



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda

Library Board

Monday, June 9, 2025

5:30 PM

North Branch Library

After determining that a quorum is present, the Library Board of the City of Denton, Texas will convene in a Regular Meeting on Monday, June 9, at 5:30 p.m. in the Meeting Room at the North Branch Library at 3020 North Locust, Denton, Texas at which the following items will be considered:

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

This section of the agenda permits a person to make comments regarding public business on items not listed on the agenda. This is limited to two speakers per meeting with each speaker allowed a maximum of four (4) minutes.

2. ITEMS FOR CONSIDERATION

- A. [LB25-040](#) Consider approval of the minutes of May 12, 2025.
Attachments: [Lib Board Minutes - May 12 2025](#)
- B. [LB25-041](#) Receive an informational report and hold a discussion the Interlibrary Loan services at Denton Public Library.
Attachments: [Agenda Information Sheet-Interlibrary Loan](#)
[Interlibrary Loan Services Presentation](#)
- C. [LB25-038](#) Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.
Attachments: [Agenda Information Sheet-Friends](#)
- D. [LB25-037](#) Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.
Attachments: [Agenda Information Sheet-Foundation](#)
- E. [LB25-039](#) Receive a report, hold a discussion, and give staff direction regarding:
- North Branch Facility HVAC replacement (August 2025)
 - 2025 TLA-HEB Summer at the Library Grant Award
 - Ticketing at Story Times and Large Audience Events
 - Storage Units
 - Summer Activity at DPL
- Attachments:* [Agenda Information Sheet](#)

3. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Library Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on June 6, 2025, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



City of Denton

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Legislation Text

File #: LB25-040, **Version:** 1

AGENDA CAPTION

Consider approval of the minutes of May 12, 2025.

MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
Emily Fowler Central Library – May 12, 2025

After determining that a quorum was present, the Denton Public Library Board convened on Monday, May 12, at 5:30 p.m. The meeting was held at the Emily Fowler Central Library at 502 Oakland Street, Denton, Texas.

PRESENT: Ellen Sullivan, Patricia Peters, Kathryn Pole, Kerol Harrod, and Eva Poole

ABSENT: Rebecca Fridley

Also present: Jennifer Bekker and Marcella Lunn

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

None.

2. ITEMS FOR CONSIDERATION

A. LB25-034 Consider approval of the minutes of April 14, 2025.

The Board accepted and approved minutes of the April 14, 2025 meeting. Patricia Peters motioned, Kathryn Pole seconded, all in favor.

B. LB25-031 The Board received an informational report regarding the Seed Library initiative at Emily Fowler Central Library.

Lara Elio, Library Specialist at the Emily Fowler Central Library, administers the Seed Library and provided an overview of the program and the positive community response.

The Seed Library is a seed exchange program, developed in coordination with the Denton County Master Gardener Association. The library provides native flower, fruit, and seeds, which are repackaged into small envelopes with planting instructions. Community members may select seed packets each growing season. It is recommended that gardeners harvest seeds and return them to the library for reuse in the seed exchange program.

C. LB25-032 The Board received an informational report regarding the 2025 Denton Public Library Summer Reading Challenge.

Dawn Terrizzi, Adult Services Librarian at Emily Fowler Central Library, provided an overview of the upcoming literacy initiative. Each year, the library offers a summer reading program for all ages to champion literacy, encourage a love of reading, and support lifelong

learning. The 2025 Summer Reading Challenge theme is Color Our World. The event runs June 1-July 31. Participants are encouraged to read books of their choice and track their reading by minutes read. After reading 5 hours, participants earn a free book. After reading an additional 5 hours (10 hours total), participants earn a second free book. Every 5 hours read earns participants a ticket for a prize drawing for prize packets. Four prize packs are available for each age group: young children (ages 0-5), school aged children (ages 6-11), teens (ages 12-17), and adults (ages 18+). The prize books are funded by the Friends of the Denton Public Libraries. Three special events are also scheduled throughout the summer to celebrate summer reading.

D. LB25-030

The Board received an informational report regarding the Friends of the Denton Public Libraries.

The Friends have received point of sale equipment allowing them to accept credit card payments in the bookstore and at book sales. The equipment is being set up and Friends volunteers are learning how to use it.

E. LB25-029

The Board received an informational report regarding the Emily Fowler Library Foundation.

- There have been no changes since the last Library Board meeting. Library staff is coordinating with Foundation Trustees to schedule a meeting in the new year.

F. LB25-033

The Board received a report, held a discussion, and considered approval of the library's 2025 Denton Halloween events:

- Events were accepted and approved. Eva Poole motioned, Kathryn Pole seconded, all in favor.

G. LB25-035

The Board received a report and held a discussion regarding an appeal request for a library suspension:

- Board members were presented with a summary of policy violations leading up to the suspension. The summary is attached in the minutes as Exhibit 1. Board members voted unanimously to uphold the suspension. Ellen Sullivan motioned, Patricia Peters seconded, all in favor.

3. CONCLUDING ITEMS

The Meeting adjourned at 6:19 p.m.

Kerol Harrod, Chair

Rachel Reeves, Technical Services Manager
City of Denton, TX

Minutes approved on: _____

Exhibit 1: Suspension Appeal-Incident History

Date	Incident description	Policy Violation	Staff Response
3/20/25	Child “A” threw a toy at child “B”, hitting “B” in the head. Staff came into the room to deescalate as V.O. did not remove Child “A” from the situation as required by the Rules of Conduct and Unattended Children Operating Policies.	Unattended Children Operating Policy; Rules of Conduct Operating Policy (#4))	It was determined after reviewing the video footage of the incident and because V.O. had been warned multiple times and staff had met with the parent about similar instances that she would be suspended. Suspension was for the parent for not actively monitoring their child. Only V.O. is suspended. The child may continue to visit the library with another guardian.
10/9/2024	V.O. had a speaker phone conversation disrupting other patrons and the children’s program. She left the program room without her child, leaving “A” unattended for over 10 minutes.	Unattended Children Operating Policy; Rules of Conduct (#4)	Staff asked her to turn her phone speaker off. She refused. Staff asked her to take the call outside of the library program and she left the child alone in the program.
10/8/24	V.O. was on the phone during a children’s program and refused to move her child or tell him to move behind the line after Library staff asked all parents to make sure children were not in the performance area.	Unattended Children Operating Policy; Rules of Conduct (#4)	Staff approached V.O. after the program telling her that she had to stay with her child as a verbal warning. V.O. replied that he was safe with staff. Staff told her that children must remain with caregivers per library policy. V.O. told staff that she had already been talked to by the library and then left.
2/20/24	South Branch Manager and Director of Libraries met with V.O. to discuss concerns about not actively monitoring her child while in the library and during library programs and concerns about other rules of conduct violations		South Branch Manager and Director of Libraries presented print copies the Unattended Children Operational Policy and the Rules of Conduct Operational Policy with sections highlighted about caregiver monitoring and disruptive behavior and gave a verbal warning.
2/15/24	Staff opened the room for Toddler Time and V.O. took the stack of handouts on a table, stood in the doorway, and began handing them out to attendees. Two families refused the song sheets, but V.O. insisted and then tried to make their children take the sheets.	Rules of Conduct (#4)	Staff told her not to stand in the doorway and hand out materials as a verbal warning.

2/14/24	During the Story Time, V.O. repeatedly interrupted the librarian reading. A staff member later observed her on her phone as her child wandered away and then repeatedly slammed magazine shelving. Staff approached V.O. and told her to monitor her child for his safety. Staff walked away but then heard the slamming again.	Unattended Child Operating Policy; Rules of Conduct (#4)	Staff instructed her to monitor her child as a verbal warning.
February-2024	During two Toddler Times in February, V.O. was engaging with other parents, sharing medical information about her and her child, and asking for their personal contact information. The parents looked uncomfortable and were trying to walk away but V.O. was following them continuing to talk.	Rules of Conduct (#4)	Staff intervened and asked V.O. to allow the other patrons to leave.
5/10/23	V.O. was in the play area with her child but did not monitor the child's activity and allowed him to throw toys and push other children.	Unattended Child Operating Policy; Rules of Conduct (#4)	Staff told the patron she must keep her child with her and always pay attention as a verbal warning.
3/8/23	A parent approached staff after a Toddler Time to complain that her child "B" was being hit, pushed, and having her hair pulled regularly during Toddler Times by another child, "A". The parent said that the parent of "A" was often not paying attention to her child which allowed the behavior to continue.		Staff announced expectations before toys were brought out at later toddler times to all participants but did not give a specific warning to V.O.



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Legislation Text

File #: LB25-041, **Version:** 1

AGENDA CAPTION

Receive an informational report and hold a discussion the Interlibrary Loan services at Denton Public Library.



AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: June 9, 2025

SUBJECT

Receive an informational report and hold a discussion the Interlibrary Loan services at Denton Public Library.

BACKGROUND

Kat Estill, Library Specialist, will provide an overview of Interlibrary Loan services.

Interlibrary Loan (ILL) is a patron-initiated service allowing libraries to lend and borrow materials with other libraries to provide materials to patrons. Denton Public Library (DPL) patrons with full-service accounts can request materials that are not owned by DPL. DPL will request titles through the state-wide ILL system software and a library that owns the title can accept the request and ship the item to DPL. The DPL patron will then check out the item at one of our three branches and return it to any DPL location. Library staff will then process the item for return and shipping to the owning library system. DPL also lends materials to other libraries.

The presentation slides are attached as Exhibit 2.

EXHIBITS

1. Agenda Information Sheet
2. Interlibrary Loan Services Presentation

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries

Interlibrary Loan (ILL)



First, a little background:

- Prior to last year, the OCLC Navigator software was used to manage ILL requests for all Texas public libraries
- In 2024, OCLC ended support for Navigator; Auto-Graphics' ShareIt was chosen to replace it
- June 2024 DPL migrated from Navigator to ShareIt ILL software system
- Part of a state-wide migration implemented by the Texas State Library and Archives Commission (TSLAC)

ILL: What and Why?

The What: ILL is the borrowing and lending of materials from one library to another.

The Why: Allows patrons increased access to resources as well as promoting collaboration between library institutions.

What can I get through ILL?

Including but not limited to:

- Books
- AV materials (DVD/Blu-Ray, games, audio, etc.)
- Copies of articles, journals, genealogy materials
- Microform
- Periodicals
- Art
- Film and film strips

Ebooks, digital copies of movies, music, etc., and items already owned by DPL are **not eligible for ILL



How many ILL items can I have?

Patrons can request five active requests at any time

Things that might prevent a request being made:

- An expired library card
- Overdue fees on the account
- The 25 hold max limit has been reached
- The 75 item max limit has been reached

Due dates are set by the lending library, not the receiving library. Due dates can range from a few days to several weeks, depending on the lending institution and type of material.



Chill, Pigeon, we can ask for a renewal.

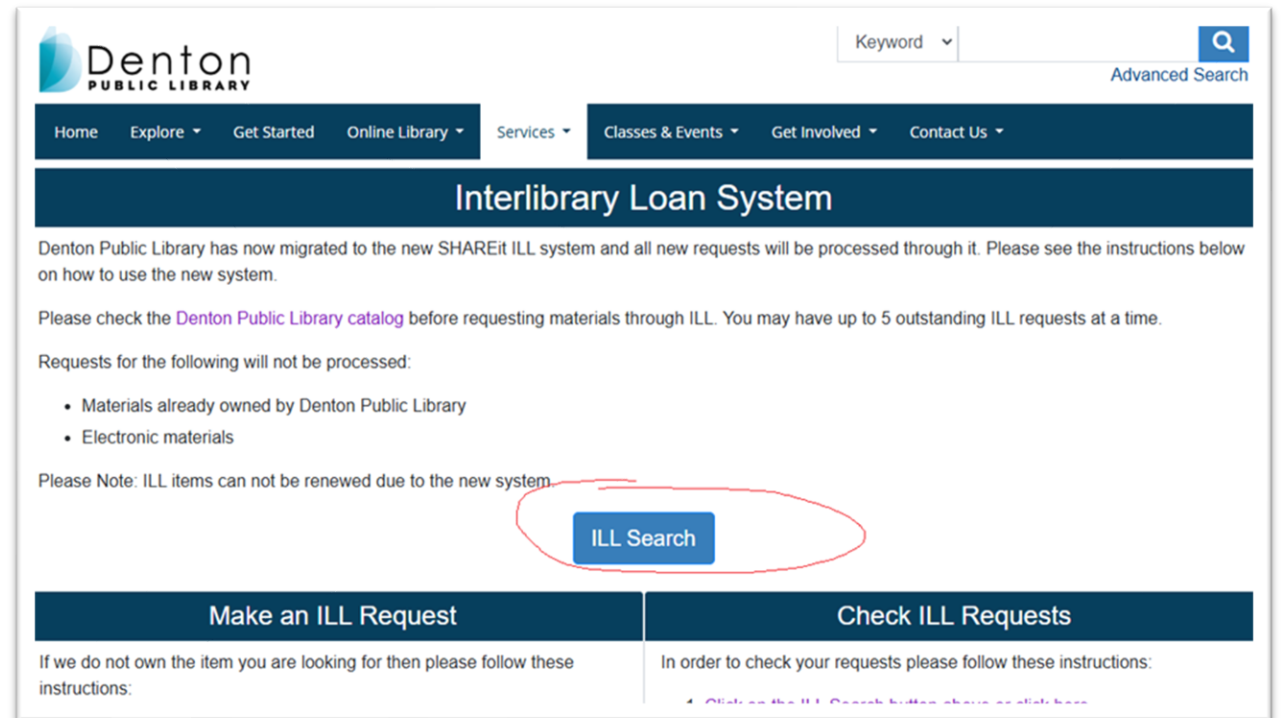
Finding DPL's ILL page:

From the DPL Home page:

Services tab > Interlibrary Loan (under “library services”) > click the blue “ILL Search” button

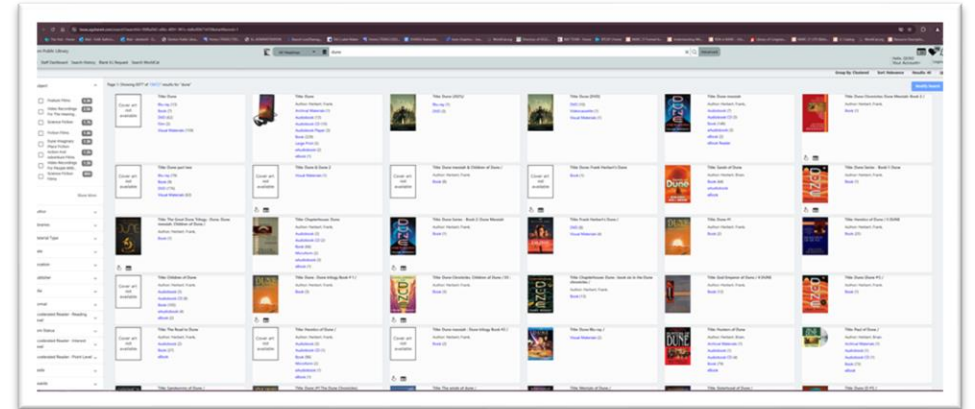
You can also use this link:

<https://texas.agshareit.com/home?cid=texas&id=QS301>



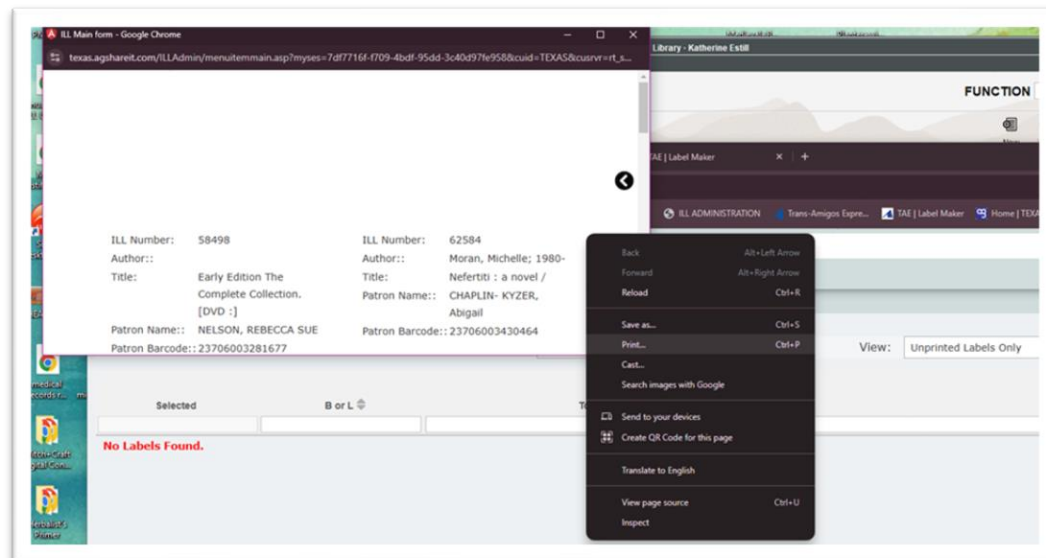
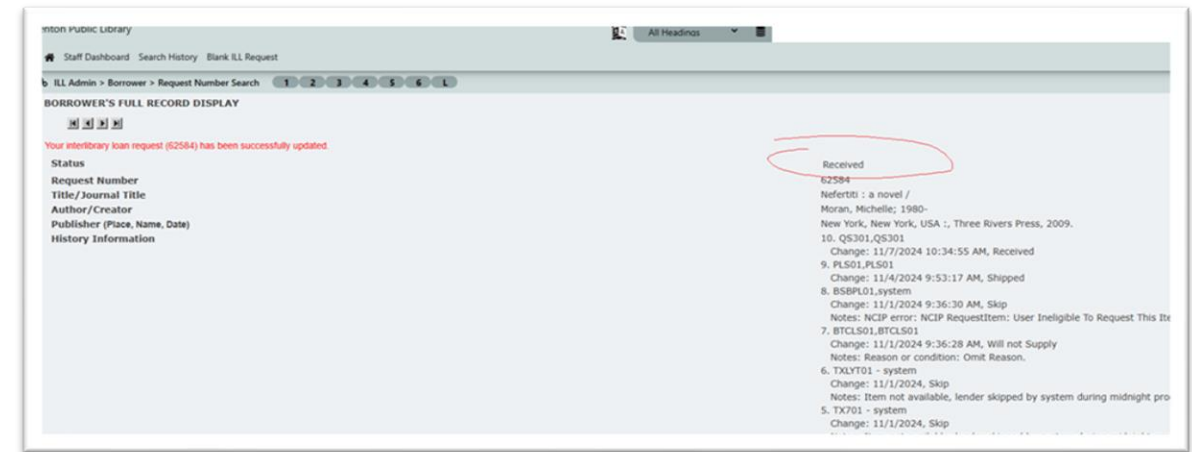
Log in with your library barcode number and your PIN (default the last four numbers of your barcode).

Search for your title and select the record you want to request.

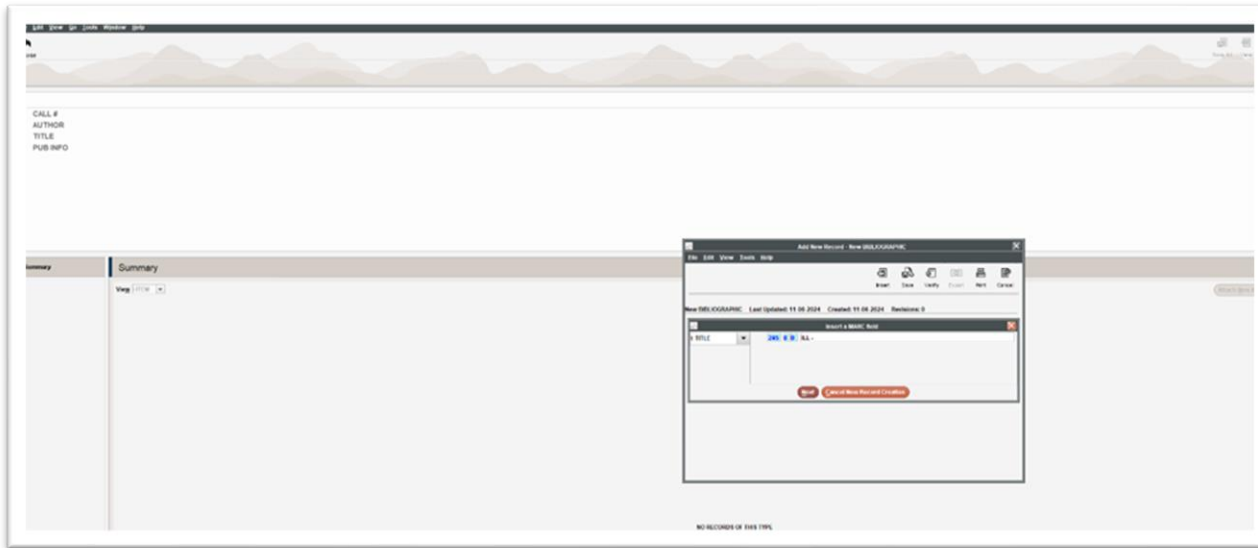


Make sure your information is accurate, and a pick-up location is selected and submit the request.

Once it reaches DPL, it is mark it as received and assigned a barcode.

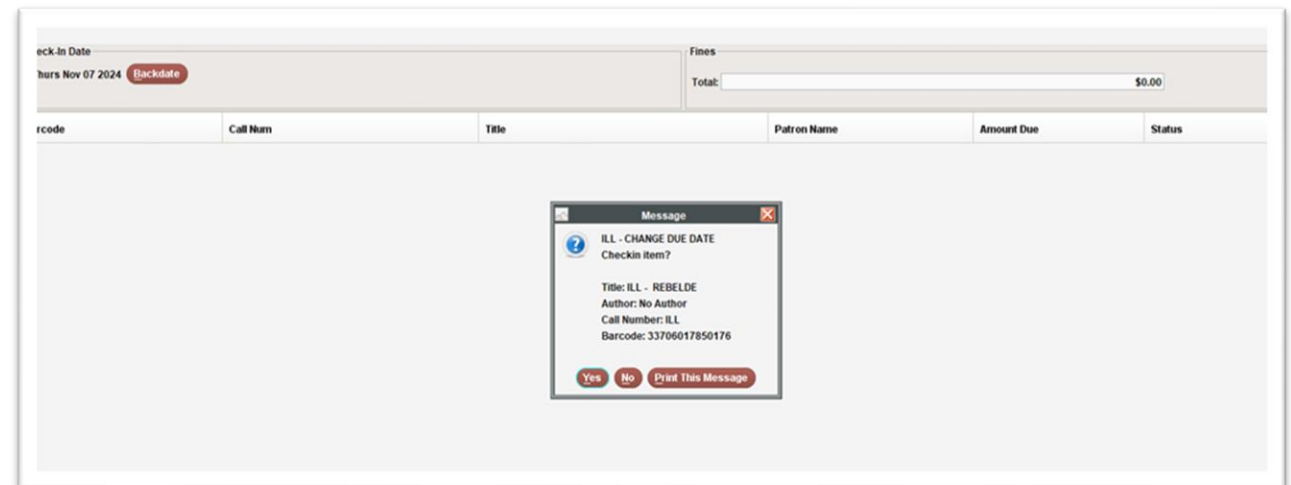


Once the item is received, a paper label is printed, and the barcode is affixed to the label. The label and a book strap are attached to the item.



A record in the library's integrated library system (ILS) software, Sierra is created so the item can then be placed on hold for the requesting patron.

Once the record is made and a hold is placed, the item is checked-in to activate the hold, and the item is sent it to the requested branch for pick-up.



Once an item is returned, it is marked as “returned” in ShareIt. The item is packaged with all associated paperwork and shipped back to its lending library via USPS mail or the Texpress courier service.

⏪ ⏴ ⏵ ⏩

Borrower

Status Options

Item Barcode (Borrower)

Request Number

Request Date

Request Type

Material Bibliographic Level

Material Format

Title/Journal Title

Author/Creator

Publisher (Place, Name, Date)

Physical Description

ISBN

Any Edition is Acceptable

Need by

QS301 (Denton Public Library - TAE)

Returned

33706017895841

125630

3/30/2025

Returnable (loan)

Book

none

Prayers to broken stones a collection / [book :]

Simmons, Dan.

New York : Bantam, 1992.

403 p. ; 18 cm.

9780553296655, 0553296655

yes

6/28/2025

Summary

Record

Record

i1957499x

m-Level Holds 0

i-Level Holds 0

Not checked out and EN ROUTE

i1957499x Last Updated: 05-12-2025 Created: 04-28-2025 Revisions: 8

COPY # 0 LCHKIN 05-08-2025 11:22AM LOUTDATE 04-28-2025 03:16PM

ICODE1 0 INVDA - - LOCATION ill Interlibrary Loan

ICODE2 n SUPPRESSION LOANRULE 0

ITYPE 14 ILL STATUS t EN ROUTE

PRICE \$4.99 INTL USE 0

OUT DATE - - COPY USE 0

OUT LOC 140 Circ. South IMESSAGE i ILL - CHANGE DUE DATE

DUE DATE - - OPACMSG - ---

PATRON# 0 YTDIRC 1

LPATRON 1151187 TOT RENEW 0 LYRCIRC 0

CALL # 092 ILL

BARCODE 33706017890917

MESSAGE Mon May 12 2025 12:44PM: IN TRANSIT from ncirc to ill

Delete Record(s)

Delete record(s)?

☒ Delete Bibliographic record

Delete the following attached records:

i1957499x

Yes No

The records created in Sierra are then deleted.

Questions?



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Legislation Text

File #: LB25-038, **Version:** 1

AGENDA CAPTION

Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.



City of Denton

City Hall
215 E. McKinney Street
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AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: June 9, 2025

SUBJECT

Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.

BACKGROUND

The Friends of the Denton Public Libraries is a nonprofit organization that supports the Denton Public Library through community service and fundraising to provide materials and equipment to improve and extend Library services. This report provides an update on the organization's activities and fundraising efforts.

The Friends held a Big Book Sale on May 10, 2025. The sale raised a total of \$3,923.75.

2025 Friends Executive Board Meetings (in North Branch Meeting Room at 5:30 p.m.)

Thursday, July 10, 2025

Thursday, October 9, 2025

2025 Friends Big Book Sales (in North Branch Meeting Room)

Saturday, August 9, 2025

Saturday, November 8, 2025

EXHIBITS

1. Agenda Information Sheet-Friends

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



City of Denton

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Legislation Text

File #: LB25-037, **Version:** 1

AGENDA CAPTION

Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.



AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: June 9, 2025

SUBJECT

Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.

BACKGROUND

The Emily Fowler Library Foundation is a nonprofit organization that supports the Denton Public Library's mission. This report provides an update on the Foundation's activities, goals, and fundraising efforts.

The Foundation currently has a \$100,000 CD that will come to maturity in April 2026. The Foundation checking account has a balance of \$9,091.51 as of the latest statement in May, 2025. The Foundation's goal is to focus on bequests or planned giving donations that can be used for large scale Library initiatives or capital projects.

There have been no changes since the last Library Board meeting. Library staff is coordinating with Foundation Trustees to schedule a meeting in the new year.

2025 Upcoming Meetings:

To be determined

EXHIBITS

1. Agenda Information Sheet-Foundation

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries



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Legislation Text

File #: LB25-039, Version: 1

AGENDA CAPTION

Receive a report, hold a discussion, and give staff direction regarding:

- North Branch Facility HVAC replacement (August 2025)
- 2025 TLA-HEB Summer at the Library Grant Award
- Ticketing at Story Times and Large Audience Events
- Storage Units
- Summer Activity at DPL



AGENDA INFORMATION SHEET

DEPARTMENT: Library

ACM: Frank Dixon

DATE: June 9, 2025

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding:

- North Branch Facility HVAC replacement (August 2025)
- 2025 TLA-HEB Summer at the Library Grant Award
- Ticketing at Story Times and Large Audience Events
- Storage Units
- Summer Activity at DPL

BACKGROUND

The North Branch Library HVAC units will be replaced August 16-20. The building will be closed and the parking lot inaccessible while the cranes are working. Library staff will work at other branches during the closure. The closure posting along with information about extending holds due to the closure will be made available several weeks before the facility improvement.

The library has been awarded \$2,000 from the 2025 TLA-HEB Summer at the Library Grant. Dawn Terrizzi, Adult Services Librarian, wrote and submitted the grant to support literacy. The grant project allows children and young adults who may not have access to the library to participate in a Summer Reading Challenge and receive prize books at one of three local non-profit agencies serving youth and families. Denton County Friends of the Family, Denton Juvenile Detention Center, and Explorium Denton will support the program by having participants read at least 30 minutes for five days. Once they complete the program, participants will be able to select a free prize book, funded by the grant. In addition, approximately 30% of the grant funding would purchase books for babies, early readers, and elementary and middle-grade students to provide books for clients of those agencies.

To meet safety requirements, the library has begun ticketing for Baby-Time, Toddler Time, and Story Time programs as well as any programs expecting large audience attendance. Ticketing is based on the maximum occupancy of the meeting and program rooms:

- Emily Fowler Meeting Room-82
- South Branch Meeting Room-88
- North Branch Program Room-88
- North Branch Meeting Room-100

The library rents storage units to house shelving components. There is no storage space available at any library facility to house the components. With the help of Facilities Management, the shelving in the

three storage units will be moved into another storage facility and organized to maximize space. The move will consolidate items and reduce costs.

Summer is the busiest season for the library. Library visits, program attendance, and circulation are the highest of the year in June and July. A few summer library event and program highlights are below:

- **Summer Reading Challenge** June 1-July 31—All ages are encouraged to register, log reading, and earn prizes.
- **Splish Splash Story Time**—Thursdays June and July (no program 6/19)—a special Story Time in the Children’s Play Pool at Water Works Park, for ages 1-5 with their caregivers
- **Denton’s Public Art: Adding Color to Your World**—Thursday, June 12 7 p.m. @ Emily Fowler, for ages 18+
- **A Journey Through African Dance**—Saturday, June 14 11 a.m. @ North Branch, for ages 6-10
- **Denton Jazz Workshops Family Jam**—Saturday, June 14 2:30 p.m. @ Emily Fowler, for all ages
- **Juneteenth 101 with Donald Cox**—Wednesday, June 18 3 p.m. @ South Branch, for all ages
- **Music & Magic in Polka Color**—Saturday, June 21 2 p.m. @ North Branch, for all ages
- **Murder Among the Mateys** (registration required)—Wednesday, July 9 6:30 p.m. @ South Branch, for ages 11-17
- **Chalk Color War & Popsicles Summer Reading Challenge Event**—Wednesday July 16 6-8 p.m. @ South Branch, for all ages

EXHIBITS

1. Agenda Information Sheet

Respectfully submitted:
Jennifer Bekker
Director of Libraries

Prepared by:
Jennifer Bekker
Director of Libraries