31,994.88	3,548,455.12
Furniture & Equip Lease/Maintenance	59,831.18	4,768,517.53
Contracted Services-Foster Care	0.00	11,131,096.46
Contracted Services - Consumer	107,086.73	10,389,352.07
Contracted Services - Admin	7,906.66	667,254.96
Medication and Drugs	81,416.75	8,343,605.05
Atypical/New Generation Drugs	3,753.58	194,718.68
Applean terr constraint brugo	5,755.50	13 1,7 10:00

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Statement of Revenues and Expenditures - Statement of Revenues and Expenditures - Unposted Transactions Included In Report From 5/1/2024 Through 5/31/2024

TD Budget - Revised	
1,017,602.00 359,944.60 985,005.33	
111,307.98 2,059,142.19 479,986.00	
6,846,703.94 1,005,568.02 13,116.00 5,419,292.55	
511,188.00 741,588.00 868,102.08	
58,500.00 (23,488.94) 3,832,805.06 88,743.00	
160,299.96 160,188.38 32,000.00	
5,205,403.00 1,236,071.00 580,849.94 3,155,448.86	
(78,634.30) 325,645.00 0.00	
4,061,538.42 154,933.59 338,218.51 0.00	
163,500.00 39,870,568.17	
13,757,262.07 940,249.00	
1,207,077.26 4,364,499.48 388,708.99 52,540.00	
585,234.28 264,762.99 1,420,246.62	
466,486.11 573,543.21 942,424.40 1,022,140.56	
143,362.53	

384,399.86 72,048.00

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Statement of Revenues and Expenditures - Statement of Revenues and Expenditures - Unposted Transactions Included In Report From 5/1/2024 Through 5/31/2024

	Current Period Actual	Current Year Actual
Telephone	41,219.31	3,647,121.56
Insurance	7,385.71	671,426.36
Hospital Bed Costs	574,160.00	35,221,737.00
Consumer Related Costs	119,624.63	7,528,828.72
Consumer Training	21,244.50	5,275,164.36
Other	20,046.06	5,263,405.31
Capital Outlay	0.00	2,611,510.90
Principal	0.00	2,664,685.20
Interest and Trust Fees	0.00	424,029.14
Total Expenditures	3,451,755.68	310,443,093.52
Total Revenues Over (Under) Expenditures	(1,420,391.81)	21,242,327.59

Date: 6/10/24 12:14:32 PM Page: 2:1

Statement of Revenues and Expenditures - Statement of Revenues and Expenditures - Unposted Transactions Included In Report From 5/1/2024 Through 5/31/2024

YTD Budget - Revised
375,312.16
71,353.04
3,012,344.65
1,189,561.10
647,345.10
655,899.80
1,041,772.91
825,704.00
57,765.87

34,462,043.99 5,408,524.18

Date: 6/10/24 12:14:32 PM Page: 2:2

# #3

# COMPLETE

Collector: Web Link 1 (Web Link)

Started: Thursday, June 27, 2024 8:44:22 PM **Last Modified:** Friday, June 28, 2024 8:18:14 PM

Time Spent: 23:33:51 **IP Address:** 12.148.152.58

# Page 4: Section 1: General Information

# Q1

Organization Information

Legal Agency Name Metro Relief, Inc.

Doing Business As (DBA) N/A

Organization Address 5201 S. Colony Blvd Ste 545

City The Colony

State TX

Postal Code 75056

Main Phone Number 214-705-3555 45-2389719

Organization EIN/Tax ID Number

# Q2

CEO or Executive Director Contact Information

CEO First Name Austin CEO Last Name **Bonds** 

**CEO Direct Phone Number** 214-705-3555

CEO Email Address austin@metrorelief.org

# Q3

Primary Contact for Application

Primary Contact First Name Melissa

**McCombs** Primary Contact Last Name

785-840-8404 Primary Contact Phone Number

Primary Contact Email Address melissa@metrorelief.org

Primary Contact Job Title **Finance Director** 

# Page 5: Section 2: Project Information

# Q4

Name of Project

Metro Relief-City of Denton Street Outreach

# Q5

Project Funds (\$) Requested \*Must not exceed \$125,450 annually

\$239,043

#### Q6

Project Description: (needs, location, partnerships, expected results, and benefits to the community/city at-large)

Metro Relief will work diligently with the City of Denton and the Denton Police Department Homeless Outreach Team to ensure that individuals living in areas not meant for human habitation receive case management services from exceptional case managers trained in trauma informed care.

Services include providing for urgent and immediate physical needs(food, water, medication), assistance with replacement of identifying documents, and transportation to doctor appointments and mental health treatments.

The expected result is fewer individuals experiencing homelessness in the City of Denton. Finding solutions for the homeless ultimately helps the local community in a variety of ways including: economic impact(reduces the strain on emergency services), improved public health(reduces the spread of disease in the community), safety(homelessness is associated with higher crime rates), and humanitarian(effects the values of compassion and empathy within the community).

Q7 No

Does your organization currently have staff with HMIS License(s) for Denton County's HMIS database?

# Q8

If you answered 'yes' to Question 7, how many staff members who would be working on the Street Outreach program have HMIS licenses?

All of our staff members currently have HMIS licenses in Dallas/Collin counties. If awarded funding, we would work quickly to get licensed in Denton County HMIS.

Page 6: Section 3: Performance Measures

Performance Me	asures
----------------	--------

Anticipated number of outreach visits to unsheltered locations

(monthly).

16

Explanation Four outreach visits will be made weekly, for a total of

16 per month.

Anticipated number of people assessed through Coordinated

Entry (monthly).

32

Explanation We would anticipate each case manager assessing at

least one new individual per outreach through Coordinated Entry. 16 outreaches/month per case

manager=32

Anticipated number of people exiting Street Outreach program to

temporary housing (annually).

38

Explanation We estimate 10% of clients being case managed to exit

to temporary housing.

Anticipated number of people exiting Street Outreach program to

permanent housing (annually).

19

Explanation We estimate 5% of clients being case managed to exit to

permanent housing.

Anticipated number of people assisted with Diversion (annually).

Explanation

We estimate 10% of clients to be assisted with

diversion.

Anticipated number of people assisted with behavioral health

treatment (mental health and substance use) (annually).

19

Explanation We estimate 5% of clients being case managed will be

assisted with behavioral health treatment.

Page 7: Section 4: Financial Management

Income/Revenue

Amount of funds requested for the project up to maximum grant

amount

\$239,043

Additional funding source (Federal, State or Local funds used to

support the project)

**Individual Donations** 

Additional funding source (Federal, State or Local funds used to

support the project)

**Foundation Grants** 

Additional funding source (Federal, State or Local funds used to

support the project)

N/A

#### Q11

EXPENDITURES: List expenditures for each category. ('Other' categories not required, if including 'Other', please be specific)

Salaries (Number of staff/\$) \$161,217; \$40,304.25 per case manager; 2 case

managers; 4 days per week

Mental Health Treatment Costs (Item/\$)

Transportation to partnering services

Substance Use Treatment Costs (Item/\$) Transportation to partnering services

Diversion costs (minimum \$20,000) (Item(s)/\$) \$40,000 total for 2 years; includes transportation to

reunite with family; high risk fees & security deposits to

secure housing; temporary emergency hotel stay

preceding housing

Other Street Outreach/Housing Barriers Costs (Item(s)/\$) Identifying Documents \$8,000; Prescriptions \$2,000;

Mileage \$11,149

Other Street Outreach/Housing Barriers Costs (Item(s)/\$)

**Administration Costs of Program \$16,677** 

Total Expenditures

\$239,043

#### Q12

EXPENDITURES: List the salary amount for each staff salary that will be supported by the grant.

Case Manager 1 \$50,380.31 (80% of salary charged to program)

Case Manager 2 \$50,380.31 (80% of salary charged to program)

#### Q13

Project Management: Describe the organization's experience in managing and operating projects or activities funded with other Federal, State, Local funds.

Metro Relief has been managing/operating Federal/State/Local funds for the past 5 years. We have navigated these programs successfully with no findings for audits/reviews performed.

Project Management: Please provide the names and qualifications of the person(s) that will be primarily responsible for the implementation and administration of the proposed project. Include experience/education/certifications of relevant staff.

Melissa McCombs will be primarily responsible for the implementation and administration of the proposed project. She has a BBA in accounting and 19 years of experience in non-profit accounting.

#### Q15

YTD Profit and Loss Statement

Metro%20Relief%20YTD%20P%26L.pdf (38.6KB)

Page 8: Section 5: Timeline

# Q16

Project Schedule

#### **Project Overview**

Project Name: Metro Relief-City of Denton Street Outreach

Start Date: October 1, 2024End Date: September 30, 2026

#### **Project Timeline**

- October 1, 2024 Staff to be hired and trained
- October 1, 2024-September 30, 2026: Funding anticipated to be used at a relatively steady rate-\$9,960.13 per month for 24 months

#### Page 9: Section 6: Project Narratives

#### Q17

Discuss how this project directly benefits those who experience homelessness; living unsheltered or in places not meant for human habitation.

Metro Relief exists for the sole purpose of bringing dignity, hope, and solutions to those experiencing homelessness. We have a person-centered, solution-focused approach. Our case managers work diligently and relentlessly to break down barriers and find solutions for those that we serve. Each of our clients have unique stories and challenges which require unique solutions. Services are tailored to the needs of the individual as well as their preferences. This approach respects the autonomy of those experiencing homelessness and empowers them to actively participate in their journey toward stability. We work towards long-term solutions, addressing the root causes of homelessness and promoting sustainable change within individuals and the community.

How does the proposed project involve community collaboration? Please include the City of Denton and any agencies your organization plans to collaborate with and the service(s) the partnering agency would provide.

Metro Relief believes that community collaboration is key to our success.

This collaboration begins with the City of Denton and the Denton Police Department's Homeless Outreach Team in order to identify individuals experiencing homelessness.

Once these individuals are identified, there are multiple agencies that we have experience working with in order to offer a variety of solutions to combat the individuals homelessness. These agencies include but are not limited to:

Our Daily Bread, Monsignor King, United Way of Denton County, The Salvation Army, The Bridge, Austin Street Shelter, Dallas Life, Denton Freedom House, Highway 80 Transitional Living, Freeman House, Freewoman House, Sent Church(Immigration), Oxford House, Potters House, Serve Denton, Silver Lining Sober Living for Women, MetroCare - Mental health, Green Oaks, New Horizons, multiple food pantries, etc.

#### Q19

Describe your program's approach and plan to working with clients to address and eliminate housing barriers.

Mobility-The #1 tool we have to eliminate housing barriers is that we are 100% mobile. Having the ability to go directly to the client as well as to transport them to various resources is essential to our success.

Identifying Documents-Our team excels in obtaining these documents. This includes birth certificates, social security cards, and state ID's

Landlord Negotiations-Metro Relief has 3 years of experience working with landlords to negotiate high risk fees and security deposits for those that are otherwise hard to get housed.

Social Security Disability-We have staff that is SOAR trained in order to help clients get approved for disability who would benefit the most from permanent housing.

Metro Relief also believes that connecting individuals to detox and mental health resources is very important in ensuring success once housing is obtained.

#### Q20

Describe if and how the organization would plan to continue the project/work after the General Fund dollars are expended.

Metro Relief would use funding from individuals, foundations, and other grant opportunities in order to continue the project.

#### Q21

Has your organization ever had unexpended or recaptured funds from grants awarded (examples: local grant funding awards not fulling expended, state/federal grant funds recaptured)? Explain.(0-5 points)

No, we have not had funds recaptured from grants awarded.

# Metro Relief

# Profit and Loss

January 1 - June 28, 2024

	TOTAL
Income	
Donations	
Donation Bins	1,206.45
Donations for Facility Use	12,000.00
Donations from Businesses/Corporations	5,550.50
Donations from Churches	81,187.95
Individual Donations (Unrestricted)	109,998.86
Total Donations	209,943.76
Fundraising Income	
Other Fundraising Income	34,942.93
Total Fundraising Income	34,942.93
Grants	
Foundation Grants	53,659.48
Government Grants	242,504.21
Total Grants	296,163.69
Total Income	\$541,050.38
GROSS PROFIT	\$541,050.38
Expenses	
Bus/Street Outreach	
Bus Supplies	2,878.01
Case Manager Supplies	6,034.46
Emergency Lodging	1,673.22
Fuel	7,384.31
Meals for Clients	218.79
Misc. Supplies for Clients	220.41
Tolls & Parking	3,119.86
Transportation	1,184.58
Vital Documents	3,142.92
Total Bus/Street Outreach	25,856.56
Business Development	
Fundraising Expenses	20,198.13
Marketing	1,746.30
Networking	646.69
Podcast	370.27
Volunteer Appreciation	48.80
Volunteer/Donor Platforms	1,194.00
Total Business Development	24,204.19

# Metro Relief

# Profit and Loss

January 1 - June 28, 2024

	TOTAL
Facilities/Operations	
Auto Insurance	8,761.81
Facility Maintenance/Repairs	4,403.12
Rent/Lease	32,195.80
Telephone/Internet	1,172.67
Utilities	5,939.69
Vehicle Maintenance/Repairs	6,951.31
Total Facilities/Operations	59,424.40
Multiplication	
Bus Renovations	754.21
Travel	5,055.69
Total Multiplication	5,809.90
Office Administration	
Audit Fees	5,835.00
Business Meals	1,645.86
Fees/Dues/Subscriptions	8,520.69
General Liability Insurance	1,869.00
Information Technology	378.88
Office Supplies	2,472.26
Postage/Shipping	1,805.85
Taxes	1.07
Total Office Administration	22,528.61
Staff Compensation	
403B Retirment Plan	6,754.76
Conferences/Retreats	2,346.94
Contract Labor	120.00
Employee Health Benefits	2,263.81
Employee Training	716.78
Payroll Taxes	23,682.95
Salaries & Stipends	310,825.45
Staff Appreciation	-19.13
Total Staff Compensation	346,691.56
Total Expenses	\$484,518.17
NET OPERATING INCOME	\$56,532.21
Other Income	
Other Miscellaneous Income	2,715.10
Total Other Income	\$2,715.10
NET OTHER INCOME	\$2,715.10
NET INCOME	\$59,247.31



# City of Denton Street Outreach Grant Budget 2024-2026

Agency Name: Metro Relief					
,					
PROJECT BUDGET		Per Year	Т	otal Amount(2 Years)	Parameters
Personnel Expenses - Salaries & Wages					
Number of Employees	2		2		
Staffing	\$	74,880.00	\$	149,760.00	2 Staff Members-4 Days per Week
Fringe Benefits	\$	5,728.32	\$	11,456.64	Employer Payroll Social Security/Medicare
Total Personnel Expenses	\$	80,608.32	\$	161,216.64	
Non-Personnel Expenses					
Identifying Documents	\$	4,000.00	\$	8,000.00	\$40 each for 200 individuals
Diversion	\$	20,000.00	\$	40,000.00	\$20,000 per Year
Prescriptions	\$	1,000.00	\$	2,000.00	\$50 each for 40 individuals
Mileage	\$	5,574.40	\$	11,148.80	40 Miles Per Day/4 Days Per Week
Total Non-Personnel Costs	\$	30,574.40	\$	61,148.80	
Total Project Expenses	\$	111,182.72	\$	222,365.44	
Administrative Fee	\$	8,338.70	\$	16,677.41	7.5% of total project expenses
TOTAL EXPENSES (Personnel + Non-Personnel + Admin)	\$	119,521.42	\$	239,042.85	