



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Christine Taylor
DATE: July 14, 2026

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the approval of a first amendment to a Professional Services Agreement between the City of Denton and Kimley-Horn and Associates, Inc., amending the contract approved by Purchasing on April 15, 2026, in the not-to-exceed amount of \$99,500.00; said first amendment to continue to provide additional design services relating to the McKinney Street Sidewalk Improvement Project for the Capital Projects Department; providing for the expenditure of funds therefor; and providing an effective date (RFQ 8377-018 – providing for an additional first amendment expenditure amount not-to-exceed \$35,000.00, with the total contract amount not-to-exceed \$134,500.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

The City of Denton received funding from the Denton County Transportation Authority (DCTA) in 2024 through the Transportation Reinvestment Program (TRiP) grant cycle. The City's grant application requested support for planning, design, and construction of mobility enhancements along McKinney Street from Carroll Blvd. to Woodrow Lane. DCTA approved the project and executed the funding agreement on March 26, 2025, in the not-to-exceed amount of \$1,510,000.00.

The McKinney Street Sidewalk Improvement Project includes the installation of approximately 450 linear feet of five (5) foot-wide sidewalk along the north side of West McKinney Street from North Elm Street to Bolivar Street, and approximately 1,100 linear feet of five (5) foot-wide sidewalk along the south side of East McKinney Street from Frame Street to Bradshaw Street.

To advance the project, the Capital Projects Department utilized the City's approved RFQ 8377 Pre-Qualified List for Professional Engineering Services specializing in Roadways/Sidewalks/Bike Lanes/Intersections/Bridges. A Professional Services Agreement was executed with Kimley-Horn, as the highest-ranked firm, based on the experience of its traffic study and design team and its continuity with prior project studies. On April 15, 2026, Purchasing approved the contract between the City and Kimley-Horn in a total not-to-exceed amount of \$99,500.

During a field visit on April 23, 2026, a potential drainage conflict was identified in the project area. To address this issue, a first amendment is required to expand the project scope. The amendment will provide

additional field survey work to support further design along E McKinney Street, from approximately 400 feet east of Oakland Street to 200 feet west of the railroad tracks.

Request for Qualifications for state certified engineers for professional engineering services for various capital infrastructure-related projects within the City of Denton for the Capital Projects Department was solicited using the City's formal solicitation process. City Council approved a pre-qualified list of professional service firms on February 20, 2024 (Ordinance 24-276).

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On February 20, 2024, City Council approved RFQ 8377 for state-certified engineers for professional engineering services for various capital infrastructure-related projects within the City of Denton for the Capital Improvements Department (Ordinance 24-276).

RECOMMENDATION

Award Amendment No. 1 with Kimley-Horn and Associates, Inc., to continue to provide additional design services relating to the McKinney Street Sidewalk Improvement Project for the Capital Projects Department, not-to-exceed amount of \$35,000, for a total amended contract amount of \$134,500.

PRINCIPAL PLACE OF BUSINESS

Kimley-Horn and Associates, Inc.
Raleigh, NC

ESTIMATED SCHEDULE OF PROJECT

Estimated design completion is Q3 of 2026.

FISCAL INFORMATION

These services will be funded from Transportation Services account 360243446 and are reimbursable through the Denton County Transportation Authority Reinvestment Program. Purchase Order #214695 will be revised to include the first amendment amount of \$35,000. The total amended amount of the contract is \$134,500.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Original Contract
Exhibit 3: Ordinance and Amendment 1

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Megan Davidson, 940-349-8111.

Legal point of contact: Leah Bush at 940-349-8333.